



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
JANUARY 28, 2013

Supervisors Present: Doebler, Hass, Hewitt, Manthei and Sherper.

Staff Present: Clerk/Treasurer Spencer and Deputy Clerk/Treasurer Olson

Others Present: Jon Bogart, P.E. Bogart, Pederson & Assoc.inc, Town Engineer and Troy Gilchrist, Kennedy Graven Chartered, Town Attorney

Chairman Sherper called the Meeting to order at 7:00 p.m.

The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Manthei/Doebler unanimous to approve Regular Meeting Agenda as submitted.

1.3 Approve Consent Agenda: Sherper pulled Item C – Request for use of Town Hall facility by the Church of God Milaca, Mn for discussion later in the meeting. Hass/Hewitt unanimous to approve Consent Agenda as amended: Item A) December 17, 2012 Regular Board Minutes; Item B) 2013 Pay Equity Report for Year Ending 2012.

1.4 Sheriff's Report: Sergeant Wilson reported there were 153 incidences during December in Livonia Township of those 33 were traffic stops, the remaining were miscellaneous calls. Manthei asked what constitutes calling the Department to report an incident. Wilson advised all incidences should be reported; incidences are documented and checked against other happenings in the County.

1.5 Fire Report: Chief Maloney provided December calls for service as follows: 3 medical assists, 2 gas leaks, 4 motor vehicle personal injury accidents w/extrication, 2 cancelled en route, 3 fire alarms, 4 carbon monoxide, 1 vehicle fire; 1 garage fire and 1 residential house fire.

1.6 Road Report: No report this month.

Due to the short time before opening the Public Hearing Meeting, Sherper asked that anyone for Open Forum come forth. At this time Chuck Nagle, a Baldwin Township resident came forward with comment to the Board regarding the upcoming 112th Street Improvement Project.

Sherper recessed the Regular Board Meeting at 7:15 p.m. to reconvene the Girl Scout Road Public Hearing Meeting.

Sherper reconvened the Regular Board Meeting at 8:20 p.m.

2.1 Engineering updates: 112th Street project: Bogart reported the plans and specs have been finalized. Advertisement for bid is being submitted to legal publications.

2.2 Approve amendment to 112th Street Joint Powers Agreement (JPA): Hass/Manthei unanimous to approve First Amendment to the JPA between Baldwin Township and Livonia Township Joint 112th Street Improvement Project from a three year warranty period to a one year warranty period.

2.3 Accept MnDot 245th Avenue speed study recommendation: Hass/Hewitt unanimous to accept MnDot recommendation as authorized in M.S. 169.14 to put into effect 45 miles per hour speed signs between the intersection of CASH 19 and the intersection of 97th Street on 245th Avenue.

3. Open Forum: There were no further requests for open forum

4.1 Payment of claims and transfer of funds: Hewitt/Doebler unanimous to approve payment of claims, including payroll as submitted, for payment of utility and interest bearing bills received after claim deadline and to transfer \$85,000.00 from savings to checking to cover claim numbers 6125-6154 check numbers 15419-15458 and Electronic Fund Transfers (EFT) #000026-28 (January Fed, State withholding tax & PERA).

4.2 Supervisor/Commission/Committee Reports: Hewitt provided Park Board report. He noted there is an opportunity for a 100% funded legacy grant for park/trail development. Earlier the 4RB Committee held their meeting at Livonia Township and hiked the Sugarbush Park trails. Baldwin recently opened a 37 acre park north of Fairway Shores Golf Course. Sherburne County has obtained all the easements over the old railroad bed between Elk River to Zimmerman. Doebler talked about an opportunity for the Township to support funding of lighting at ball fields in Zimmerman. Hass reported on Fire Board Meeting; the 2013 Fire budget is \$8,000 less than expected.



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
JANUARY 28, 2013

Manthei attended the County Planning Commission and Board meetings; the feedlot issue was tabled to allow staff to do further research. He reiterated the County has obtained all the land for the Great River Railroad Trail. He attended the MATS quarterly meeting where Craig Hilburn talked about the need for unification of animal control rules Countywide. Sherper attended several meetings; handed out copy of "Minnesota Dashboard" which compares how different areas of State government are doing. He has been in contact with Franken and Klobuchar concerning national issues such as wetlands and PILT that affect townships. Clerk/Treasurer attended December Planning Commission meeting; the Settlers Ridge preliminary plat was not extended and is now dissolved. The feedlot issue was forwarded with amendment to the County Board for consideration and tabled there. The January Planning Commission meeting was cancelled; next meeting is February 21.

5.1 Appoint election judges to serve at the March 2013 Town Election: Hewitt/Hass unanimous to appoint any of the elections judges who have a current election judge certificate of training to serve as an election judge at Livonia Township's March 12, 2013 Town election.

5.2 Resolution establishing Absentee Ballot Board for the 2013 Town Election: Moved by Hewitt seconded by Manthei to approve resolution appointing the 2013 Absentee Ballot Board appointing any election judge who has a current election judge certificate of training. Roll call: Doeblor, Hass, Hewitt, Manthei Sherper yes; none opposed; carried.

Consent Agenda Item C: Request for use of Town Hall Facility by the Church of Milaca Mn: Hewitt/Hass unanimous to deny request. The request is not consistent with the Town Hall Facility Policy. The requestor is not a resident of Livonia Township nor a non-profit service organization recognized under IRS Code 501.c.3 of which a resident of the Township is a member in good standing.

5.3 Set date/time for Local Board of Appeal and Equalization: Hass/Hewitt unanimous to set April 8, 2013 at 6:30 p.m. for Local Board of Appeal and Equalization to be held at the Livonia Town Hall.


5.4 Updates: a) Settlers Ridge: The plat has been extinguished as approved by the County Board of Commissioners; b) Cleanup day: Confirmed availability of vendors for Saturday April 20th from 8 a.m. to 12 noon. c) Newsletter: Draft newsletter included in agenda packet for Board review; none noted. d) Board of Audit: Town Board will hold Board of Audit on February 4th following the Budget Meeting.

Doeblor/Hewitt unanimous to adjourn meeting at 9:20 p.m.

Approved this 25th day of February 2013



Chairman or Vice Chairman



Clerk/Treasurer or Deputy Clerk/Treasurer