



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD VIA GOTOMEETING
IN RESPONSE TO THE COVID 19 PANDEMIC
MAY 18, 2020

Supervisors present: Hass, Hiller, Kuker, Maloney and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others present: Engineer Anderson

Chairman Hass called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Maloney/Pool unanimous to approve the Regular Meeting Agenda as presented.

1.3 Approve Consent Agenda: Hass/Kuker unanimous to approve Consent Agenda as follows: **Item A)** April 27, 2020 LBAE Meeting Minutes; **Item B)** April 27, 2020 Regular Meeting Minutes; **Item C)** April 16, 2020 Public Hearing Minutes; **Item D)** May 7, 2020 Public Hearing Minutes.

1.4 Fire Report: Chief Maloney provided March calls for service: 10 medical assist, 11 grass fire, 4 residential structure (1 Baldwin Mutual Aid, 1 deck fire in Livonia, 1 electrical fire in Livonia, 1 minor fire Orrock Township), 3 gas leak, 3 fire alarm, 1 vehicle fire, 1 carbon monoxide alarm, 1 auto accident with injuries. 34 calls total for the month. There were no questions for Chief Maloney.

1.5 Sheriff's Report: Sgt. Wilson provided the Sheriff's report: there were 134 calls for service in April in Livonia Township, including domestic complaints, dog complaints and civil complaints. Sgt. Wilson also reported that the complaint about a resident having too many dogs was responded to. There was also a complaint by a resident about speeding on 265th Ave. The Sheriff's department will put up the speed sign and will then be able to determine if there is speeding and when it is occurring. Hass mentioned that there was a resident complaint about speeding on 248th Ave east of CR 19, a dead-end road. He asked Sgt. Wilson to increase presence on the road if possible.

1.6 Engineering Update: Engineer Anderson reported that Park Construction finished paving the 2020 Road Project areas today. They will be completing shouldering this week and final top-soil areas next week. The mailbox replacement will be delayed about 3 weeks as their supplier was not able to provide enough swing-away posts immediately. Anderson explained that there is 300 CY of black dirt in the contract. Crack seal and seal coat was discussed again for 2020. Options and upcoming road projects were discussed. Taxing districts were discussed as an option for some neighborhood road projects. Berghuis to look at roads to determine which ones need crack seal. Anderson explained that crack seal is usually done on three to four-year-old roads. Todd asked about residents who may not want a swing-away mailbox post. Discussion followed about allowing residents to decline the swing-away posts provided with road construction with a signed waiver stating they understand that they would not be able to claim mailbox/post plow damage reimbursement. Hammre will compose a waiver and resolution for the June Meeting.

1.7 Road Report: Maintenance Coordinator Berghuis reported: hot patch is done, 23 tons were used, shouldering is done, 8 loads used, several loads of gravel were applied to the Lake Fremont minimum maintenance road, tomorrow the maintenance team will work on North Point Park trail gravel. Berghuis asked about the playset that was salvaged from St. Michael, he said the playset has some damage from when it was removed. Discussion about playset certification and if it should be used or disposed of.

1.8 Planning Commission Report: there were no PAC meetings to report on. The April PAC Meeting was cancelled, and May PAC Meeting is scheduled for next week.

1.9 Park Committee Report: Kuker reported that parks have been put on hold because they have been busy with the Fire Station/Event Center project. Kuker also stated that there are No Trespassing signs on the Girl Scout Camp property that are confusing regarding the trail.



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2.1 Speed Limits on Town Roads: in response to a resident complaint there was discussion about speeding on dead end roads in the Township. The Board was provided with information about the option to designate rural residential districts by resolution that would allow posting of speed limits on dead-end residential roads of less than ½ mile in length. Hass/Pool unanimous to table the discussion until the June Board Meeting with further discussion with Sgt. Wilson.

3.0 Open Forum: Tim and Deb Almen present to update the Board on their variance request. The Almens reported that their request was denied by the Sherburne County Variance Board despite the Livonia Town Board's recommendation for approval and the Almens compliance to all requirements except for acreage, the reason for the variance request.

4.1 Clerk/Treasurer Report: Items of interest during the past month include: Covid 19 Pandemic adjustments.

4.2 Approve payment of claims and transfer funds: Hass/Pool unanimous to approve payment of claims, including payroll, as submitted and to transfer \$105,000.00 from savings to checking to cover claim numbers 9185-9211, check numbers 19341-19374, and Electronic Fund Transfers (EFT) #320-322 (May) Federal, State, and PERA withholding tax.

4.3 Supervisor Reports: Hass – no report; Kuker – no report; Hiller – no report; Maloney – the Sterling plow truck was sold, the road grader will cost about \$8,000 to fix, the cost includes a replacement motor and labor. Discussion about the cause of the damage to the motor from the vendor who was repairing the road grader for another issue. Hass and Pool will draft a letter or contact the township attorney to deal with the damage liability; Hass – no report.

5.1 Schlenner Wenner & Co Audit Report: The Audit Report was provided to the Board in lieu of the Auditor attending the meeting due to Covid 19 restrictions. Hammre briefly reviewed and noted that the Contractor Withholding Affidavit was obtained by Engineer Anderson after the project was completed and paid for.

5.2 Amendment to Zimmerman/Livonia Fire District JPA: Hammre was directed to contact Bond Attorney Ingram to direct her to add language to the Amendment about possible future annexation of the Township identified tax abatement properties to protect Livonia Township.

Hiller/Maloney, unanimous to adjourn the meeting at 7:59 pm.

Approved this 22nd day of June 2020.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer