



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
SEPTEMBER 26, 2022

Supervisors present: Hass, Hiller, Maloney and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Superintendent Kelly and Township Engineer Davis.

Chairman Hass called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: the assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hass added an item (not numbered) **Approve Resolution 22-1 Accepting WH Cates Pondsides Estates Roads.** Maloney/Pool unanimous to approve the agenda with the additional item.

1.3 Approve Consent Agenda: Hiller/Maloney unanimous to approve Consent Agenda as follows: **Item A)** August 22, 2022 Regular Meeting Minutes; **Item B)** August 22, 2022 Public Hearing Minutes.

1.4 Fire Report: Chief Maloney presented the August Calls for Service: 21 medical assist; 6 motor vehicle personal injury accident; 6 fire alarm; 2 person in distress (lift assist, trapped in bathroom); 2 residential house fire (Elk River, Big Lake). Chief Maloney also reported that the Fire District Open House and Dance went well. About 1100 people attended the dance; Fire Prevention Week is October 10-14, they will visit about 1300 kids in the elementary schools and area daycares. Chief Maloney also commented that this was the busiest month they have ever had with 37 calls.

1.5 Sheriff's Report: Sgt. Wilson provided the Sheriff's report: there were 277 calls for service in August in Livonia Township including 80 traffic stops, 61 security checks, 20 medicals, 7 motor vehicle accidents; and 1 burglary. All other calls for service were miscellaneous calls. There were no questions or concerns for Sgt. Wilson.

1.6 Sherburne County Master Park Plan: Gina Hugo, Sherburne County Parks Coordinator, presented the Master Plan. Hugo reviewed the Draft Master Plan, explaining details along the sections of the Great Northern Trail from Zimmerman to Milaca. She explained that it is a long-term plan and improvements will be made in phases over 25-30 years with the first phase anticipated to take 3-5 years. She also discussed the cooperation from Mille Lacs County and the cities along the trail. Some discussion followed about funding. Hugo stated that grant funding will be sought. Safety was discussed and Hugo said that there are several guiding principles for the trail including safety, well-being, inclusiveness, bridging communities, tourism and looking to the future. Hugo also said there were Public Engagement events to gather public opinion and feedback. There were 3 Open Houses and an online survey. Many people including students, senior citizens, athletes, etc. weighed in on the project. Hugo then went on to show concept plans and talk about the projected trail for each of the sections from the City of Zimmerman to Milaca/Pease. Hugo explained that 11% of the trail is in private ownership, mostly in Livonia and Baldwin Townships. These are the gap areas. In the Mille Lacs County area there is the potential for a separated UTV/ATV trail. Hugo asked for a letter of support from Livonia Township to aid in the requests for Grant funding. Hammre will coordinate with Hugo to provide a letter of support. Hass asked if the funding or trail can help to connect the Livonia Township parks. Hugo said that there are grants that can help to connect a community park to a regionally designed trail. Hass thanked Hugo for her presentation.

1.7 Planning Commission Report: Spencer not in attendance, she provided the PAC report before the meeting. The report was not read at the meeting.

1.8 Engineering Updates: Engineer Davis reported that the WH Cates Pondsides Estates Development retention pond appears to be functioning now as designed. The developer, Fred Stelter, did not remove the sediment as requested, but removing it now would damage the stabilized ROW. He also stated that the grass in the ROW and



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
SEPTEMBER 26, 2022

the neighboring property that created a lot of the run-off is at least 90% established and is likely to continue to stabilize the soils. He recommended that the Board accepts the development roads now. Hammre provided Resolution 22-17 to accept the roads. Maloney/Hiller unanimous to accept the roads of WH Cates Pondsides Estates and WH Cates Pondsides Estates Second Addition as township roads, unanimous by roll call. Hammre asked if in refunding the remaining escrow funds for this development, the township can withhold the funds to pay the unpaid invoice for plowing the WH Cates roads last winter. Stelter had entered into an agreement with Livonia Township to plow the roads which were private until the road and retention pond were complete and the roads accepted by the township per the Developer's Agreement. Hiller/Maloney unanimous to withhold the funds Stelter incurred for snowplowing from the escrow funds.

1.9 Park Committee – Kuker: no report

3.0 Open Forum: No one was present for Open Forum

4.1 Clerk/Treasurer Report: Items of interest during the past month include: the City of Zimmerman paid \$496.00 for half of the cost of Clean Up Day that was not covered by gate fees and the Sherburne County Score Grant; Loop Minnesota will be coming on Friday to demonstrate a hearing loop system.

4.2 Approve payment of claims: Pool/Hiller unanimous to approve payment of claims and payroll totaling \$120,526.22 as submitted from Bremer Bank, to cover check number 20942 through 20979, and Electronic Fund Transfers (EFT) #120-125 (September) Federal, State, PERA withholding tax and Debit Card payments.

4.3 Supervisor Reports: Hiller – discussed the Fire Fighter presentation at the last Fire Board Meeting for the requested purchase of a new fire truck that would cost \$960,000 with a 2-year wait before it is received. Hiller stated that there is \$400,000 in the truck budget, however this amount would not all be available to be used for a new fire truck. Discussion followed about the cost and the inequity of the cost burden Livonia Township would bear under the current Fire District expense formula, Livonia pays about 46% of the expenses and the City of Zimmerman pays about 30% of the expenses. The remainder is paid by Orrock and Stanford Townships. Also discussed was the truck they want to replace now is a 1998 model and they have another fire truck that is a 2004 model. Hiller asked for further discussions on this topic before any decisions are made. Hiller also reported that there was a wedding at the Event Center without the required security in place. There was alcohol brought in by patrons after the bar area was closed, and fights broke out on the premises. The Sheriff's Department was called to deal with the disorderly conduct. Hiller was assured that this will not happen again, and that security will be in place in the future. Hiller also reported that there is no news about the potential Livonia/Zimmerman merger. Maloney – no report; Pool – no report; Hass – reported that he is disappointed in the Livonia PAC Representative because they did not follow through with the township wishes on an item. He stated he wants the representative to attend all Township Meeting where a PAC item will be discussed so they know what to present at the PAC Meeting.

4.4 Road Report: Maintenance Coordinator Kelly reported that he ordered 150 2' brackets for new and existing 911 signs and performed maintenance on the Simplicity Zero-Turn mower, the John Deere tractor, and Truck #43. He also received the inspection report from Nuss Trucking on the grader and is waiting for the fluid sample report. The 133rd Street culvert is scheduled for replacement on October 3rd. Shouldering, grading and ditch mowing was performed during the month. Park general maintenance and mowing was performed, and several loads of black dirt were transported from Sugarbush Park to the Town Hall. The cemetery east entrance had a washout that was repaired with crushed asphalt, and mowing and general maintenance was completed. Two



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
SEPTEMBER 26, 2022

dump runs were made with debris from park and cemetery trash and ditch dumping. Several down trees were removed from roads and the parks. One load of hot patch was applied in various areas.

Wes discussed next year's road projects. He will finalize the list and have preliminary costs for the next meeting.

5.1 OSHA Tree Cutting Regulations: Hammre included information about OSHA requirements from a Minnesota Association of Townships article. Safety equipment must be supplied by the Township and other safety measures must be followed. Hass directed Kelly to do what he needs to do to bring the Township into compliance.

5.2 Midco Broadband Revised Agreement: the revised agreement with the change in the cost responsibility for the Township from \$36,500 to \$5,000 was presented. Hass/Pool unanimous to accept the revised Midco Broadband Agreement.

5.3 Sherburne County Opioid/THC Meeting: Bruce Messelt, Sherburne County Administrator is hosting a meeting to discuss THC and Opioid situation and to discuss plans to utilize the Opioid Settlement money they expect to receive. Messelt asked for Livonia representation at the meeting. No action taken.

5.4 SCAT Meeting – Livonia Serving: the Quarterly SCAT Meeting is scheduled for October 5th, Livonia is to provide the food. Hass said he would attend and arrange the food. Maloney said he might attend.

5.5 Park and Cemetery Superintendent: 6 applications were received. The applications were reviewed. Hass directed staff to set up interviews with the top three candidates.

Hass/Hiller unanimous to adjourn the meeting at 8:25 pm.

Approved this 24th day of October 2022.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer