



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
APRIL 22, 2019

Supervisors present: Hass, Hiller, Kuker, Maloney and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis, Township Engineer Anderson.

Chairman Hass called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hiller/Pool unanimous to approve the Regular Meeting Agenda with the following amendment: add item 1.65 Richard Vue.

1.3 Approve Consent Agenda: Maloney/Hiller unanimous to approve Consent Agenda as follows: **Item A)** March 25, 2019 Regular Meeting Minutes.

1.4 Fire Report: Chief Maloney provided March calls for service: 7 medical assist, 2 gas leak, 2 motor vehicle personal injury accident, 1 carbon monoxide, 3 fire alarm, 1 good intent (smoke in the area) 1 arcing/down power line, 1 vehicle fire, 1 residential house fire (Livonia). Maloney also reported that a practice house fire was performed in the City of Zimmerman; 8 fire fighters completed the 16 week EMT course, the cost was covered by MBTFE funds. Hass commented that several Board members will be attending the firefighter graduation ceremony. Maloney then discussed the progress on planning the new Fire Station building in Zimmerman. There is a possibility of a shared building with the DNR, however building requirements for the DNR are different than the requirements for a fire department. If a shared building is not possible other options will be explored.

1.5 Sherriff's Annual Report: Sherburne County Sheriff Brott presented the 2018 Annual Sheriff's Report as it pertains to Livonia Township. There were 2,751 law enforcement contacts overall in the Township, including calls for service and security checks. Serious Criminal Activity, which is activity that negatively impacts the quality of life for residents included 5 Assaults, 5 Burglaries, 6 Narcotics, 19 DUI, 5 CSC, 23 Theft, 20 CDP and 0 Homicide. Sheriff Brott then compared the Serious Criminal Activity statistics over the last 3 years. The only notable change was an increase of DUI arrests. Highlights for the past year include the Sheriff's Office Renovation/Expansion project, in its final stages now. The renovation includes a Criminal Intelligence Center, a multiple jurisdictional investigative center, opening in spring 2019. Sheriff Brott also reported that in 2018 all local law enforcement and other local emergency service providers trained together in 3 – ECHO Hostile Event Response Training. Sheriff Brott then explained that the Sherburne County Website has been updated and is user friendly. In addition, the Sheriff's Department is using Facebook extensively for news releases and other messages. Hass commented that the Township is very pleased with Sgt. Wilson and his service and in the community and the monthly reports he provides at Town Board Meetings. Hiller asked for clarification on the coverage of law enforcement between the Township and the City of Zimmerman. Sheriff Brott said there is a larger geographic area to cover in the Township, however response times are very similar, and the service is the same. He also explained that the officers who cover the two communities are available to back each other up if needed. Chairman Hass thanked Sheriff Brott for his report.

1.6 Sherburne County Zoning: Marc Schneider and Lynn Waytaschek presented information on Solar Farms in Sherburne County and the 6 month moratorium on solar farm IUP permits. Waytaschek explained the basics of solar farms and provided examples of current solar farms in Sherburne County. Sherburne County has relatively restrictive requirements including screening, setbacks, and future de-commissioning fees required up front. Schneider then discussed the 6-month solar moratorium adopted by the Sherburne County Board of Commissioners, the purpose is to give the Township, County and Staff an opportunity to study land use and transportation improvements in these areas. The Livonia Town Board is asked to comment on the moratorium. Hass asked if most of the properties are leased or sold. Waytaschek replied that most are leased. Kuker asked where transmission lines are located that could support a solar farm. Waytaschek and Schneider replied that they could get that information to the Board. Hass asked about taxation. That question will be researched and provided. Hass thanked Waytaschek and Schneider for their information.



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1.65 Vie: Richard Vue, Livonia Township resident, present to inquire about opening a substance abuse treatment/rehabilitation center. Mr. Vue explained that he would like to purchase a property that could be used for this purpose as well as another property that could be used as housing with supervision while patients are undergoing treatment. Schneider and Waytashek provided information about Zoning requirements. Hass recommended that Mr. Vue speak further with Sherburne County Zoning to get more information.

1.7 Engineering Updates: Engineer Anderson – **239th Ave**) the 239th Ave low bid was submitted by Omann Brothers for \$677,745.45. Hass/Kuker unanimous to award the 239th Ave Reconstruction Contract to Omann Brothers; **ITT Testing Estimate**) the estimate was provided. Anderson explained the benefits of testing the bituminous. Hass/Maloney unanimous to allow Anderson to contract ITT Testing of the bituminous for the 239th Ave Reconstruction Project; **Striping**) Sherburne County is asking for our striping map. Hammre will provide; **Aerial Photography**) Anderson asked if the Board wants a pre and post project video of road projects. The cost would be around \$100 per hour. Anderson will drive and video with a cell phone regardless if aerial photography is done. No action taken.

Sheriff's Report: Sgt Wilson reported there were 152 calls for service in March, the calls included 37 traffic stops, 13 medicals and 9 motor vehicle accidents. The speed sign is installed on 245th Ave, a report will be ready for the next monthly meeting. There were no other issues for Livonia Township. Hass asked for increased patrol when the minimum maintenance road is opened to traffic.

1.8 Road Report: Maintenance Coordinator Berghuis reported that on Wednesday night there was a sinkhole developing on 120th Street that had to be repaired. Twin Pines Earthworks dug out the area and packed it all back in. Anderson will look at the repair; sweeping intersections has generated complaints about the sand being swept onto the shoulder. In the future the maintenance team will only sweep collector road intersections, development roads only as needed; the team has been cleaning ditches, there is an average of 4 bags of trash per .2 mile. About ¾ of the trash is disposed alcohol containers; all trucks are cleaned; Princeton Township asked Berghuis to attend their meeting and discuss maintenance policies; Berghuis presented a 10-year vehicle replacement plan. No action taken.

1.9 Planning Commission Report: Spencer reported that the April 18, 2019 Planning Advisory Commission Meeting was cancelled, the next scheduled meeting is May 16, 2019.

2.1 Township Social Media: Discussion about Facebook Page, the Admin will be transferred to Hammre, Hiller and Maloney.

2.2 Second Driveway – no permit: the resident at 11063 233rd Ave has installed a second driveway with no driveway permit. Hammre instructed to send a letter requiring the homeowner to remove the driveway within 60 days.

2.3 Weight Limit Signs: MS Statue 169.87 requires each road to have a weight limit sign at the entrance of the road when it comes off a higher weight limit road. If a road is not signed in this way law enforcement can not ticket an overweight vehicle. Overweight vehicles can cause significant damage to our roads. Signage for the approximately 53 needed signs and posts will be about \$2,000. Maloney/Pool unanimous to approve the purchase of weight limit signs. Hass also brought up that every year there are requests for overweight permits during MNDOT weight restrictions. Currently there is no charge for overweight permits. Anderson will provide some examples of permits.

2.4 Crack Seal: Hammre presented the map for roads that need crack seal. Hammre also reminded the Board that last year the Fire Department parking lot was not sealed, though the Town Hall side was. Hass/Pool unanimous to allow Hammre to send out for crack seal quotes.

3.0 Open Forum: Richard Vue, present for Open Forum, added to the agenda (see above)

4.1 Clerk/Treasurer Report – Items of interest during the past month include: Fiedler and Hammre attended the MAT Spring Short Course.

4.2 Approve payment of claims and transfer funds: Maloney/Hiller unanimous to approve payment of claims, including payroll, as submitted and to transfer \$44,000.00 from savings to checking to cover claim numbers 8788–8819, check



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numbers 18805-18845, and Electronic Fund Transfers (EFT) #276-279 (April) Federal, State and PERA withholding tax and SUTA Quarterly Tax.

4.3 Supervisor Reports: Hiller – no report; Maloney – no report; Kuker – sign examples for Sugarbush on 169; Pool – no report; Hass – no report.

5.1 Resolution 19-10 Interested Officer: Conflict of Interest Resolution for Zimmerman Lawn and Garden. Resolution approved by roll call vote, Pool abstained.

5.2 Couri and Ruppe Legal Seminar: Hass, Kuker planning on attending.

5.3 Clean Up Day Attendance: all Supervisors are planning on attending. City of Zimmerman Mayor or Council attendance has not been confirmed.

5.4 Park Board Openings – Hiller: there are two openings on the Park Board. There are 2 applicants now. An ad will be placed on the Facebook page. The applicants will be evaluated by the Park Board and the new members will be recommended for approval by the Town Board. Hiller asked for a motion to change the structure of the Park Board to allow two Supervisors to serve as the non-voting Supervisor position instead of one Supervisor as was originally approved when the Park Board was created. Hiller/Pool unanimous to change the structure of the Park Board to two Supervisors serving on the Park Board Committee as non-voting members and 5 at large voting members.

5.5 Park Signage: Hiller explained that there is no estimate for a sign. Maloney to get the estimate for the sign. Maloney/Kuker unanimous to approve the purchase of a sign for North Point Park for up to \$2,000. Picnic tables for the 2 parks was also discussed. Hiller/Kuker unanimous, Pool abstained, to approve the purchase of 4 picnic tables @400.00 plus shipping.

5.6 Resolution to Accept Park Dedication Fees - Highland Meadows 3rd Addition. Approved by role call, Maloney abstained.

Hass/Pool unanimous to adjourn the meeting at 9:00 pm

Approved this 20th day of May 2019.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer