



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL

April 25, 2016

Supervisors present: Doeblner, Hass, Hewitt, Maloney and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others Present: Jon Bogart, PE Town Engineer with Bogart, Pederson & Associates, Inc.

Chairman Hewitt called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda Doeblner/Maloney unanimous to approve the Regular Meeting Agenda

1.3 Approve Consent Agenda: Doeblner/Pool unanimous to approve Consent Agenda as follows: **Item A)** March 28, 2016 Regular Meeting Minutes; **Item B)** April 4, 2016 Road Workshop Minutes.

1.4 Sheriff's Report: Sergeant Wilson Reported there were 205 calls for service in March; 74 of the calls were traffic stops, the remainder of the calls for various reasons, no other issues of concern.

1.5 Fire Report: Chief Maloney provided March calls for service: 2 medical assist, 1 motor vehicle personal injury accident, 1 motor vehicle accident W/O injury, 2 fire alarm, 1 good intent (smoke in the area), 1 Fire standby mutual aid. Chief Maloney presented a video of Fire Academy 2016, attended by several new Zimmerman/Livonia Fire Fighters. Chief Maloney also reminded residents that the Fire Department's Annual Golf Tournament will be held on June 18. Discussion followed concerning decals on the Fire Chief's truck, Hass suggested a decal on the back to identify the truck as a fire department vehicle from all sides.

1.6 Engineering Updates: Bogart –112th St Phase 2) construction will begin in early July; there will be excess material from Sherburne County Road 19 project, some of the excess can be used as fill in the Livonia Cemetery. **112th St Phase 3)** no report. **253rd Ave)** discussed options for stabilizing the shoulder and ditch slope.

1.7 Road Report: Maintenance Coordinator Berghuis reported the walls of the salt/sand shed have been pushed back into place and stabilized; trash has been removed from the collector road ditches, 90 bags of trash collected; road edges that were damaged during the plowing season have been repaired; cold patching is done, any further pothole and road repair will be done with hot patch when it is available; gates and posts for the Lake Fremont minimum maintenance road will cost approximately \$800; sweeping of intersections has been completed; one estimate to repair the deteriorating areas of The Woodlands roads came it at approximately \$18,000. Hass/Pool unanimous to approve request for quotes and accept the lowest quote; the new truck has been lettered and the back rack installed.

1.8 Planning Commission Report – Hammre reported for Spencer: The PAC met April 21, 2016 and recommended the following items for approval by the County Board of Commissioners: Amendment to the Sherburne County Zoning Ordinance, a continued item, amending the Zoning Ordinance Section 16.2 Interim Use Permits Subd 2 Permit Expiration and Transferability and Subd 5 Item 20 Solar Farm. Request to amend the existing IUP #53730 Document #816606 to construct and operate a solar farm – Clear Lake Township. Request to amend the existing IUP #53773 Document #816604 to construct and operate a solar farm – Big Lake Township. Request for a CUP to construct and operate a church – Big Lake Township.

2.1 Grams Road – cost update: from 3-11-2106 to 4-11-2-16 Livonia Township Maintenance logged 34 hours of grading, reshaping and spreading gravel on 233rd Ave and 142nd St. Total cost for time, materials, and equipment came to \$4567.63. Mark applied more gravel to several areas after these totals were compiled. The road is in good shape now.

2.2 Building Variance – Fred Stetler, owner of W.H. Cates Pondsides Estates present to request an amendment to the Development Contract for W.H. Cates Pondsides Estates to allow one residential dwelling unit and one related garage and one driveway. No other residential dwellings or buildings would be allowed without the required completion of the required public improvements. Discussion about future plans for the development. Stetler stated that he is not planning on selling the lots in the near future. If he decided in the future to sell the lots, it would be developed as per the Development Agreement with public improvements. The Board requested that the amendment have additional language to specify that no sale of any lot will occur without the completion of the public improvements as required by the original Development Agreement and that this Agreement would be transferred to any subsequent owners of W.H.



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Cates Ponds Estate Development. Mr. Stetler to add the requirements to the proposed amendment to be accepted by the Board.

2.3 Dill's Grove D&U: Joe Firkus present to request a Public Hearing to vacate that portion of the Drainage and Utility Easement between Lot 1 and Lot 2, Block 1 in Dill's Grove for the purpose of home construction. Jon Bogart, Township Engineer determined that the Drainage & Utility Easement that Firkus is requesting to be vacated is not being used for utilities and does not serve as a drainage area. The 6 foot Drainage and Utility Easement is the standard for all developments for future access between properties. Firkus clarified that they own both lots and will be building on the lot line. Hewitt/Hass unanimous to accept petition for a Public Hearing on May 16 at 7:00 pm to take comments from the public concerning the proposed Drainage and Utility Easement Vacation.

3.0 OPEN FORUM – no one was present for Open Forum

4.1 Clerk Treasurers Report: Hammre reported items of interest during the past month include: the field audit was performed on March 31, the Auditor's report will be at the May meeting; Sherburne County Parks, Trails and Healthy Living Meeting was held on April 21, the plan is ready in draft form, will be finalized after review and comments by the Advisory Committee. The Advisory Committee would like to keep meeting periodically to keep the plan active and moving forward; MATIT will be issuing Worker's Comp refunds this year.

4.2 Approve payment of claims and transfer funds: Hewitt/Doebler unanimous to approve payment of claims, including payroll, as submitted and to transfer \$47,500.00 from savings to checking to cover claim numbers 7609 –7648, check numbers 17223-17269 and Electronic Fund Transfers (EFT) #155-158 (April) Federal, State, PERA & SUTA withholding tax.

4.3 Supervisor Reports: Pool – reported that he and Supervisor Hass went on a road tour with Maintenance Coordinator Berghuis and Clerk/Treasurer Hammre; **Doebler** – no report; **Hass** – no report; **Maloney** – no report; **Hewitt** – no report.

5.1 Camper in ROW Update – the camper has been moved out of the Right of Way by the owner.

5.2 Weight Limit Resolution – Hewitt/Hass unanimous to approve a Resolution to lower the weight limit to 4 Tons per axle on the Lake Fremont Minimum Maintenance Road and a Resolution to lower the weight limit to 4 Tons per axle on 233rd Ave/142nd St (known as Grams Road) to preserve and protect the roads from damage from heavy vehicles.

5.3 Approval for Crack Seal/Chip Seal Request for Quotes – Hass/Hewitt unanimous to approve request for quotes for Crack Seal on approximately 10 miles of Township roads and Chip Seal on approximately 3 miles of Township roads. Quotes to be read at the May Town Board meeting.

5.4 Damage to 100th St – Utility – damage has occurred on 100th St by a utility contractor installing gas lines to several residences along the road. Photos displayed showing the damage to the edge of the road with clear heavy vehicle tire tracks in right of way and gas line identification with evidence of trenching. Hammre contacted the gas utility who indicated that they would contact the installation contractor for repair.

5.5 Sugarbush Preserve Driveway and Culvert Approval – the driveway and parking lot areas have been marked on the new addition of Sugarbush preserve. Discussion about culvert options and gravel needed to build the driveway and parking areas. Estimates for the work to be requested.

5.6 MATs Officer's List – Each Supervisor verified contact information and signed as required.

5.7 Beacon Agreement – Each Supervisor signed the Beacon Agreement and was given the username and password.

5.8 Couri & Ruppe Legal Seminar – Scheduled for June 2, 2016.

5.9 Clean Up Day Reminder – April 30, 2016 8:00 am to noon.

Doebler/Pool unanimous to adjourn the meeting at 8:15 pm.

Approved this 23rd day of May 2016.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer