



## LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES

HELD AT THE LIVONIA TOWNSHIP HALL

JULY 28, 2014

Supervisors present: Doebler, Hass, Hewitt, Manthei and Sherper.

Staff present: Clerk/Treasurer Hammre

Chairman Hewitt called the meeting to order at 7:00 pm.

**1.1 Pledge of Allegiance:** The assembly recited the Pledge of Allegiance.

**1.2 Approve Regular Meeting Agenda:** Sherper/Manthei unanimous to approve the Regular Meeting Agenda.

**1.3 Approve Consent Agenda:** Manthei/Sherper unanimous to approve Consent Agenda as follows: **Item A)** June 23, 2014 Regular Board Minutes; **Item B)** July 7, 2014 Joint Meeting Minutes; **Item C)** July 7, 2014 Special Meeting Minutes; **Item D)** July 14, 2014 Workshop Meeting Minutes; **Item E)** Appoint Cemetery Board Member to fill vacancy; **Item F)** Approve Appointment of Deputy Clerk/Treasurer; **Item G)** Approve Consultant for Clerk/Treasurer.

**1.4 Sheriff's Report:** Sergeant Wilson reported there were 203 calls for service in June; 93 of the calls were traffic stops, one theft of a skid loader, no other issues of concern. Hammre reported there have been some grave-side items stolen from the Livonia Cemetery.

**1.5 Fire Report:** Chief Maloney was unable to attend.

**1.6 Sherburne County EDA:** Kathy Heaney mentioned that there would be a 2 hour Forum on Heroin at the Becker High School, will send info. Heaney then presented a short history of the Sherburne County EDA. Currently developing a strategic plan for economic development in the County, with the goal of partnering with cities and townships. Discussion about gravel pit future plans, broadband accessibility, and commercial development feasibility. Heaney presented **RESOLUTION AUTHORIZING THE TOWNSHIP OF LIVONIA TO PARTICIPATE IN THE SHERBURNE COUNTY ECONOMIC DEVELOPMENT AUTHORITY.** Hewitt/Doebler unanimous to table until August 25, 2014 meeting.

**1.7 Road report:** Maintenance Coordinator Berghuis was unable to attend. Items of interest submitted include request for direction from Board on installing Township population signs and weight restriction signs on collector roads; hot patching and ditch mowing in Township; 35 loads of gravel placed on Lake Fremont minimum maintenance road; Girls Scout Camp road gate repair. Board to discuss sign installation at August meeting; Berghuis to research ditch mowing options.

**1.8 Planning Commission Report:** Lila Spencer presented the July Planning Commission Report: Haven Township mining IUP to expand from 30 to 59 acres, EAW needed and completed - PC recommended negative declaration for an EIS, PC recommended approval for IUP. Big Lake Township Auto Mechanics Business IUP- PC recommended approval with stated conditions. Santiago Township simple plat - PC recommended approval; Livonia Township simple plat, Highland Meadows First Addition - PC recommended approval; Livonia Township IUP occasional/special event Trail of Terrors, Livonia Township recommended approval with update on numbers of employees to reflect volunteer vs employee. Resident concerns about noise and traffic – PC recommended denial with 4/3 vote.

**2.1 Woods at Lake Fremont Roads:** Board instructed Hammre to send registered letter to Ziegler Custom Homes and First National Bank of Elk River concerning LOC, with consult with Township Attorney for verbiage.

**2.2 Sherburne County Highway Right of Way Plat No 66:** ROW plat was attached; no action needed.

**2.3 Engineering updates on 2014 projects:** a) **273<sup>rd</sup> Ave** has been completed. Final inspection scheduled; b) **112<sup>th</sup> St and 120<sup>th</sup> St - 2<sup>nd</sup> Lift** – Knife River is planning on starting later this week; c) **239<sup>th</sup> Ave** – US Army CORPS of Engineers had questions of the delineations from Soil & Water, resubmitted as required. Bogart continuing to work with permitting, project to proceed this fall if permitting is obtained. d) **112<sup>th</sup> St South** – Working on cross-sectioning for future road projects.



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Discussion on Permitting costs and delays with wetland applications; Discussion on cutting of trees leaning into Lake Fremont on minimum maintenance road before they fall, tearing out the base of the road. Hass/Hewitt unanimous to give Bogart the authority to assess trees for removal with Berghuis.

**2.4 CIP Update:** Bogart submitted proposal for updating the CIP with Board input on road project schedule and Clerk/Treasurer Hammre supplying current road information. New CIP would be for 5 years. Hewitt/Sherper unanimous to approve.

**2.5. Ron Maloney Septic:** Ron Maloney stated that he will be moving the septic tank that is encroaching on the Drainage and Utility Easement to a different location on the property in October. The new location would not encroach on the easement. After the final inspection the remainder of Mr. Maloney's encroachment fee will be refunded to him.

**2.6 Matt Burgoyne IUP –** Requesting IUP for Auto Sales business, online sales, located on 253<sup>rd</sup> Ave. Proposed business would be low impact at an existing business with a maximum of 6 cars or light trucks parked in a fenced in area behind the building, and 3 parking spaces in the front for one employee and 2 customers. No scrap or salvage vehicles. Sherper/Hass unanimous (Manthei abstained) to recommend approval for request for an IUP for a used auto sales business in an existing building with parking spaces back behind fenced in area; Comments favorable including that it is a low impact business and using an existing commercial area.

**2.7 Brian Robinson Second Driveway –** Brian Robinson would like to build an accessory building on his lot. He is requesting permission to use a field access that already exists but is not currently used. He would not be able to access the new building from his current driveway due to the fact that his garage is located too close to the property line on the north, leaving no room to drive around it, and his septic system is in the front yard eliminating that area for access. Discussion and maps determined that the only way Robinson could access the proposed building is by the field access. Manthei/Sherper unanimous to approve request for second driveway.

**3 Open forum:** Russell Bayer introduced himself to the board as a Coldwell Banker Commercial representative interested in Development along Hwy 169.

**4.1 Resolution Statutory Conflict of Interest:** Hass/Doebler unanimous to approve by roll call, Manthei abstaining.

**4.2 Clerk Treasurers Report:** Hammre reported items of interest during July include continued training for Deputy Clerk/Treasurer; Election judge training complete; Co Rd 4 and Co Rd 39 intersection scheduled for improvement this summer.

**4.3 Approve payment of claims and transfer funds:** Hewitt/Doebler unanimous to approve payment of claims, including payroll, as submitted and to transfer \$55,000.00 from savings to checking to cover claim numbers 6793-6831 check numbers 16261-16321 and Electronic Fund Transfers (EFT) #85-88 (2<sup>nd</sup> QTR SUTA. July Fed & State withholding tax & PERA).

**4.4 Supervisor reports:** Doebler no report. Hass – no report. Hewitt no report. Sherper discussed interstate meeting discussion about financing transportation including gas tax, wheelage tax, and a stop-gap measure that Congress approved worth several billion \$. Also discussed broadband coverage inequity in the state and possible solutions to better coverage; indicated that four people are interested in the director position that he currently holds for MATS, a position that he is not seeking re-election for. Manthei would like to look into changing our township election from March to November, looking at pros and cons for changing. MATS has the procedure available to follow.

**5.1 Revision to Animal Ordinance:** Hass/Doebler unanimous to approve by roll call.

**5.2 City of Zimmerman Lighting Ceremony Update:** Hass stated that the lighting ceremony is to take place on September 13, 2014 at the Lions Park Ball Fields. Food options are being looked into; City Council and Township Board members will be asked to serve. There will be softball, baseball and football games as well as an inflatable bouncer. The actual Lighting Ceremony will be at approximately 7:30 to coincide with sunset.



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**5.3 Fire District JPA Renewal:** Has been completed.

**5.4 Orrock Town Roads Update:** Road agreement has been drafted; Hass/Sherper unanimous by roll call with Manthei abstaining.

**5.5 Discussion Regarding Organized Garbage Collection:** Discussion of the impact on our roads of heavy garbage trucks and the load limits that they have; compared to weight of school buses and the frequency of trips; major haulers in the area and possibility of dividing Township into regions; possibility of lower garbage rates for residents; free enterprise concerns; possible annual meeting topic and survey in newsletter to determine if residents would be interested; meeting with City of Zimmerman for possibility of cooperative plan. Hass proposed to table topic until November or December meeting to allow time for more research.

Hewitt/Hass unanimous to adjourn meeting at 9:03 pm.

Approved this 25th day of August 2014.

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Chairman or Vice Chairman

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Clerk/Treasurer or Deputy Clerk/Treasurer