



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES  
HELD AT THE LIVONIA TOWNSHIP HALL  
August 24, 2015

Supervisors present: Doebler, Hass, Hewitt, Manthei and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others Present: Jon Bogart, PE Town Engineer with Bogart Pederson & Associates, Inc.

**Chairman Hewitt called the meeting to order at 7:00 pm.**

**1.1 Pledge of Allegiance:** The assembly recited the Pledge of Allegiance.

**1.2 Approve Regular Meeting Agenda:** Hass/Doebler unanimous to approve the meeting agenda.

**1.3 Approve Consent Agenda:** Hass/Manthei unanimous to approve Consent Agenda as follows: Item A) July 27, 2015 Regular Board Minutes.

**1.4 Sheriff Report:** Sergeant Wilson reported there were 165 calls for service in July; 43 of the calls were for traffic stops, the remainder of the calls were for various reasons. Sergeant Wilson also reported there was a burglary in the Township with an arrest made. There are no other issues or concerns for Livonia Township.

**1.5 Fire Report:** Chief Maloney provided July calls for service: 2 medical assists, 1 motor vehicle personal injury accident, 3 fire alarm, 1 carbon monoxide, 1 good intent (smoke in area), and 1 fire standby mutual aid. Maloney also reported: probation will start Sept. 1<sup>st</sup> for four new Fire Fighters, three of the four will respond to Station 2; a 50/50 matching grant was received from the DNR which was used to purchase pagers; the annual dance and open house will be held on September 12.

**1.6 Road Report:** Maintenance Coordinator Berghuis – activities in the past month have included tree trimming and brush removal in ditches, removal of a fallen tree in the road, and grading Baldwin roads. Hass and Berghuis inspected a portion of 253<sup>rd</sup> to assess the no passing striping.

**1.7 Planning Commission Report - Spencer:** The PAC met August 20, 2015 and recommended the following items for approval by the County Board of Commissioners: Amendment to Sherburne County Zoning Ordinance Section 17 General Development Regulation Subd. 14 regarding swimming pools and spas; Request for residential preliminary and final simple replat of Oleary Addition - Big Lake Township; Request to amend existing IUP for home business in an accessory building - Big Lake Township; Request for final residential standard plat of Sandhills Acres - Big Lake Township; Request for CUP for a personal storage structure in a shoreland district - Palmer Township. Request for a CUP for a wireless communications tower in Clear Lake Township was tabled to the September meeting.

**2.1 Zoning Amendment – IUP for Contractor Yard –** Marc Schnieder present to explain a request to amend the Sherburne County Zoning Ordinance pertaining to IUP for Contractors' Yard from Steinbrecher Companies. Schneider indicated that Shane Steinbrecher of Steinbrecher Companies was also requesting an IUP for Contractors' Yard based on the amendment. Hewitt tabled the discussion to be resumed after item 2.2.

**2.2 Request for IUP for Contractors' Yard – Steinbrecher:** Shane Steinbrecher present to request IUP. Discussion followed about Steinbrecher Companies and what items would be stored in the yard, size and location of the site, proximity to neighbors, how materials would be stored and for how long, screening and security plans, future buildings, onsite fuel storage, the number of employees and traffic flow into and out of the site, dust control, and potential mining of gravel or black dirt. Mr. Steinbrecher explained the plan for each of the concerns and that he would need to conform to state and county regulations. Schnieder explained that all Contractors' Yards are subject to periodic inspection. Hewitt/Doebler unanimous to submit favorable comments to Sherburne County Zoning for the IUP. Comments include: the site is of a suitable size for this operation; there is existing visual screening on site and additional screening will be installed where needed; the site is in a good location for truck traffic; the site is away from densely populated residential areas; dust control measures need to be taken to minimize dust blowing off site; yearly inspections by Sherburne County Inspectors should be required.

**2.1 Discussion on Amendment to IUP for Contractor Yard resumed:** Discussion included the need for businesses to be able to grow and for some flexibility in IUPs to accommodate different types of businesses. Schnieder clarified that the



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Steinbrecher IUP request would be acted on only if the amendment passes. Board comments are as follows: the amendment fits into the long range plan of the Township and Sherburne County, the amendment helps to keep small businesses local while allowing them to grow; local businesses provide local jobs and an increase in the tax base; when considering Contractors' Yard IUP requests, the site needs to be appropriate for the area and the impact to nearby residents must be considered; the amendment allows for more flexibility in granting IUPs.

**2.3 Engineering:** 239<sup>th</sup> Street – this project is complete; 273<sup>rd</sup> Ave – there is a non-structural imperfection in the bituminous. The contractor has patched the area, the Board directed Bogart to wait until spring to make sure the patch is sufficient, if not further corrective measures can be taken by the contractor; 112<sup>th</sup> St – the project is behind schedule due to extensive dirt removal and complications from non-stable dirt over the gas pipeline where digging and vibration is restricted. A geotextile mat will be applied to stabilize the road bed in the area. Additional class 5 will be needed in some areas to cover rocks in the existing roadbed material to prevent them from damaging the bituminous.

**2.4 Authorize Request for Road Striping Quotes:** Hass requested the addition of 253<sup>rd</sup> Ave to the proposed road striping list as the old striping has faded and to extend the no passing zone lines on the hill approximately 100' for increased safety. Hass/Pool unanimous to approve request for quotes for road striping, Hass and Manthei to approve low quote.

**3.0 OPEN FORUM:** Kim Halde, Township resident, was present to inform the Board of the future need for a Public Hearing to vacate a drainage and utility easement along her property to facilitate re-platting her lot to correct the placement of a portion of a building on the neighbor's property. Travis Novotny was present to discuss the crop that he planted on the property that the Township is purchasing for a park, and the potential for farming the tillable portion in the future.

**4.1 Clerk Treasurers Report:** Hammre reported items of interest during the past month include: The Town Hall had some damage from the lightning strike on August 7<sup>th</sup> including the phone system, internet and related computer hardware, and electrical outlets and circuit boxes in the salt/sand and 2 maintenance buildings; the closing on the Israelson land purchase is scheduled for tomorrow.

**4.2 Approve payment of claims and transfer funds:** Hewitt/Doebler unanimous to approve payment of claims, including payroll, as submitted and to transfer \$437,000.00 from savings to checking to cover claim numbers 7317 – 7347, check numbers 16878-16917 and Electronic Fund Transfers (EFT) #130-132 (August) Fed & State withholding tax & PERA.

**4.3 Supervisor Reports:** Hass - no report. Manthei – discussed post and gate installation project on 256<sup>th</sup> Ave, East Hunter Lake. Zimmerman Home and Garden Center was the low estimate, Hewitt/Manthei unanimous to contract Zimmerman Home and Garden Center for the project, Pool abstained. Pool – no report; Doebler – discussed the areas in the Township that have no internet service available and what steps we can do to bring high speed internet to all Livonia residents; Discussed moving the engineers report to an earlier part of the meeting and having Bogart send an update when it is not necessary for him to attend. Hewitt –no report

**5.1 Resolution to Accept Donation for Zimmerman Livonia Youth Day** – accepted by unanimous roll call.

**5.2 Water Pollution Survey** – discussion to prioritize water quality issues and provide feedback to Sherburne Soil and Water Conservation District's survey of Water Quality issues to be used to write the Sherburne County Water Plan.

Doebler/Pool unanimous to adjourn meeting at 9:25 pm.

Approved this 28<sup>th</sup> day of September 2015.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer