



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES

HELD AT THE LIVONIA TOWNSHIP HALL

AUGUST 25, 2014

Supervisors present: Doebler, Hass, Hewitt, Manthei and Sherper.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others Present: Jon Bogart, PE Town Engineer with Bogart Pederson & Associates, Inc.

Chairman Hewitt called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hass/Sherper unanimous to approve the Regular Meeting Agenda.

1.3 Approve Consent Agenda: Doebler/Manthei unanimous to approve Consent Agenda as follows: **Item A)** June 23, 2014 Regular Board Minutes.

1.4 Sheriff's Report: Sergeant Wilson reported there were 170 calls for service in July; 53 of the calls were traffic stops, the remainder of the calls for various reasons. The city of Zimmerman has experienced several thefts from parked cars, reminded public to lock cars and remove valuables.

1.5 Fire Report: Chief Maloney provided July calls for service: 6 medical assists, 2 gas leaks, 1 motor vehicle personal injury accident, 3 fire alarms, 3 grass fires, 2 vehicle fires, 1 residential fire in Livonia Township. Maloney reported that North Ambulance coverage for the area (including the Livonia Township and the City of Zimmerman) has been reduced from 24 hour/7 days per week to 12 hour/7 days per week with additional coverage from the Princeton Ambulance when needed. Maloney requested attendance from the Livonia Board of Supervisors at a meeting to discuss this issue and express the need for 24 hour/7 days per week ambulance coverage in the area. The board was favorable to attend and asked that the meeting be as soon as possible due to the importance of ambulance coverage. Maloney also reported that the "I am responding" program is working well. Maloney and Sherper discussed the Dictionary Project progress.

1.6 Sherburne County EDA: Dan Weber present to answer questions about the Sherburne County EDA. Discussion about high speed internet access availability to all residents as part of economic development. Discussion about job opportunities in Livonia Township and cost of commercial development. Weber stated that the Sherburne County EDA is to work in partnership with the Township. Manthei/Sherper unanimous by roll call to adopt **RESOLUTION AUTHORIZING THE TOWNSHIP OF LIVONIA TO PARTICIPATE IN THE SHERBURNE COUNTY ECONOMIC DEVELOPMENT AUTHORITY.**

1.7 Road report: Maintenance Coordinator Berghuis – tires (2) were replaced on the Grader, the 35 loads of gravel that had been placed on the Lake Fremont minimum maintenance road is holding well. Livonia Township and Baldwin Township are cooperating in ditch mowing and grading to save cost. Discussion about options for truck replacement when needed. Discussion about tree removal of trees leaning into the lake on the Lake Fremont Minimum Maintenance Road to prevent damage to the road bed; Berghuis to work with Bogart. Discussion about future truck replacement options and funding options.

1.8 Planning Commission Report: Lila Spencer presented the August Planning Commission Report: IUP request for used auto sale business in Livonia – Livonia Township had recommended approval, PC recommended approval. Request for Plat approval in Big Lake Township – PC recommended approval. Amendment to Sherburne County Zoning Ordinance Subdivisions 5, 7, 8, 16 and 17 – no action taken, PC recommended staff review for later consideration.

2.1 Request for wider driveway approach - Ventsch: Brian Ventsch present to request for wider driveway approach to accommodate turns made from the south without going into oncoming traffic or driving off of the road shoulder. Manthei/Doebler unanimous to approve; widened to a maximum of 30' as shown in photos presented, safety issue to prevent crossing into oncoming traffic, prevention of damaging road edge. Ventsch directed to put stress joint in concrete 2-3 feet off of road to accommodate future road reconstruction.



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2.2 2nd driveway – Lesner – Philip Lesnar 2nd Driveway request had been denied Dec 2013 due to no hardship in accessing accessory building from existing driveway. Driveway has been installed. Hammre directed to consult Township Attorney Gilchrist on course of action.

2.3 Authorize Request for Quotes for Road Striping – Discussion to approve request for obtaining quotes for striping 112th St including double center lines and fog lines, 273rd double center line, and 120th St temporary center lines.

2.4 Woods @ Lake Fremont Roads - Hewitt and Hammre met with Scott Fritz of The First National Bank of Elk River August 22, 2014. Fritz asked that the board consider extending the LOC for another year. Discussion on extending LOC. Hass/Doebler unanimous to proceed on collection on the LOC in 2014. Hammre directed to consult with Township Attorney Gilchrist for letter of default.

2.5 Engineering updates on 2014 projects: a) 273rd Ave has been completed; b) 112th St and 120th St - 2nd Lift – completed; c) 239th Ave – Permits obtained, pre-con meeting to be scheduled; D) 112th St South – Working on cross-sectioning and surveying for future road projects.

2.6 CIP Update: Bogart continuing to work on updating.

2.7 Request to Proceed on 239th Project – Permits obtained, Bogart directed to proceed with project in 2014.

2.8 Sherburne County Zoning Amendment – same comments apply from the April 2014 meeting on same amendment proposal: to choose second option: Allow outbuildings without a home-only on larger acreage parcels with a special permit like an IUP allowing the Town Board and Planning Commission to make recommendations in the permitting process.

2.9 Request for IUP amendment Compost Facility – Bekius – Karl Bekius was present to make request. Requesting 3 amendments: 1) Parcel D to encompass additional area for water ponding during heavy rainfall events; 2) Amend #4 of IUP to allow 75,000 compacted yards of any and all materials on site; 3) Extend operating hours to 6:00 am to allow trucks to enter facility for loading (not unloading). Doebler/Sherper unanimous to approve (Manthei abstained); 1) water not leaving footprint of facility, 2) difficult to differentiate maturity of compost, process changes volume, 3) not in a residential area, not loud.

3 Open forum – No one present for open forum

4.1 Clerk Treasurers Report: Hammre reported items of interest during August include Primary Election went well, Election Judges ready for General Election Nov. 4. Discussed options for repairing laptop or purchasing new.

4.2 Approve payment of claims and transfer funds: Hewitt/Doebler unanimous to approve payment of claims, including payroll, as submitted and to transfer \$322,000.00 from savings to checking to cover claim numbers 6833-6865 check numbers 16322-16386 and Electronic Fund Transfers (EFT) #89-91 (July Fed & State withholding tax & PERA).

4.3 Supervisor reports: **Sherper:** Attended Red Wood Falls Farm Show where the Minnesota Assn of Townships has a booth. **Doebler** no report. **Hass** – will send information of the Zimmerman Livonia Lighting Ceremony. Relayed Thank you from Sheldon Pool for the support of the Township for his Trail of Terror IUP. **Manthei** – Attended EDA meeting. **Hewitt** – Discussed ipads and our transition to using them more.

5.1 City of Zimmerman Lighting Ceremony Update – Butch to send information on serving food during event. Event from 5:00 to 7:00 pm Saturday, Sept. 13, 2014.

5.2 Orrock Town Roads Agreement – Discussion on addition from Orrock to agreement. One road number correction needed (255th Ave instead of 225th Ave). Hewitt/Doebler unanimous to approve with road number correction.

5.3 Couri & Ruppe Legal Seminar – reminder of dates of seminar to those interested.

Sherper/Doebler unanimous to adjourn meeting at 9:20 pm.



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Approved this 22nd day of September 2014.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer