



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
OCTOBER 22, 2012

Supervisors Present: Doebler, Hass, Hewitt, Manthei and Sherper.

Staff Present: Clerk/Treasurer Spencer and Deputy Clerk/Treasurer Olson

Others Present: Jon Bogart, P.E. Bogart, Pederson & Assoc.inc, Town Engineer

Chairman Sherper called the Meeting to order at 7:00 p.m.

The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Manthei/Doebler unanimous to approve Regular Meeting Agenda as submitted.

1.3 Approve Consent Agenda: Hass/Hewitt unanimous to approve the Consent Agenda as submitted: Item A) September 24, 2012 Regular Board Minutes; Item B) September 24, 2012 Information Meeting Minutes; Item C) Attendance at the MATS Annual Conference at the St Cloud River's Edge Convention Center in St Cloud November 15-17; Item D) Kalley Meadows development end of warranty, release of escrow and cash in lieu of Letter of Credit upon recommendation of Township Engineer effective November 17, 2012; Item E) Windsor Pines development end of warranty, release of escrow in lieu of Letter of Credit upon recommendation of Engineer effective November 17, 2012; F) Use of Town Hall facility by the 4R Park Board on Wednesday evening October 24, 2012 following tour of Sugarbush Park.

1.4 Sheriff's Report: Sergeant Johnson reported there were 144 incidences during September in Livonia Township. He also reported ATV's have been accessing the Girl Scout Camp around the east gated area. Efforts by the DNR and law enforcement are being taken to deter the activity.

1.5 Fire Report: Chief Maloney provided September calls for service as follows: 3 medical assists, 2 motor vehicle personal injury w/extrication; 1 carbon monoxide; 2 good intent (smoke in the area), 1 arcking down power line, 6 grass fires, 2 vehicle fires, and 1 fire mutual aid with Elk River. Of mention was the car/semi crash at 112th Street and County Road 4. Fire danger continues to be high. Maloney was in attendance at the Haz Mat meeting held at the Town Hall in September.

1.6 Road Report: Maintenance Coordinator Spencer asked for consideration (1.6a) to extend the Township snow removal policy to include a policy for cell phone use while operating Township equipment. Hass/Hewitt unanimous to approve Livonia Township Road Equipment Use Policy to include cell phone use while operating Town equipment. (1.6b) Consideration to purchase and install guardrail markers. Hewitt/Hass unanimous to authorize purchase of markers for the 269th /120th St and the 96th St guardrails. The lift crane works well for lifting fence posts, removing items dumped in the right of way, plow trucks are ready and winter markers were placed at the cemetery.

2.1 Request to work in Township right of way: David Harn, 11020 265th Avenue was present to ask permission to taper the pitch of the ditch to allow for a smoother angle. The taper would be consistent with the ditch area on the west side of his driveway. Product will be dropped on his property side vs. from Town right of way. Hass/Doebler unanimous to allow the project due to safety issues, the work must meet Township engineering standards Harn is required to provide the Township with a copy of his current homeowner's insurance policy.

2.2 Request for 2 year extension of the Preliminary Plat of Settlers Ridge: Corey Wemple, The Bank of Elk River was present to request a 2 year extension of the Preliminary Plat of Settlers Ridge. Doebler/Hass unanimous to recommend approval of the 2 year extension of the Preliminary Plat of Settlers Ridge.

2.3 Engineering updates: 112th Street and 253rd Avenue: Jon Bogart provided updates. 112th Street – his staff is preparing final details for presentation to and approval by the Board. 253rd Avenue – due to rippling in the north lane, bituminous will be replaced this week, weather permitting.

3. Open Forum: There were no requests for open forum.

4.1 Payment of claims and transfer of funds: Hewitt/Doebler unanimous to approve payment of claims, including payroll as submitted, for payment of utility and interest bearing bills received after claim deadline and to transfer \$264,000.00 from savings to checking to cover claim numbers 5982-6023 check numbers 15221-15268 and Electronic Fund Transfer # 000023 October 941 withholding tax.

4.2 Supervisor Reports: Hass reported there was not heavy attendance at HazMat Planning Meeting held here on September 27th; there is also a session which is held in the afternoon on the same day. The next meeting is scheduled for mid December. Manthei attended the Quarterly Association of Townships meeting held at the Palmer Town Hall.



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
OCTOBER 22, 2012

The County Sheriff's Department provided a summary of the HazMat meetings, Commissioner Schmeising provided update on the Feedlot Committee meetings, Roger Nelson was voted in as Chair and Janice Anderson Clerk/Treasurer for upcoming year. Manthei asked Clerk/Treasurer Spencer to provide Board with Planning Commission report. Spencer reported at the October 18th Planning Commission meeting the Commission Board recommended approval of the Narr request for an IUP and looked at proposed amendments to the County Zoning Ordinance. Hewitt reported on October Park Board meeting noting that Jan Wallin attended the Zimmerman Park Board meeting. Other discussion included the railroad trail, update on the Girl Scout road status. Doebler stepped down as Chair of the Park Board; however he will remain on the Park Board. Hewitt was chosen to take over as Chair of the Township Park Board. Next Park Board meeting is December 17th at 6:00 p.m. Clerk/Treasurer asked if the Park Board would have discussion regarding the Hunter Lake parcel. Hass suggested the Board meet on site to look at it in the spring. Sherper talked about information regarding US values of road infrastructure vs. values of other countries with reference in the book "Thoughts on Strong Towns". He reported the cost of infrastructure in some small towns has led to their dissolution. He attended a meeting about preservation of wetlands and reestablishment of prairies sponsored by the DNR, BWSR and other State agencies. He has researched information about the Voter ID Amendment and expressed concern that the constitutional language is not fully presented for voter, the end result is taxpayers will pay for the free ID's and is concerned how the accounting for provisional ballots will work.

5.1 Comment to County regarding CR 74 reconstruction. Hewitt/Doebler unanimous to approve County Road 74 project as presented.

5.2 Approve bid, if any, for the sale of the water conditioner: Hass/Hewitt unanimous to approve sale of the water conditioner for \$175.00 which was high bid through Hiller on line auction.

5.3 Approve purchase of document reader and metal detector: Hewitt/Doebler unanimous to purchase document camera through School Outfitters for \$305.00. Hass/Doebler unanimous to approve up to \$300 for purchase of metal detector.

5.4 Updates: **a) Hunter Lake Addition Lot 6 Block 6:** The Conveyance of Forfeited Land document was process and received back from the State, has been recorded with the County Recorder and the title Insurance policy is in process of being issued. **b) Johnson fence:** Two quotes were obtained for placement of 774 feet of fence. Rasmussen Construction quoted \$1,273.94 and B/L Installations quoted \$2,012.40. Rasmussen was low quote for installation of fence before end of October. **c) Subdivision Ordinance/fee schedule:** The Town Attorney is in the process of reviewing the Ordinance. Information on park dedication fees for commercial development is being researched. Board will review information at a future meeting for consideration. **d) Girl Scout Road negotiations:** Town Attorney has indicated a meeting with the Girl Scout representative regarding Road options should happen soon.

Doebler/Hewitt unanimous to adjourn meeting at 8:20 p.m.

At 8:21 Sherper reopened the meeting to answer a question posed by Manthei regarding the upcoming Annual Conference. Manthei asked if the Township reimburses for lodging expenses. Hass/Hewitt unanimous to reimburse lodging expense for attendance at the Annual Conference.

At 8:25 as agreed by Doebler/Hewitt Sherper readjoined the meeting.

Approved this 26th day of November 2012

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer