



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD VIA GOTOMEETING
IN RESPONSE TO THE COVID 19 PANDEMIC
JUNE 22, 2020

Supervisors present: Hass, Hiller, Kuker, Maloney and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others present: Engineer Anderson

Chairman Hass called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Maloney/Pool unanimous to approve the Regular Meeting Agenda as presented.

1.3 Approve Consent Agenda: Hiller/Maloney unanimous to approve Consent Agenda as follows: **Item A)** May 18, 2020 Regular Meeting Minutes; **Item B)** June 4, 2020 Regular Meeting Minutes.

1.4 Fire Report: Chief Maloney provided April calls for service: 3 medical assist, 5 gas leak, 2 motor vehicle personal injury accident, 9 grass fire, 2 outside rubbish fire, 1 residential house fire (Stanford Township). Chief Maloney also reported that he has a picture of the new flagpole for the fire station, it is 105' tall. There were no questions for Chief Maloney.

1.5 Sheriff's Report: Sgt. Wilson provided the Sheriff's report: there were 193 calls for service in May in Livonia Township, including 24 traffic stops, 11 medical, and 25 extra patrol on the Lake Fremont minimum maintenance road. Sgt. Wilson also reported that the 265th Ave speed study revealed that during the study the average speed was 39.57 mph with the top speed (1 vehicle) at 82 mph. Hass asked for a patrol car to be present at the ground breaking ceremony for the new Zimmerman/Livonia Fire Station/Event Center, scheduled for Thursday, June 25th at 6:00 pm.

1.6 Engineering Update: Engineer Anderson reported that the 2020 Road Project is complete. Striping on some township roads was completed today as part of the Sherburne County Traffic Marking Project. The cost is within 1% of the estimated cost. Discussion about 272nd in the township road project area. Anderson reported that the black dirt estimate for the 2020 project was low and more had to be purchased, but the cost will not increase the final cost of the road as there were savings in other areas. Hass reported that Commissioner Fobbe had been contacted by a resident in the 239th Ave road project area who was concerned about tree removal in the ROW during the project last year.

1.7 Road Report: Maintenance Coordinator Berghuis reported: North Point Park wetland violation has been corrected, all gravel is down on the trails, the plow truck has been purchased; one plow truck driver has retired and Berghuis would like to consider changing the plow routes so just four drivers and trucks are needed. The change would add about 2 hours to the time it would take to plow the township roads. Berghuis also mentioned there is buckthorn present in Sugarbush and the plan to control it. Discussion about the chemical to use in the sensitive wetland area.

1.8 Planning Commission Report: Spencer was unable to attend. She will give the report for the June and July PAC Meetings at the July Town Board Meeting. There were no Livonia items on the June PAC Agenda.

1.9 Park Committee Report: Kuker reported that he spoke to a person who liked running on the Sugarbush trails; discussion about contracting a portable toilet for North Point Park; discussion about the need to add signage to the township trail that goes through the Girl Scout Camp property and the need to move the Girl Scout Camp's NO TRESPASSING signs that are positioned to look like they are referring to the township trail. Discussion about route signage, Berghuis to investigate purchasing. Maloney also brought up signage that could be placed in the township ROW near HWY 169 for Sugarbush Park.

2.1 Rinowski Access Request: Mike Rinowski present to ask if he purchased lot 30-402-0222 if could use the alleyway adjoining the property for road access to nearby 98th Street and if so, what the house setback distance would be. Discussion followed about the nearby platted but unbuilt cul-de-sac. The Board indicated that the platted cul-de-sac would not be built as the cost would be prohibitive. The Board discussed the viability of building on the lot with size constraints and the setbacks from the alleyway and property lines. Rinowski was advised to talk to Sherburne County



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Zoning to determine if it is a buildable lot. Rinowski stated that he started at the County and was advised to talk to the Livonia Town Board to find out what the alleyway setback would be. Hiller voiced the concern that the alleyway may not be suitable to allow emergency vehicle access to the property. No action taken. Also discussed was the issue of one of the property owners served by the alleyway allegedly installing NO TRESPASSING signs at the entrance of the alleyway. Berghuis went to the location before the meeting and did not observe any signs. Engineer Anderson directed to look at the alleyway.

2.2 Building Permit – Frisch: Eric Frisch present to request a statement from Livonia Township allowing him to replace the boards and railing on his deck. The deck had originally been constructed in a drainage and utility easement. Engineer Anderson viewed the property and wrote a letter recommending the Livonia Town Board to approve the request for a building permit to replace the boards and railing on the deck. There has been no negative impact on the drainage and utility easement and the deck footprint will remain the same. Hass/Hiller unanimous to approve.

2.3 Manthei Simple Plat: Manthei not present. Pool/Hass unanimous to table.

2.4 Speed Limits on Town Roads: Item revisited. No action.

2.5 Swing-away Mailbox Support/Waiver: Policy for Board consideration provided. Policy adopted unanimously by roll call vote.

2.6 Mailbox Waiver Resolution: Resolution 20-15 Adopting the Mailbox Support Policy adopted by unanimous roll call vote.

2.7 Resolution 20-13 Rescind Resolution 16-14 Imposing Weight Restriction on 112th Street: adopted by unanimous roll call vote.

2.8 Resolution 20-14 Impose Weight Restriction on 129th St and 269th Ave: adopted by unanimous roll call vote.

3.0 Open Forum: No one present for Open Forum.

4.1 Clerk/Treasurer Report: Items of interest during the past month include: Preparations for Election Judge training; busy with meetings, correspondence and preparation for Zimmerman/Livonia Firehall/Event Center financing bonds; received Order Granting Summary Judgement and Motion to Dismiss in favor of Livonia Township in Carlson V. Livonia Township lawsuit.

4.2 Approve payment of claims and transfer funds: Hass/Kuker unanimous to approve payment of claims, including payroll, as submitted and to transfer \$621,000.00 from savings to checking to cover claim numbers 9213–9246, check numbers 19375-19414, and Electronic Fund Transfers (EFT) #323-325 (June) Federal, State, and PERA withholding tax. Hass requested a vote on the payment of the invoice from Titan Machinery. Hass summarized the situation where the Livonia Township grader was towed to Titan Machinery in Rogers, MN for repairs. Upon repair when Berghuis was driving it back to Livonia Township, the grader became inoperable and had to be towed back to Livonia Township. The grader was then examined by a different large machinery mechanic and it was determined that the cause of the breakdown was due to negligence and as a result the motor had to be replaced. Hass/Kuker unanimous to approve non-payment of the Titan Machinery invoice. Pool moved to give Maloney the authority to draft a letter to Titan Machinery and for Pool and Hass to review and sign the letter on behalf of the Town Board of Supervisors. Motion passed by unanimous vote.

4.3 Supervisor Reports: Hiller – stated he would like to resume in person meetings with social distancing; Hass – the ground breaking ceremony will be held Thursday, June 25th at 6:00 pm. Hammre directed to invite former Supervisor and Fire Committee member Gary Doeblner to the ground breaking; Kuker – no report; Hiller – no report; Maloney – no report.

5.1 Barriers for office, elections: discussion on plexiglass barriers for the office and elections to guard against Covid 19 spread. Hiller/Hass to authorize Hammre to hire more election judges if needed.

5.2 Amendment to Zimmerman/Livonia Fire District JPA: Kuker/Pool unanimous to approve the signing of the Amendment to the Zimmerman/Livonia Fire District JPA.



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5.3 Reimbursement Agreement: Kuker/Pool unanimous to approve the signing of the Debt Reimbursement Agreement.

Pool/Hiller unanimous to adjourn the meeting at 8:25 pm.

Approved this 27th day of July 2020.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer