



Workshop Meeting of the Livonia Town Board
Held at the Livonia Town Hall
Monday, January 30, 2023

Supervisors present: Hass, Hiller, Kuker and Pool

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Road Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart, and Engineer Davis.

The Workshop Meeting came to order at 1:00 p.m. for the purpose of receiving an update on the 2023 Road Project from Engineer Davis, performing the 2022 Board of Audit and reviewing the proposed 2024 Budget.

2022 Road Projects: Davis reported the project includes some of the roads in the West Hunter Lake Development. Davis stated that they are waiting for the boring results to come back for final estimates on the project. The Request For Bids can be scheduled for next week with Bid Opening at the February 27th Meeting, or possibly at a special meeting. Kuker/Pool unanimous to direct Davis to proceed with the advertisement to request bids on the Livonia Township 2023 Road Project. Discussion followed about alternate road treatments and solutions for difficult road situations.

Board of Audit:

Prior to the meeting each Board member selected a minimum of three receipts and three checks (payments) to be audited for the year ending December 31, 2022. During the Board of Audit each Supervisor examined the receipts and confirmed the receipt was written for the exact dollar amount of the check, transfer or electronic fund transfer. Each supervisor examined the invoices and claims for payment and verified the payments made to vendors were in the amount of the claim. The monthly bank statements were available to confirm the transactions. The Board found all receipts and checks audited to be in good order.

2024 Budget:

Hammre and Fiedler presented the draft budget based on prior year expenditures and revenues and expected expenditures and revenues for 2024. The Board then reviewed the draft budget by examining the line items on the revenue side of the budget, comparing them to 2022 actual expenditures. The Board then reviewed the draft budget by examining line items on the expenditure side of the budget. The proposed 2024 Levy was determined based on the revenues and expenditures reviewed and adjusted.

The proposed budget will be on the agenda to be approved at the February 27, 2023 Regular Board Meeting for presentation at the Annual Meeting on March 14, 2023.

The Workshop meeting concluded at 4:22 pm.

Dated this 27th day of February 2023

Chair or Vice Chair

Clerk/Treasurer or Deputy Clerk/Treasurer