



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
JULY 23, 2018

Supervisors present: Doeblner, Hass, Hiller, Maloney and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others Present: Nick Anderson, PE Bogart, Pederson & Associates.

Chairman Hass called the meeting to order at 7:01 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Doeblner/Hiller unanimous to approve the Regular Meeting Agenda.

1.3 Approve Consent Agenda: Maloney/Doeblner unanimous to approve Consent Agenda as follows: **Item A)** June 25, 2018 Public Hearing Minutes; **Item B)** June 25, 2018 Regular Meeting Minutes.

1.4 Sheriff's Report: Sgt Wilson reported there were 288 calls for service in June; the calls included 105 traffic stops, 21 security checks, and an increase in suspicious vehicles which is normal during summer months. There were no burglaries to report and no other concerns or alerts for Livonia Township. Hass asked Wilson if there were any concerns around Lake Fremont. Wilson responded that there were no real concerns, and the area has been patrolled regularly.

1.5 Fire Report: Chief Maloney provided June calls for service: 3 medical assist, 2 motor vehicle personal injury accident, 1 carbon monoxide, 3 fire alarm, 1 good intent (smoke in the area), 1 grass fire, and 1 fire mutual aid (house in Baldwin). Maloney also reported that all trucks just passed pump certification, there will be a propane tank fire simulation on July 31, 7:00 pm, and there were a total of 154 calls making it a busy month. Maloney was asked how the lack of ambulance coverage was affecting response. Maloney said that it seems that they have had to airlift a lot more people because of the delay of an ambulance that is stationed far from the area arriving on scene. The issue may be discussed at the next Fire Board Meeting.

1.6 Local Tax Option: Andrew Witter, Sherburne County Public Works Director presented the proposed Local Tax Option information. Included in the presentation was the current and projected funding for Sherburne County transportation projects, the funding gap at current tax rates, the percentages of people coming into and going out of Sherburne County for work, etc., possible rates of Local Tax on taxable goods and services, and the percentage of the gap that each rate could fill. After the presentation, County Commissioner Fobbe joined Witter to answer questions. They were asked about the feedback from the community so far. Witter indicated that so far it was mostly positive. Witter and Fobbe discussed the percentage of tax collected would be shared by people who come into the area and use the County road system but who do not pay any property taxes to support the system. Also discussed was the sharing of the North Star Commuter train cost with non-residents. Also it was pointed out that most of the surrounding communities already exercise their Local Tax Option and that there is a term limit to the option. The question was also asked who would be responsible for deciding where funds are spent with the concern of a fair division of funding for projects. Witter explained that the funding decisions will be made by the County Board of Commissioners.

1.7 Engineering Updates: **112th Street** –the second lift of bituminous was applied yesterday, striping will be in the next few days depending on weather. **239th Ave** – no change, waiting on trail easement progress. **Woodlands Entrance** – the project is complete, billing has not yet come through. **Grading Permit** –the Board decided a grading permit will not be required as most grading projects are already monitored by other means.

1.8 Road Report: Maintenance Coordinator Berghuis reported that tasks worked on for the previous month include the dock on Lake Fremont was sealed and the board were screwed in, a couple of down trees were removed, 10 loads of class 5 were brought to the Sugarbush parking lot, the maintenance team painted the trucks again, brush along the Lake Fremont minimum maintenance road was cut back with the brush mower, another wheel bearing was replaced on the Dodge 1 ton – the second one on this truck which is just out of the warranty period. Hiller asked when the skid loader is due for the dealer upgrade. Mark to follow up.



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1.9 Planning Commission Report: Spencer reported that during the July 19, 2018 PAC Meeting the PAC recommended the following items for approval by the County Board of Commissioners at their next scheduled meeting: request for an Amendment to the Sherburne County Zoning Map to rezone twenty acres of property from and Industrial District to an Urban Expansion District – Big Lake Township; request for an Interim Use Permit for the development and operation of a 5 MW Solar Garden – Haven Township.

2.1 Highland Meadows Development: Maloney stepped down from the Board and presented the preliminary Highland Meadows 3rd Addition Plat plan. The Township had not yet received the required information from Sherburne County as not all involved departments have had it long enough to review it. Livonia Township Engineer Anderson said his office has not completed the review. Anderson asked Maloney some clarifying questions including if the wetlands had been delineated yet, Maloney replied that they had. Anderson also requested that the drainage plan include more elevations for clarity. He stated that his office will not be able to complete the review until sometime this week. The required steps for plat approval were discussed including that Sherburne County must do their reviews, then the packet is sent to the Township and Township Engineer for review. At that time, the developer must request to be put on the Agenda for the Board meeting for review, discussion and comments to be sent to Sherburne County Zoning. After that, the plat goes before the Sherburne County Planning Commission. Maloney stated that he wants the plat to go before the Planning Commission at their next meeting which is the third Thursday of every month. Discussion about how this plat has come before the Board before all of the reviews were done and the packet was sent to the Township. Maloney asked the Board if they would give favorable comments with the stipulation that all County and Township Engineer requirements are met. Hiller asked how many driveways would be accessing 112th Street. Maloney replied that 4 driveways would access 112th Street, one for each of the lots abutting the road. Discussion followed about a previous discussion to have two driveways with two properties sharing a driveway. Maloney said if the Board insisted on that, he would comply. Anderson will look at the sight lines of 112th Street to see if four driveways would be safe. Pool/Doebler unanimous (Maloney abstained) to recommend approval of the plat with the condition that all of the County and Township Engineer's conditions are satisfied.

2.2 Developer's Agreement Amendment: Engineer Anderson opened discussion on the Subordinate Service portion of the Developer's Agreement. He explained what it is used for and why it is a beneficial part of the Township Developer's Agreement. The Board agreed that the Subordinate Services Agreement in the Developer's Agreement should remain. The Board discussed and decided to remove the requirement for the Developer to make sure that there are 2 trees on each lot or to plant two trees. Several other possible changes were pointed out by Anderson as a result of previous Board discussions including changes to the seed mixture requirement, changes to the Warranty Period, strategy for security and the possibility of a phased approach, security release and retainage requirements. Hass/Pool unanimous to accept the changes as discussed, Maloney abstained.

2.3 Second Driveway Request: Michael Fuller present to request a second driveway to his property at 10570 273rd Ave NW. Fuller provided a sketch and details of his request. He explained that his lot has a pipeline running through it which restricts his options for the placement of an accessory building. The location that Fuller would like to place a building in the available area is on the opposite side of his lot from the pipeline easement and his current driveway. If he were to attempt to access the building from his current driveway, the route would be across his front yard and very close if not over his septic system. Also discussed was the current cul-de-sac and the possibility of a future extension of the road. Hass/Pool unanimous to allow the second driveway due to the lack of options on his lot for placement of and access to an accessory building. Fuller to mark the location and Anderson to inspect to determine if a culvert is needed.

2.4 West Hunter Lake Lot Discussion: Mr. Canfield was not present.

2.5 Resident Concern about use of RoundUp: was not discussed.

3. Open Forum: Deb and Tim Almen present to update the Board on the progress of their proposed event barn. The Almens described an issue they are attempting to resolve to comply with the new Sherburne County Rural Tourism Amendment. They are working on a land purchase to achieve the necessary requirement and exploring options for a safe driveway location.



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John Busch present for Open Forum to request permission to partially fill in a portion of the ditch along his property so he will be able to mow it. Busch explained that the ditch is about 8' lower than the road surface and that it is too steep to mow. Anderson to inspect the ditch and drainage in the area to determine if the proposal will impede or change the drainage before Busch is to proceed. Hass/Hiller unanimous to approve the request to partially fill in the ditch pending the approval of Township Engineer Anderson.

4.1 Clerk Treasurers Report: Hammre reported items of interest during the past month include: A reminder of the invitation to attend a meeting of ISD 728, Township and City officials and the Chamber of Commerce was distributed to the Board.

4.2 Approve payment of claims and transfer funds: Hass/Hiller unanimous to approve payment of claims, including payroll, as submitted and to transfer \$62,000.00 from savings to checking to cover claim numbers 8499–8525, check numbers 18383-18416 and Electronic Fund Transfers (EFT) #244-247 (July) Federal, State, PERA and SUTA withholding tax.

4.3 Supervisor Reports: Doebler – continuing to work on securing a trail easement along 239th Ave. Hiller – the driveway and parking area at North Point Park has been determined and an estimate obtained. Pool/Maloney unanimous to go forward with the parking area at North Point Park not to exceed \$7,300. Hammre requested permission to consult with Sherburne County Zoning to make sure we are complying with wetland regulations. The Board did not believe any consult was needed but did direct Hammre to look into the required distance a parking area needs to be from the lake and wetland. Pool –no report. Maloney – proposal for a sign for North Point Park made of cedar at a cost of approximately \$1,300. Hass – update on the newly acquired Fire District property in Zimmerman.

5.1 City of St. Francis Comprehensive Plan Review: the City of St. Francis has requested that the Board reviews their draft Comprehensive Plan and submit comments. The Board agreed to review the plan and have comments ready for the next Board meeting.

5.2 Signage for North Point Park: the rules and regulations sign for the park were not discussed. The entrance sign to North Point Park was discussed again. Hass suggested waiting on ordering the entrance sign until the parking area is finished and the neighboring property owner is notified.

5.3 Nuisance Ordinance Amendment: working on the final with the Township Attorney.

5.4 Zimmerman Livonia Youth Day: Steve from Zimmerman Today contacted Hammre to find out if the event was going to be held again this year. Pool stated that there is now a date for a football jamboree. The Board agreed to host the event again this year, planning to proceed.

Pool/Doebler unanimous to adjourn the meeting at 9:20pm

Approved this 27rd day of August 2018.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer