



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES  
HELD AT THE LIVONIA TOWNSHIP HALL  
MARCH 23, 2020

***Please Note: Due to the Covid 19 Pandemic, this meeting has been shortened to include only those items that are necessary. This is an ongoing effort to follow recommendations of: NO gatherings over 10 people and practicing social distancing of at least 6 feet.***

Supervisors present: Hass, Hiller, Kuker, Maloney and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Township Engineer Anderson

**Chairman Hass called the meeting to order at 7:00 pm.**

**1.1 Pledge of Allegiance:** The assembly recited the Pledge of Allegiance.

**1.2 Approve Regular Meeting Agenda:** Hiller/Maloney unanimous to approve the Regular Meeting Agenda with the following additions: Item 1.6 Supervisor reports.

**1.3 Supervisor Oath of Office:** Supervisor Pool took the oath of Office for the position of Supervisor B.

**1.4 Elect Chair of the Town Board:** Pool nominated Hass to serve as the Board Chair. There were no other nominations. Pool/Hiller unanimous. Hass will serve as Board Chair.

**1.5 Elect Vice Chair of the Town Board:** Hass nominated Pool to serve as Vice Chair. There were no other nominations. Hass/Hiller unanimous. Pool will serve as Board Chair.

**1.6 Supervisor Reports: Hass** – recommended canceling Clean Up Day scheduled for May 2<sup>nd</sup>, and to reschedule for a future date if possible; Orrock Township would like to contract with Livonia Township for road grading. The road committee, Hass and Pool, will decide on the feasibility and rate; Discussion about the date, time and location for the Fire Hall CIP Public Hearing. The possibility of holding it at the City of Zimmerman and using their electronic equipment; Hass spoke to Livonia Township Attorney Gilchrist about electronic meetings and Public Hearings. Gilchrist confirmed that electronic meetings can be used. Hass spoke to City of Zimmerman Piasecki about using their facility which is already set up for electronic meetings. Hiller and Hammre to meet with Piasecki to determine if the facility will work. Hass said he wants the CIP PH and the Event Center PH to be on the same day. He suggested April 15<sup>th</sup> or 16<sup>th</sup>, 3:00 and 4:00.

**7:15 Open Bids for 2020 Road Project Project:** Hass announced the bids received would be opened. As each bid is opened the bidder's name, bid amount and whether a bid bond and responsible contractor form was received. After all the bids are opened the apparent low bid and dollar amount will be announced. Engineer Anderson explained that each bid will consist of 3 separate bids, 1 each for the main project and the two possible additional project areas, and a grand total. The grand total for each bid is listed below:

The following bids were received by the 4:00 pm deadline on March 27, 2020:

Rum River Contracting Co.	\$680,636.00	Bid Bond – yes
Park Construction Company	\$590,445.71	Bid Bond – yes
Omann Contracting Companies, Inc	\$710,476.63	Bid Bond – yes
OMG Midwest	\$626,425.48	Bid Bond – yes
Knife River	\$619,747.30	Bid Bond – yes
Astech Corporation	\$619,341.59	Bid Bond – Yes



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Hass announced the apparent low bid was submitted by Park Construction in the amount of \$590,445.71. Maloney/Pool unanimous to award the apparent low bid of \$590,445.71 to Park Construction. contingent upon validation of quantities and amount by Nick Anderson, Bogart, Pederson & Assoc., Inc.

**1.6 continued: Pool** – the Sheriff’s Department contacted Pool about brush that was intentionally piled by and blocking the pedestrian walk-through opening next to the gate that is currently closed on the east end of the Lake Fremont minimum maintenance road. The officer moved the blockage. **Kuker** – asked if there were any public comments about parks. Hammre replied that none had been received; he asked if the trails had been brushed and Hass encouraged the Board members to walk the trails. Discussion followed about Maintenance of the trails and the possibility of renting a track mower. Hass asked Engineer Anderson if he had done any work on dog parks. Anderson replied that he has not, they are typically just fenced in areas with several benches. Kuker volunteered his track mower to work on the trail. Hass said Maintenance Supervisor should rent one, but the decision would be up to Kuker and Hiller, and they can let Hammre know to inform the rest of the Board. **Hiller:** talked to Zimmerman Mayor Nick about using the Zimmerman Hall for remote meetings until Livonia Township is able to get remote capabilities in place. The Mayor offered the use of their facilities if we need to. There are several possibilities. Hammre to talk to RB’s about setting up a remote system. Discussion about the accessibility of remote meetings and hearings. Attorney Gilchrist sent a statement to approve for electronic meetings. Hass read the statement as prepared by Gilchrist. Hiller/Kuker unanimous to accept the Declaration as read by Hass (statement attached to these minutes). Discussion about potentially having Board Meetings at an alternate date so they do not conflict with the City of Zimmerman Meetings if their facility needs to be used.

**4.2 Approve payment of claims and transfer funds:** Hass/Kuker unanimous to approve payment of claims, including payroll, as submitted and to transfer \$185,000.00 from savings to checking to cover claim numbers 9132–9158, check numbers 19251-19308, and Electronic Fund Transfers (EFT) #313-315 (March) Federal, State and PERA withholding tax.

**5.1 Reorganization:** Hass/Kuker unanimous to postpone the Township reorganization. Hass/Kuker unanimous to approve continuing the items on the Reorganization list as they were approved March 2019 until they can be addressed at a future meeting. Hiller asked the Town Board to approve that staff is compensated for 14 days of Covid 19 related sick days for quarantine or family care. Hiller/Maloney unanimous.

Kuker/Hiller unanimous to adjourn the meeting at 7:45 pm.

Approved this 27<sup>th</sup> day of April 2020.

  
Chairman or Vice Chairman

  
Clerk/Treasurer or Deputy Clerk/Treasurer