



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
JULY 25, 2011

Supervisors Present: Doebler, Hass, and Sherper. Hewitt and Manthei absent

Staff Present: Clerk/Treasurer Spencer, Deputy Clerk/Treasurer Olson, Maintenance Coordinator Spencer

Chairman Sherper called the Meeting to order at 7:00 p.m.

The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Additions to the agenda: Item 5.2d) Letter from Office of Legislative Auditor; Item 5.2e) Erosion at sediment pond. Hass/Doebler unanimous to approve the Regular Meeting Agenda with the addition of Items 5.2d and 5.2e.

1.3 Approve Consent Agenda: Hass/Doebler unanimous to approve Consent Agenda as submitted. A) June 27, 2011 Regular Board Minutes.

1.4 Sheriff's Report: Sgt Novotny reported there were 148 total incidences in Livonia Township during the month of June, a slight increase from the month of May.

1.5 Fire Report: Supervisor Sherper read the fire report; Chief Maloney was unable to attend the meeting, June calls for service: 3 motor vehicle personal injury with extraction, 1 cancelled en route, 2 fire alarm, 3 down power line, 4 grass fire and 1 residential garage fire. The Department received notice of a \$3,000 Central Minnesota EMS Grant which will be used to purchase 6 fire pagers; 2012 is the deadline to comply with the narrow band compliance. They completed the radiation decontamination training. Homeland Security, SCSO Emergency Management and representatives from the Monticello Nuclear Plant were at the Station to oversee performance. The Station did well and was commended for their work. The Department has been awarded over \$248,000 in FEMA grants the last 4 years, an average of \$62,000 per year. There are significant changes for the 2011 grant process; Maloney will keep the Board informed.

1.6 Road report: Coordinator Spencer reported ditch mowing and air patching were done. Many trees were removed from Town rights of way due to the recent storm. The salt/sand spreader was painted, discussed having rhino liner sprayed for preservation of the tank; quotes will be obtained for August meeting..

2.1 Request for extension of Preliminary Plat of Foxhill Third Addition: Hass/Doebler unanimous to recommend approval of request for a 2-year Residential Preliminary Plat extension of Foxhill Third Addition consisting of 6 lots and 1 outlot.

2.2 Engineering updates: 245th Avenue project-approve Change Order and Bigley erosion update: Change Order No. 1 was presented for payment for placement of additional silt fence near the wetland areas on 245th Avenue. Hass/Sherper unanimous to deny approval and payment of Change Order No. 1 until the silt fences is properly installed and maintained. Bogart reported reclamation/reconstruction of 245th Avenue is in the end stage and anticipates completion by end of July. The right of way at the Bigley property is vegetating; Bogart suggested letting vegetation continue to grow, no new erosion has been noticed in the right of way.

2.3 Fremont Drive drainage/culvert in Town right of way: Bogart looked at and measured the slope on Fremont Drive; without further investigation he is not able to provide options for remedy. Hass/Doebler unanimous to authorize Bogart to move forward in order to provide options for remedy to the drainage.

2.4 Highway 169 Frontage Road concept Plan: Bogart provided preliminary estimate for repair to frontage road. Hass/Doebler unanimous to take no further action on this project; will look at with Item 2.5.

2.5 CIP/Road Tour/2012 road projects – 112th Street feasibility study: Bogart provided conceptual cost estimate and engineer estimate of cost for joint (Baldwin and Livonia Townships) reconstruction/reclamation of 112th Street. Baldwin Township is in agreement to do the project jointly, resulting in a cost savings to both entities. Sherper/Hass unanimous to authorize Bogart to do preliminary engineering and soil borings on 112th Street starting at the intersection of 112th Street and 269th Avenue north to the Livonia Township line. No further action was taken on the Highway 169 Frontage Road project. Hass/Doebler unanimous to table CIP/road tour discussion to the August meeting.

2.6 Resolution 11-13 set time/date for public hearing to vacate Girl Scout Road: Sherper/Doebler to approve Resolution No. 11-13 Resolution setting a public hearing for the vacation of 237th Avenue, 104th Street, 235th Avenue, 100th Street and 232nd Avenue, a minimum maintenance road (AKA The Girl Scout Road). The public hearing will be held Monday August 29, 2011 at 7:00 p.m. at the Livonia Town Hall. Roll call: Doebler, Hass, Sherper, yes; none opposed, Hewitt and Manthei absent; resolution approved. Board requested attorney be present for the hearing.

Open Forum: Casey Guy was present to talk about the high water at the culvert under 239th Avenue on Tibbets Brook. The water is higher on the west, inlet side than it is on the east, outlet side. Board is aware of the beaver problems, levels were checked earlier, and water was running through rapidly at that time. Board authorized cleanout of the culvert.



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
JULY 25, 2011

4.1 Clerk/Treasurer request for approval of payment of claims and transfer of funds: Doebler/Sherper unanimous to approve payment of claims including payroll as submitted, for payment of utility and interest bearing bills received after claim deadline and to transfer \$335,000.00 from savings to checking to cover claim numbers 5411-5440 with the exception of claim number 5429 per earlier Board action and check numbers 14475-14515 with the exception of check number 14505 per earlier Board action and Electronic Fund Transfer (EFT) # 000007 (July 941 withholding tax). Earlier the Board denied payment of Change Order No 1 in the amount of \$1,000 less 5% retainage to Omann Brothers Paving-see Item 2.2 7/25/2011 Board Meeting Minutes.

4.2 Supervisor reports: Doebler reported vegetation is growing in the Sugarbush Trail and there is tree down on the south part of the main trail. He requested the trail be sprayed and tree removed from path. The August Park Board Meeting has been cancelled due to continuation of the Annual Meeting. Sherper attended the Multi State Conference in South Dakota. Representatives from North and South Dakota, Wisconsin and Minnesota took part in the Conference. He also attended the Quarterly Association of Townships meeting held at Becker Township. Hass was invited to go to Fort McCoy where he helped serve meals to military personnel. He said it was a very touching event.

5.1 Amended Cemetery Constitution By-laws, Rules and Regulations/Resolution 11-14 amended fee schedule: Doebler/Hass unanimous to approve amended Cemetery Constitution By-laws, Rules and Regulations dated July 25, 2011 as recommended by the Cemetery Board. Sherper/Doebler to approve Resolution 11-14 Resolution Adopting Fee Schedule Resolution No. 02-14 Amended July 25, 2011 to include cemetery lot prices. Roll Call: Doebler, Hass, Sherper, yes; none opposed, Hewitt and Manthei absent; resolution approved.

5.2 Updates: a) Saddlebrook Plat vacation – Notice was received for vacation of the plat of Saddlebrook; hearing will be held in September at Sherburne County Government Center. b) Animal control – the workers comp insurance for animal control officer is due August 1st; Mr. Thompson was notified of such. Hass/Doebler unanimous to terminate services with animal control officer if certificate of insurance is not received by August 1st. Clerk/Treasurer will send letter to Mr. Thompson. c) Newsletter – Board reviewed draft newsletter; no changes were noted. d) Letter from Office of the Legislative Auditor (OLA regarding survey of Minnesota Townships was given to the Board to make comment before deadline. d) Erosion at the sediment pond – no action will be taken on the part of the landscaping contractor to correct the erosion at the sediment pond. Board authorized Clerk/Treasurer to move forward to have repairs done.

Doebler/Hass unanimous to adjourn meeting at 9:00 p.m.

Approved this 22nd day of August 2011


Chairman or Vice Chairman


Clerk/Treasurer or Deputy Clerk/Treasurer