



Workshop Meeting of the Livonia Town Board  
Held at the Livonia Town Hall  
Friday, February 7, 2025

Supervisors present: Hass, Hiller, Kukowski, Kluge Jr, and Spencer.

Staff present: Clerk/Treasurer Fiedler, Deputy Clerk/Treasurer Jewett, Road Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart.

The Workshop Meeting came to order at 10:30 a.m.

**2026 Budget:**

Fiedler presented the draft budget based on prior year expenditures and revenues and expected expenditures and revenues for 2026. The Board then reviewed the draft budget by examining the line items on the revenue side of the budget, comparing them to 2024 actual expenditures. The Board then reviewed the draft budget by examining line items on the expenditure side of the budget. The proposed 2026 Levy was determined based on the revenues and expenditures reviewed and adjusted.

**Board of Audit:**

Prior to the meeting each Board member selected a minimum of three receipts and three checks (payments) to be audited for the year ending December 31, 2024. During the Board of Audit each Supervisor examined the receipts and confirmed the receipt was written for the exact dollar amount of the check, transfer or electronic fund transfer. Each Supervisor examined the invoices and claims for payment and verified the payments made to vendors were in the amount of the claim. The monthly bank statements were available to confirm the transactions. The Board found all receipts and checks audited to be in good order.

**Approval of Roads to put out for bids:**

Discussion on the road projects for 2025 including approximate costs, when to publish notice, speed limits in different areas and alternates. We will put out for bid February 15<sup>th</sup> with a bid opening on March 10<sup>th</sup> at 4pm.

**Clean Up Day:**

Fiedler would like to contact a vendor to recycle mattresses. We can use our grant money to offset the cost of using the vendor to take them instead of sending them to the landfill. The board directed Fiedler to see if we can line one up for our clean up day. Also discussed the fee schedule, flyer and where we would post the information for clean up day.

The proposed budget will be on the agenda to be approved at the February 24, 2025, Regular Board Meeting for presentation at the Annual Meeting on March 11, 2025.

The Workshop meeting concluded at 12:23 pm.

Dated this 24<sup>th</sup> day of February 2025.

Chair or Vice Chair

Clerk/Treasurer or Deputy Clerk/Treasurer