



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES  
HELD AT THE LIVONIA TOWN HALL  
APRIL 26, 2021

Supervisors present: Hass, Hiller, Maloney and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others Present: Township Engineer Wes Davis

**Chairman Hass called the meeting to order at 7:00 pm.**

**1.1 Pledge of Allegiance:** the assembly recited the Pledge of Allegiance.

**1.2 Approve Regular Meeting Agenda:** Hass requested the addition of item 1.55 Request for use of Township Roads for Wild West Days 5K Run. Pool/Maloney unanimous to approve the Regular Meeting Agenda as amended.

**1.3 Approve Consent Agenda:** Hass/Pool unanimous to approve Consent Agenda as follows: **Item A)** March 22, 2021 Regular Meeting Minutes; **Item B)** April 19, 2021 Attorney/Client Meeting Minutes.

**1.4 Fire Report:** Chief Maloney provided March calls for service: 6 medical assist, 4 motor vehicle personal injury accident, 2 fire alarm, 2 person in distress – lift assist, 1 arching/down power line, 1 vehicle fire. 2 residential garage (1 Zimmerman, 1 Livonia), 2 residential house (both Zimmerman), 1 fire mutual aid (Baldwin Township). Maloney also reported that they have moved into the new fire building; the Zimmerman High School Prom dance was held in the event center.

**1.5 Sheriff's Report:** Sgt. Wilson provided the Sheriff's report: there were 192 calls for service in March in Livonia Township including 50 traffic stops, 10 suspicious vehicles, 28 security checks, and 1 burglary. The rest of the calls were for miscellaneous service. There were no concerns for Livonia Township and no issues on the minimum maintenance road.

**1.55 Request for use of Township roads for Wild West Days 5K Run:** Lynda Bouley present to request the use of Township roads near Grams Park for a 5K run on Saturday, May 29 during the Wild West Days weekend. Bouley gave a brief history of the Zimmerman Cross Country and Track teams. She also showed on a map where she would like the 5K route to be. Ideally, it would start at Grams Park, run on the park trail, exit the park on 117<sup>th</sup> Street, turn on 272<sup>nd</sup> Street to the minimum maintenance road, 120<sup>th</sup> Street and then back into Grams Park on the trails to finish. Discussion followed about traffic and safety. Sgt. Wilson stated that he will ask the Sheriff's reserves to provide traffic control at road crossings during the event.

**1.6 Engineering Update:** (moved to later in the meeting awaiting Engineer Davis' arrival and scheduled bid opening)

**1.7 Road Report:** Maintenance Coordinator Berghuis provided the road report: 4 blown down trees removed in the parks; 3 washouts from heavy rain were repaired; grading was done for Baldwin Township and the DNR; collector road ditches were picked up; the dock was put in Lake Fremont; shouldering was started. He also reported there was a stolen vehicle abandoned on the road/trail that goes through the Girl Scout Camp. Law enforcement was notified.

**1.8 Planning Commission Report:** Spencer provided the April 15, 2021 PAC Meeting report: The PAC recommended approval for the following items to the Sherburne County Commissioner at their next County Commissioner Meeting: Request for IUP for Mining – Livonia Township; Request for Preliminary and Final Simple Plat – Blue Hill Township; Request for IUP of Contractors Yard – Livonia Township; Request for IUP for Home Business in an Accessory Building – Antiques & Furniture – Orrock Township.



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**1.9 Park Committee Report:** Maloney - no report.

**2.1 Road Agreement:** Pool/Maloney unanimous to send the Road Agreement to the City of Zimmerman.

**2.2 101<sup>st</sup> Street Fence:** Don Birsdsall present to discuss the fence that was constructed by a neighbor near his property, and a sign that was placed on the fence that he would like blocked from his view. Several development neighbors also attended and commented, supporting Birsdsall's position. Birsdsall gave a brief history of the purchase of his property. He also discussed some of the concerns the neighbor expressed during the process of finalizing the development. Birsdsall emphasized the view of the pond on his neighbor's property that they really enjoyed, a view that is now obstructed by the fence and sign. Birsdsall provided photos of the pond and view, documenting the changes over time. Some possible solutions Birsdsall suggested included that Livonia Township plant trees in the road right of way to block the fence and sign, for Livonia Township to build a berm in the road right of way and then plant vegetation to block the view of the fence and sign. He also suggested that Livonia Township adopt a sign ordinance limiting signs. Hiller and Hass commented that the township does not plant trees in the right of way and maintenance removes trees that have grown in the right of way for safety. Birsdsall was urged to contact Sherburne County about the fence concerns and to determine if the fence complies with permitting requirements for fences on private property. Also discussed was Sherburne County's fence ordinance and that they are reviewing what can be regulated while preserving individual rights with signage on private property. No action taken.

**2.3. Second Driveway Request:** Michael Farrier, 27052 102<sup>nd</sup> St NW Zimmerman, PID #30-527-0235 present to request a driveway permit for a second driveway. Farrier explained that he is a semi-truck driver and with one driveway he must back his rig in for parking from 102<sup>nd</sup> Street. He would like a second driveway on 271<sup>st</sup> Ave so that he can pull into the property using that access and pull out using the current access. Farrier also requested permission to extend the culvert on 102<sup>nd</sup> Street, they are too short. Hiller/Pool unanimous to allow Farrier to extend the culverts under his driveway on 102<sup>nd</sup> Street and to allow the second driveway as requested, to be placed as close to the west side of his property as possible.

**2.4 Sherburne County Second Amendment Defenders Request:** not present, no action taken.

**8:15 PM OPEN 2021 ROAD PROJECT BID:**

Hass announced the bids received would be opened. As each bid is opened the bidder's name, bid amount and whether a bid bond and responsible contractor form was received. After all the bids are opened the apparent low bid and dollar amount will be announced. There are three projects being bid.

The following bids were received by the deadline on April 26, 2021:



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**Project Bid opening April 26, 2021 at 8:15 pm**

Company Name	Date Received	Time Received	239 <sup>th</sup> Overlay	Frontage Rd	Fremont Drive	Total	Bid Bond
North Valley Inc	04-26-21	9:00 am	\$149,682.53	\$134,078.37	\$53,362.05	\$337,122.95	Yes
Omann Construction	04-26-21	9:15 am	\$181,905.66	\$132,822.73	\$58,271.51	\$372,999.90	Yes
Douglas-Kerr Underground	04-26-21	9:21 am	\$	\$159,272.40	\$	\$	Yes
Forest Lake Contracting	04-26-21	9:22 am	\$	\$195,915.00	\$	\$	Yes
Duininck Inc	04-26-21	9:32 am	\$171,328.84	\$155,875.20	\$61,061.35	\$388,265.39	Yes
Minnesota Paving & Materials	04-26-21	9:34 am	\$154,841.84	\$135,243.90	\$58,693.05	\$348,778.79	Yes
Helmin Construction	04-26-21	9:36 am	\$	\$139,811.00	\$	\$	Yes
Wruck Excavating	04-26-21	9:37 am	\$	\$137,992.37	\$	\$	Yes
Rum River Contracting	04-26-21	9:40 am	\$144,779.74	\$	\$66,741.77	\$211,521.51	Yes
Meyer Contracting	04-26-21	9:44 am	\$	\$149,088.55	\$	\$	Yes
Astech Corp	04-26-21	9:44 am	\$143,840.66	\$124,224.53	\$50,634.27	\$318,699.46	Yes
Knife River	04-26-21	9:45 am	\$137,785.84	\$144,810.55	\$56,482.60	\$339,078.99	Yes
Molnau	04-26-21	9:46 am	\$179,373.16	\$150,882.18	\$54,961.82	\$385,217.16	Yes
Park Construction	04-26-21	9:53 am	\$162,021.72	\$128,401.29	\$51,838.80	\$342,261.81	Yes
Gertken Bros Inc	04-26-21	9:54 am	\$	\$141,479.35	\$	\$	Yes



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Hass announced the apparent low bid for 239<sup>th</sup> Ave Overlay was submitted by Knife River in the amount of \$137,785.84; the apparent low bid for the Frontage road was submitted by Astech Corp in the amount of \$124,224.53; and the apparent low bid for Fremont Drive was submitted by Astech Corp in the amount of \$50,634.27. Hass/Hiller unanimous to award the apparent low bid of \$137,785.84 for 239<sup>th</sup> Overlay to Knife River, the apparent low bid of \$124,224.53 for the Frontage Road to Astech Corp, and the apparent low bid of \$50,634.27 for Fremont Drive to Astech Corp, all contingent upon validation of quantities and amount by Wes Davis, Bogart, Pederson & Assoc., Inc.

**3.0 Open Forum:** no one present for Open Forum.

**4.1 Clerk/Treasurer Report:** Items of interest during the past month include: the field audit is wrapping up.

**4.2 Approve payment of claims:** Hass/Pool unanimous to approve payment of claims and payroll totaling \$149,879.42 as submitted from Bremer Bank, to cover check number 20298 through 20324, and Electronic Fund Transfers (EFT) #35-40 (April) Federal, and State withholding tax and debit card payments.

**4.3 Supervisor Reports:** Pool – no report; Hiller – no report; Maloney – no report; Hass – the Elk River Landfill wants to expand MSW into the township, Attorney Gilchrist will work on a Township Dock Ordinance; request for Maintenance to contract a portable toilet for North Point Park.

**5.1 Resolution 21-11 Park Dedication Fees – Manthei:** Maloney/Hiller unanimous to approve by roll call vote.

**5.2 Clean Up Day Attendance:** Hass, Hiller, Maloney and Pool all stated they will be able to work.

Hiller/Pool unanimous to adjourn the meeting at 8:54 pm.

Approved this 24<sup>th</sup> day of May 2021.

\_\_\_\_\_  
Chairman or Vice Chairman

Bix - Chairman  
Clerk/Treasurer or Deputy Clerk/Treasurer

July Hamare