



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
May 18, 2015

Supervisors present: Doeblner, Hass, Hewitt, Manthei and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others Present: Jon Bogart, PE Town Engineer with Bogart Pederson & Associates, Inc.

Chairman Hewitt called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Doeblner/Manthei unanimous to approve meeting agenda with the following changes: move item 5.2 Sherburne County Solar Energy Systems/Solar Farm Ordinance to 1.6a, add item 5.2 Set meeting for iPad training.

1.3 Approve Consent Agenda: Hass/Manthei unanimous to approve Consent Agenda as follows: Item A) April 27, 2015 Regular Board Minutes; Item B) April 27, 2015 LBAE Meeting Minutes.

1.4 Sheriff's Report: No Report

1.5 Fire Report: Chief Maloney provided April calls for service: 4 medical assist, 1 gas leak, 2 motor vehicle personal injury accidents, 1 fire alarm, 8 grass fires, 1 vehicle fire, 1 commercial building – Pease, 2 residential garage/shed fires - Livonia. Maloney also reminded the Board that May 21 at 8:30 am the fire department will be presenting a mock car crash at Zimmerman High School; Manthei asked Chief Maloney about the status of the reduced ambulance coverage in the Zimmerman area and the concerns about long ambulance response times when the only available ambulance is stationed in Princeton.

1.6 Commercial Development – Sevald: Jon Sevald, Sherburne County Planning and Zoning was present to answer Board questions about the process of changing zoning from residential to commercial/industrial in areas in the Township that may be better suited for this use. Sevald explained the process and the challenges of changing zoning, demands for commercial/industrial property, minimum size and construction requirements for commercial/industrial structures, and the infrastructure needed to support commercial/industrial property. There was also discussion about potential County and State Road improvements that may impact future commercial/industrial development in the County and local area. The discussion was tabled until County and State road improvement plans are known.

1.6a Sherburne County Solar Energy Systems/Solar Farm Ordinance – Jon Sevald, Sherburne County Planning and Zoning was present to discuss Sherburne County's Draft Solar Energy Ordinance. Discussion about the proposed recommendations for major road setbacks, size limits, regulating authority, escrow requirements for potential mitigation, and where demand would be likely. **Board Comments: the Livonia Town Board would require a Community Energy System minimum setback of one-quarter mile from US Highway 169 and Sherburne County Road 4.**

1.7 Road report: Maintenance Coordinator Berghuis – All road edging has been completed; Culvert plow damage was repaired, the Board was satisfied that the repair is acceptable; the trucks that will be driven in the Wild West Days Parade are painted and ready; cleared sod and sand off of a Hunter Lake road which restored it to the original width; Woodlands roads have been patched; Commercial road was repaired with recycled tar that is holding well so far; Minimum Maintenance Road dumping continues, surveillance cameras possible solution. Hass/Manthei unanimous to approve the purchase of surveillance cameras to monitor dumping activity on the Minimum Maintenance Road.

1.8 Planning Commission Report – Spencer: no report - the May Planning Commission Meeting has not yet occurred.

2.1 Easement to Property – Bailey: Craig Bailey was present to request an easement to his property PID #30-033-3300 from the cul-de-sac on 232nd Ave. Mr. Bailey would also need to get permission from the electrical utility for safety reasons. Discussion about potential trail easement along the north border of Bailey's



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property for future Sugarbush - Great Northern Trail connection. Board favorable to allowing easement to Bailey's property pending utility requirements are met. Bailey to pursue utility contact.

2.2 Engineering - Bogart: 239th St Project Pre-con meeting May 27, 2015 11:00 am, project to start after June 1st, other projects waiting for summer.

2.3 Guard Rail 256th – Manthei discussed putting up a guard rail along 256th at the Hunter Lake peninsula when tree debris is removed to prevent vehicles from going off the road where the embankment is very steep. Bogart and Berghuis to meet to discuss options.

2.4 Road Edge Issue – Dobel: Harold Dobel present to request solution to problem of cars driving off of the pavement on 140th St, which runs along the west side of his property. Discussion about possible solutions without impeding snow removal or posing a driving hazard. Dobel to install more wood stakes at road edge and to plant grass seed mix MnDOT 240b, a hardier mix for high traffic.

3.0 OPEN FORUM - no one was present for Open Forum

4.1 Clerk Treasurers Report: Hammre reported items of interest during the past month include: Supervisors to bring in Supervisor binder for updating, new Township manuals will be ordered for those who need them.

4.2 Approve payment of claims and transfer funds: Hewitt/Hass unanimous to approve payment of claims, including payroll, as submitted and to transfer \$130,000.00 from savings to checking to cover claim numbers 7215 – 7241, check numbers 16757-16791 and Electronic Fund Transfers (EFT) #121-123 (May) Fed & State withholding tax & PERA.

4.3 Supervisor Reports: Hass – Update on Hwy 169 plan, a consultant has been hired to work on the plan. Manthei – Lake Fremont minimum maintenance road damage prevention in the spring; record keeping strategy for recurring property issues; Livonia cemetery; Windsor Pines Driveway issue; emergency response meeting. Pool – no report; Doebler – no report; Hewitt – no report.

5.1 Israelson Park – discussion on the proposed purchase of the Israelson property for park land. Hass/Manthei unanimous (Doebler abstained) to accept the Israelson land purchase as agreed with the exception of naming rights.

5.2 ipad Training- Meeting date and time selected, June 4, 2015 7:00 pm, for ipad training.

5.3 Developer s Agreement sharing request – the Board discussed the Developer's Agreement and what changes could be made to the Agreement as requested by a neighboring Township.

5.4 Sherburne County Township Officer's Association JPA Agreement – Hass/Doebler unanimous to adopt the Sherburne County Township Officers' Association Joint Powers Agreement.

5.5 MAT's Summer Short Course Attendance – count of attendees for pre-registration.

5.6 Couri & Ruppe Legal Seminar – count of attendees for pre-registration

5.7 Reminder- MATS L&R meeting June 1&2, St. Cloud

5.8 Final Approval of Continuation of an IUP for a Home Business in an Accessory Building for Diesel Pickup Performance and Repair (Jag's Pro Truck Shop, Inc.) Hass/Pool unanimous to approve Continuation of an IUP for a Home Business in an Accessory Building for Diesel Pickup Performance and Repair (Jag's Pro Truck Shop, Inc.) as approved on April 7, 2015 by the Sherburne County Board of Commissioners. The IUP and conditions of approval are on file in the Sherburne County Zoning office and recorded as document #802105.

Hass/Doebler unanimous to adjourn meeting at 10:11 pm.

Approved this 22th day of June 2015.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer