



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES

HELD AT THE LIVONIA TOWNSHIP HALL

June 22, 2015

Supervisors present: Doebler, Hass, Hewitt, Manthei and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others Present: Jon Bogart, PE Town Engineer with Bogart Pederson & Associates, Inc.

Chairman Hewitt called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hass/Doebler unanimous to approve meeting agenda with the following change: move item 1.6 Road Report to item 1.35.

1.3 Approve Consent Agenda: Manthei/Hass unanimous to approve Consent Agenda as follows: Item A) May 18, 2015 Regular Board Minutes.

1.35 Road Report: Maintenance Coordinator Berghuis – 15 loads of gravel were applied to the Lake Fremont minimum maintenance road and 10 loads of gravel were applied to 253rd Ave; cameras were installed in areas of repeated garbage dumping; Baldwin road grading has been done 3 times; ditch mowing is progressing; three trees were blown down on roads in the last 3 days.

1.4 Sheriff's Report: Sergeant Wilson reported there were 183 calls for service in April; 63 of the calls were for traffic stops, the remainder of the calls were for various reasons. Sergeant Wilson reported there were 192 calls for service in May; 63 of the calls were for traffic stops, the remainder of the calls were for various reasons. Patrol has increased on the Lake Fremont minimum maintenance road as requested by the Board. There are no current issues or concerns for Livonia Township.

1.5 Fire Report: Chief Maloney provided May calls for service: 10 medical assist, 2 gas leak, 5 motor vehicle personal injury accidents, 1 search for missing person, and 2 grass fires. Maloney discussed the spike in medical calls and the reduced ambulance coverage. Ambulance response time was 18 minutes after Zimmerman/Livonia Fire arrived on scene for one serious medical situation; Maloney reported that the Air Pack Certification has been completed, and the hose testing and pump testing is in progress; the annual Golf Tournament is scheduled for June 27. Supervisor Hass and Chief Maloney discussed a joint community picnic again this summer.

1.7 Planning Commission Report - Spencer: Report for May 21 PAC meeting, the PAC recommended for approval a Plat extension in Baldwin Township, a CUP for Communications Tower in Santiago Township, a CUP for gas pipeline in Haven Township, Amendment to Sherburne County Zoning Ordinance Section 17.1, and Sherburne County Ordinance relating to illicit discharge detection and elimination. PAC recommended denial of IUP for a home business – plumbing business in Livonia Township. Spencer noted that the Livonia Town Board recommended approval of this IUP April 27, 2015. This IUP was heard and approved at the Sherburne County Board of Commissioner's June meeting. Report for June 18, 2015 PAC meeting, the PAC recommended for approval a simple plat in Clear Lake Township, A CUP to build and operate a church in Big Lake Township, and the amendment to Sherburne County Zoning Ordinance for personal storage structures. The hearing to Amend Sherburne County Zoning Ordinance relating to the Shoreland Residential District was recessed and the item tabled to allow for comment from all Townships.

2.1 Review of proposed Preliminary/Final Simple Plat of Dill's Grove: John Dill was present to make request. Discussion on the placement of the 2 new driveways and the requirement of an easement for the existing driveway on lot 1. Dill agreed to move the existing driveway the end of the cul-de-sac so an easement is not necessary. Discussion on the potential of future extension of 253rd Ave, however the wetlands to the West and North of the property would prevent expansion, therefore the 253rd Ave would remain as it is now with no alterations. Pool/Hass unanimous to recommend approval of the Simple Plat of Dill's Grove with the requirement of moving the existing driveway to the end of the cul-de-sac.



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2.2 Request for Variance – Wegner: Brandon Wegner present to request a 33' Variance in setback from the right of way of 123rd St NW for a detached garage. Wegner explained that there is a large wetland at the rear of his property which limits his options for building a detached garage and a playhouse for his children. In addition, he indicated that his well, septic system, and future septic system site all limit the available space that he has and that the slope to the wetland and wetland setback all add to the limitations of the site. The Board asked if the proposed garage and playhouse would be sided to match the house, Wegner stated that they would be.

Doebler/Manthei unanimous to approve the request for variance with the following comments:

The site has limited buildable space; there is existing tree cover to block the view of the garage from the road; the garage and playhouse would be required to be sided to match the house as Wegner indicated so that it matches the character of the property;

2.3 Request to Move Driveway – Anderson: Eric Anderson present to request approval to move the existing driveway approximately 85' to the south to alleviate drainage issues on the current driveway. Anderson explained that he has the current driveway standards, has contacted Gopher State One Call for marking, and has a contractor who would remove the old driveway and install the new with a culvert. Discussion followed concerning line-of-site and safety in the new location. It was determined that the new location would not have significant line-of-sight issues. Hass/Doebler unanimous to approve the relocation of the driveway.

2.4 Request for Driveway Easement: Craig Bailey present to discuss driveway easement along the power line easement on 232nd Ave and an easement along the north side of his property to Livonia Township for a future trail connection. Hass/Manthei unanimous approve motion to begin the process of securing easements.

2.5 Engineering: 239th Street Project to begin the week of July 6; 112th St Project to begin by July 6; Woods @ Lake Fremont second lift done; 273rd Ave to begin in July.

2.6 Authorize Request for Aggregate Chip Sealant: Hass/Doebler unanimous for approve quote request and acceptance of low bid for Aggregate Chip Sealant on Approximately 3.36 miles of road.

2.7 Authorize Request for Quotes for Crack Repair: Hass/Doebler unanimous for approve quote request and acceptance of low bid for Crack Repair on Approximately 10.23 miles of road.

3.0 OPEN FORUM - no one was present for Open Forum

4.1 Clerk Treasurers Report: Hammre reported items of interest during the past month include: Staff attended the Couri & Ruppe Legal Seminar and the MATS Summer Short Course.

4.2 Approve payment of claims and transfer funds: Hewitt/Hass unanimous to approve payment of claims, including payroll, as submitted and to transfer \$128,000.00 from savings to checking to cover claim numbers 7243 – 7284, check numbers 16792-16840 and Electronic Fund Transfers (EFT) #124-126 (June) Fed & State withholding tax & PERA.

4.3 Supervisor Reports: Hass- no report. Manthei –Report on MS4 meeting, discussed poles for Hunter Lake turn around, Legal Seminar - road sign removals, Summer Short Course Equalization training. Pool – no report; Doebler – no report; Hewitt – Couri and Ruppe Legal Course report.

5.1 Disaster/Mutual Aid plan: No action needed, Sherburne County has a plan in place that includes the Townships in the County.

5.2 Park Fees Resolution: Hass/Doebler unanimous to approve Resolution Approving Park and Trail Dedication Fees in lieu of land for the plat of Dill's Grove; there are two new lots created.

5.3 Sherburne County Zoning Amendment Review – Shoreline Density: Discussion on the proposed change to Shoreline Density Zoning requirements within the 1000' Shoreline limits. Board Comments include: the decrease in lot size is acceptable where high density already exists; the decrease in lot size does not make sense when the 1000' shoreline limit crosses a highway or other barrier that removes it from access to the Lake or places the potential lots in an area where the lot would not be considered lakeshore; the new MS4 requirements may affect smaller lot size.



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- 5.4 Approve List of Tax Forfeited Land for Sale – Sherburne County – unanimous approval of the classification and the properties to be sold on the list of forfeited land as approved by the Sherburne County Board.
- 5.5 Night to Unite - August 4, 2015, Supervisors may be asked to attend neighborhood gatherings.
- 5.6 Israelson Property – Hass/Hewitt unanimous to approve Purchase Agreement, Doebler abstained. Manthei/Hass unanimous to adjourn meeting at 9:20 pm.

Approved this 27th day of July 2015.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer