



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES  
HELD AT THE LIVONIA TOWNSHIP HALL  
JULY 25, 2016

Supervisors present: Doeblner, Hewitt, Maloney, Pool and Hass.

Staff present: Clerk/Treasurer Hammre, Maintenance Coordinator Berghuis

Others Present: Jon Bogart, PE Bogart, Pederson & Associates

**Chairman Hewitt called the meeting to order at 7:00 pm.**

**1.1 Pledge of Allegiance:** The assembly recited the Pledge of Allegiance.

**1.2 Approve Regular Meeting Agenda.** Doeblner/Pool unanimous to approve the Regular Meeting Agenda.

**1.3 Approve Consent Agenda:** Hass/Doeblner unanimous to approve Consent Agenda as follows: **Item A)** June 27, 2016 Regular Board Meeting Minutes; **Item B)** Appoint Election Judges to Serve at the 2016 Primary and General Elections.

**1.4 Sheriff's Report:** Sergeant Wilson Reported there were 205 calls for service in June; 54 of the calls were traffic stops, the remainder of the calls for various reasons. Wilson also reported: there have been an increase in thefts of items from cars, the Sheriff's Department is urging residents to remove valuables and lock their vehicles; the road construction in the area has generated complaints and confusion – the Sheriff's Office is responding with extra patrol and presence; the Sheriff's Department has a MILO use of force simulator for training. Hass expressed support of the Sheriff's Department on behalf of the Board.

**1.5 Fire Report:** Chief Maloney provided June calls for service: 5 medical assist, 4 motor vehicle personal injury accident, 1 fire alarm, 1 carbon monoxide, 1 grass fire, 1 residential garage fire, 1 residential house fire. Chief Maloney also reported: engine 2 had a bad impeller, it is being repaired now; the hoses passed the hose testing for the second year, which is unusual as many do not pass after the first year; there will be a mock Koch Pipeline spill training scenario, Board members are requested to be a part of it. Hass requested a meeting with North Ambulance Service to discuss the ongoing reduced ambulance coverage in Livonia and Zimmerman and the long response time due to the absence of an ambulance stationed in the area. Maloney to arrange a meeting with North Ambulance and the Zimmerman/Livonia Fire District.

Some of the following items were taken out of order to allow Sgt. Wilson to return to duty as soon as possible

**1.9 Planning Commission Report – Spencer:** The PAC met on July 21, 2016 and recommended the following items for approval by the County Board of Commissioners: Request for Preliminary and Final Industrial Simple Plat of Evergreen Second Addition, Clear Lake Township. The PAC recommended denial for the following by the County Board of Commissioners: Request to Amend the Sherburne County Zoning Ordinance to give exception for Solar Farms on change in Zoning Section 16.2 Interim Use Permits Subd 1; Request to amend existing IUP #54271 Document #82009 to construct and operate a solar farm by amending the construction phase location for the solar project.

**3. Open Forum:** Kevin Hiller, 10785 261<sup>st</sup> Ave, Zimmerman was present to request signage on 261<sup>st</sup> that indicated that the road is open to local businesses. Bogart, PE Bogart Pederson, Acting Engineer for Sherburne County, indicated that he would look into additional signage. There was also discussion about the duration of the road projects and the traffic concerns with the detours. Sgt. Wilson explained that there has been increased patrol in the area.

**1.7 Engineering Updates – Bogart: 112<sup>th</sup> St Phase 2)** there have been some unexpected delays on the 112<sup>th</sup> Street project. Hass/Doeblner unanimous to authorize Bogart to work with the contractor to resolve the issues causing the delay. **112<sup>th</sup> St Phase 3)** the plans are complete, the next step is to determine the bidding date. **239<sup>th</sup> Ave)** as previously discussed, a workshop to formulate an alternate road plan for roads that have unique characteristics such as scenic, pedestrian use, or in an environmentally desirable area needs to be completed before the plan can progress. A workshop will be scheduled for the fall. **273<sup>rd</sup> Ave)** Omman Brothers Paving, Inc., the winning contractor, has applied a seal coat over the section of road that was marred during the application of the wear course as requested. The Board is concerned that there will be future problems with the affected area. The Board would like to wait until the area goes through another winter season before



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making a final determination on future action. Hewitt recommended that the language of future contracts include a provision for aesthetic requirements.

**1.6 Sherburne County Zoning Update** – Lucast: Sam Lucast, Sherburne County Zoning Planner introduced himself and gave the assembly some background information including his education and work history. Lucast then presented Livonia Township statistics as they relate to Planning and Zoning. He also outlined the updates and changes he will be making to Ordinances to make searching easier and to verify that all references are up to date and correct. In conclusion, Lucast stated that he is committed to good communications with the assurance that he will respond to all inquiries as soon as he is able.

**1.7 Road Report** - Maintenance Coordinator Berghuis reported activities for the month include: Berghuis installed one set of fenders on a plow truck, however the cost of the fenders and installation kit was higher than he was anticipating. He presented additional quotes, the Board had a suggestion of one other quote to obtain from a local manufacturer; 12 trees were cut and cleared off of roads and ROWs after the last storm; the chip seal project is complete and looks good; Kelly built a protective roof over the posting board outside of the Town Hall, once complete it can again be used as the official posting site; several cul-de-sac islands need attention, the Board directed Berghuis to mow or maintain as the situation calls for; a resident has piled construction excavation material (soil) in the right of way on 252<sup>nd</sup> Ave. Hammre received a complaint of uncontrolled erosion from the pile. Board directed Hammre to bring it to the attention of Sherburne Planning and Zoning.

**2.1 Request for CUP for Personal Storage Building** – Vinson Carlson present to request a CUP to Construct a Personal Storage Structure. Carlson explained that he would like to build a personal storage structure on his vacant lot which is located near his home. Discussion included: question regarding if the proposed building met Sherburne County set-back limits, Carlson replied that it does. Carlson also explained that the lot is not buildable for a house as the lot is too small to meet set-back, septic and impervious surface requirements. He also stated that he will be landscaping the grounds including some native plants to help stabilize the soil and for aesthetic reasons. Hass asked what the exterior of the building will look like, expressing concern that it is located in a residential area. Carlson replied that he will be using two colors (roof and walls). Pool/Doebler unanimous to recommend approval for request for a CUP to Construct a Personal Storage Structure. Board comments include: it is preferable to have a storage structure on this lot rather than a house with lot size and set-back Variance requests; require two-tone colored steel for aesthetic reasons as it is in a residential area with small lots.

**4.1 Clerk Treasurers Report:** Hammre reported items of interest during the past month include: The Trail Series Event that was to hold one youth race at Sugarbush Preserve was cancelled due to low participation; there will be a small Buddhist Festival on August 12 & 13; Don Bostrom has been analyzing the sound system.

**4.2 Approve payment of claims and transfer funds:** Hass/Pool unanimous to approve payment of claims, including payroll, as submitted and to transfer \$85,000.00 from savings to checking to cover claim numbers 7725–7751, check numbers 17361-17395 and Electronic Fund Transfers (EFT) #165-167 (July) Federal, State & PERA withholding tax – there is no quarterly SUTA payment as we have a credit due to a 2016 law for UI tax reduction.

**4.3 Supervisor Reports:** Hass – no report; Maloney – no report; Pool – visited with residents who installed second driveway with Hass, resident will attend the August meeting to request approval; Doebler – requested alternate road standard workshop to be scheduled during the August meeting; Hewitt – no report.

**5.1 Impose Weight Restrictions 112<sup>th</sup> Street** – Board unanimous by roll call to impose temporary weight restrictions, 5 ton per axle weight, on 112th Street between Sherburne County Road 19 and Sherburne County Road 4 until such time as the entire two miles of road have the wear course applied and a winter season has passed.

**5.2 Discus Road Closed Sign/Barrier at 273<sup>rd</sup> Ave at the Township Border** – 273<sup>rd</sup> Ave now terminates at the Township border due to the Vacation of 273rd Ave where it was located in Orrock Township. The vacated portion of the road is still being used to access Sherburne County Road 1 despite the fact that it is now private property. Hass/Hewitt unanimous to approve the purchase and installation of road closed signs/barriers at the west end of 273<sup>rd</sup> Ave in Livonia Township.



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**5.3 Reminder of Quorum Notice** – Hammre reminded the Board to inform the office if 3 or more Supervisors attend a meeting so it can be posted as per Open Meeting Law. Doebler requested that all Fire Board meetings be posted.

**5.4 Accept Supervisor Resignation** – Resignation presented and accepted for Supervisor C Position. Board expressed appreciation for Supervisor Hewitt for his years of service and leadership to the Township.

**5.5 Nominate/Appoint Supervisor** – Doebler requested that the nomination and decision be moved to the August 1, 2016 meeting to give the Supervisors time to consider and discuss candidates. Board agreed.

**Hass/Pool unanimous to adjourn the meeting at 9:07 pm.**

**Approved this 22<sup>rd</sup> day of August 2016.**

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer