



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
FEBRUARY 27, 2017

Supervisors present: Doebler, Hass, Hiller, Maloney & Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others Present: Jon Bogart, PE Bogart, Pederson & Associates

Chairman Hass called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda. Maloney/Hiller unanimous to approve the Regular Meeting Agenda

1.3 Approve Consent Agenda: Hass/Doebler unanimous to approve Consent Agenda as follows: **Item A)** January 23, 2017 Regular Board Meeting Minutes; **Item B)** Employee Payroll Change.

1.4 Fire Report: Chief Maloney provided January calls for service: 4 medical assist, 2 gas leak, 1 motor vehicle personal injury accident, 6 carbon monoxide, 3 fire alarm, 1 vehicle fire. Chief Maloney also reported: he went to Sugarbush Preserve to assess possible fire risk for the Luminary Event to be held in the evening. Maloney determined that the conditions in the park did not pose an undue risk for fire. Maloney also answered a question about repeat false alarms, stating that they have addressed repeat issues with education. Many repeat false alarms are due to cooking smoke setting off alarms. The number of Carbon Monoxide calls were also discussed. Maloney said there is the possibility that many Carbon Monoxide Alarms are reaching the end of their life and need to be replaced.

1.5 Engineering Updates: postpone to later in the meeting when Township Engineer Bogart arrives.

1.6 Road Report – Maintenance Coordinator Berghuis reported: there has been very little plowing in February. The maintenance team has been filling pot holes with cold patch, trimming trees in the ROW and cleaning up ditches. Berghuis also reported that he had the tractor/brush mower that he is interested in purchasing appraised, the value was consistent with the asking price. The Board members discussed the option of purchasing the equipment. They agreed that the equipment was in good condition and the price is fair, and it would be used to keep the ROWs free of brush. Hiller/Maloney unanimous to approve Berghuis making an offer for the tractor/brush mower combo. Berghuis also requested permission to sell the roller/tar packer at auction, an item that is no longer used. He would like to then take the proceeds to purchase another chain saw, an item that is used consistently. The Board was in favor. Berghuis was obtaining estimates on a lawn mower to replace one of the Townships mowers that needs major repair.

1.7 Planning Commission Report – Spencer reported: The PAC met February 16, 2017 and recommended the following items for approval by the County Board of Commissioners: Request for an interim use permit to expand an existing in mine from 7 acres to 26 acres – Big Lake Township, Request for an interim use permit for placement of nineteen electrical utility poles for the interconnection of a 5 megawatt solar garden to Xcel's electrical energy grid - Big lake Township.

2.1 Weight Waiver Request – Olson – Eric Olson, Potlatch Corporation, was not present, Randy Goldenman, property owner, was present. Olson is requesting a weight waiver on 253rd Ave between CR 45 and CR 46 during December 2017 and January 2018 and December 2018 and January 2019 for the purpose of hauling logs from the Goldenman property on 253rd Ave. Olson sent information stating that the log trucks weigh 102,000 pounds (51 tons), the trucks would be 6 axle trucks with axle weight average of 8.5 tons per axle. He would be hauling approximately 18 loads. There was discussion about the condition of the road and that the normal weight limit is 7 tons per axle except during spring road restrictions, when it is 5 tons per axle. Hiller commented that the Board is there to represent the Livonia tax payers, and that this road is on its last legs now. It is not scheduled for a reconstruction in the CIP. Also discussed was the direction of truck travel. The west end of the road goes through a wetland area and has continued issues with the base. The east end of the road has an older surface, and also passes by wetland areas, therefore may be more vulnerable to damage from overweight vehicles. Hiller asked if the trucks could be loaded lighter to comply with the weight limit of the road. Goldenman indicated that he would talk to Olson to find out if that is a possibility. There was also discussion that if a



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waiver were granted, language would need to be added to restrict any travel to freezing temperatures, as December and January in recent years have not always had freezing temperatures. Hiller/Maloney unanimous to table until the March 27, 2017 Board Meeting, Goldenman to inquire about lighter truck loads to comply with the 7 ton weight limit.

2.2 Chip Seal and Crack Seal – Request permission to send out quote request for the 2017 Chip Seal and Crack Seal projects. Crack seal roads have been identified by Berghuis, at approximately 9 miles of road. Hass/Pool unanimous to permit the request for quotes on crack seal on the identified roads. The roads needing chip seal are still being determined with several roads or areas having several possible maintenance solutions. The chip seal project will be determined at a later date.

5.1 Sherriff's Annual Report (Item out of order to allow Sheriff Brott to give the report and return to duty): Sherburne County Sheriff Brott presented the 2016 Annual sheriff's Report as it pertains to Livonia Township. There were 2,221 law enforcement contacts overall, including calls for service. This was a small increase from last year, and includes travelers going through the Township. Serious Criminal Activity included 2 Assault, 9 Burglary, 3 narcotics, 10 DUI, 6 CSC, 43 Theft, 25 CDP and 0 Homicide. All of these numbers are similar to 2014 and 2015 numbers. DUI's have decreased steadily, a possible cultural change. Brott pointed out that theft has increased, but that is often due to one person who commits a series of thefts before being caught. Brott also spoke of the Sherburne County Drug Task Force and their influence on keeping drug related crime low. There are 5 new Patrol Deputies on the force and a new K-9 named Riggs who is partnering with Deputy Ryan Sturm. Supervisor Hass asked if the Sheriff's Department is changing the squad fleet to SUVs, Brott explained that they are because they handle better on icy/snowy roads, have more room, and have a better resale value. Hiller asked if the officer's responding to traffic accidents during snow events can watch for impacted snow in the traffic signals – Brott said he will remind everyone to take note of that. Brott also explained that Sgt. Wilson always updates him after each Township Meeting of any concerns or issues in the Township.

3. Open Forum: Jerry Evjen present to clarify a plowing question concerning the practice of putting stakes up on the edge of the road with regard to it impeding the ability of the plow drivers to effectively remove snow. Berghuis said they will try to avoid the stakes if possible, but they are in the right of way and the plow often knocks them down while getting snow off of the road. Hass also stated that any damage done to the plow would be the responsibility of the homeowner as well as any damage to items placed in the ROW. It is a misdemeanor to obstruct a ROW and the Township is not responsible for damaged sprinkler heads or lawn. Evjen clarified that he does not stake his yard and repairs any lawn damage each spring, but he is concerned that the snow is not always removed where there are stakes placed by homeowners which narrows the road. Berghuis said they will often come back and push snow further off the road if it accumulates.

4.1 Clerk Treasurers Report: Hammre reported items of interest during the past month include: We have been busy finishing the end of year procedures, Audit preparation, organizing Clean-Up Day, the Sugarbush Luminary Event, Budget proposal, and Annual Meeting preparation.

4.2 Approve payment of claims and transfer funds: Hass/Doebler unanimous to approve payment of claims, including payroll, as submitted and to transfer \$37,000.00 from savings to checking to cover claim numbers 7950–7987, check numbers 17685-17728 and Electronic Fund Transfers (EFT) #188-190 (February) Federal, State & PERA withholding tax.

4.3 Supervisor Reports: Pool – Attended the EDA Meeting, the City of Elk River spends considerable time and effort to bring business into the city; Pool also travelled on the GNT and noticed some tree clearing being done in preparation for the eventual paving of the next section. **Doebler** – Reported on the Sugarbush Luminary Event held on February 25th. He thanked the staff and volunteers for their hard work; there were between 45 and 50 people besides the Livonia Park Board volunteers in attendance. **Hiller** – no report: **Maloney** –no report. **Hass** – the Fire Board approved the purchase of land for a future fire station in the City of Zimmerman.

5.2 Request to Renew Freshwaters Church Polling Place Rental – Hass/Doebler unanimous to enter a contract with Fresh Waters Church for 3 cycles of elections (6 years) with Fresh Waters Church if the Church is agreeable to the longer contract.

5.3 Approve Annual Meeting Agenda – met with general approval, to be officially approved at the annual Meeting with some adjustment on Supervisor Presentations.



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5.4 Approve Proposed 2018 Levy for Presentation at Annual Meeting – Hass/Pool unanimous to approve the proposed 2018 levy for the Annual Meeting.

5.5 MAT Spring Short Course – March 28, 2017, need attendee list before the next meeting to allow time for a check to be produced.

5.6 MAT Legal Short Course – April 20, 2017, need attendee list before the next meeting to allow time for a check to be produced.

5.7 Clean Up Day Information – Vendor list supplied, the City of Zimmerman has expressed interest in helping with the event – to be discussed at their next meeting. Hammre requested permission to purchase donuts, coffee and hot chocolate again this year for workers at the event.

1.5 Engineering Updates: 112th Street Phase 3 – update on the snow throw range, the project is ready to go out for bids, bids to be read at the March 27, 2017 Board Meeting. **239th Ave** – will resume working on plan in March, no update now. Bogart asked the Board if they want 1000 feet of **273rd Ave** chip sealed to be paid for by Bogart, Pederson and Associates, Inc. to cover the surface damage caused by a rock scraping the road during the application of the final lift. The Board directed Bogart to chip seal 1000 feet of 273rd Ave. **Woodlands Entrance** – the road is raveling (surface layer), there are several options. Berghuis obtained an estimate from Erickson Asphalt for Infrared Patching, other options are chip seal with patching areas with raveling, or overlay. The road had a chip seal applied in 2014. Bogart requested that the decision on how to repair the road be postponed until the best and most lasting remedy can be determined. **West Hunter Lake** entrance roads have deteriorated too much to qualify for chip seal. A simple bituminous removal and overlay may be the best option for these roads at an estimated cost of \$85,000 per mile. **Road Tour** – road tour with staff to be done in early April to determine roads for the Supervisors to look at. Bogart would like to explain and show the Board the process of rating the Township roads used to determine the schedule of maintenance and repair and the CIP plan. Discussion about the procedure of applying the second lift (wear course) of a new road after the road goes through a winter. Bogart explained the reason for this practice, to allow defects to be corrected before the final lift is applied. Also some discussion on strategies to get better bids, such as having a 2 mile project every other year rather than one mile each year.

5.8 Park Letter of Support – Andrew Witter, Sherburne County Public Works Director and County Engineer is requesting a Letter of Support from Livonia Township to submit with a grant application for the building of trails and boardwalk the Grams Regional Park. The original plan and map detailed the trail placement, but also indicated a change to 120th St, a Livonia Township road. Witter then sent the accurate map and plan which detailed the same trail placement, but did not indicate a change to 120th St. Witter also sent apologies to the confusion and the assurance that if there were ever changes involving 120th Street it would only be with the full cooperation of Livonia Township. Hass motioned to send a letter of support for the Grams Regional Trail Grant Proposal, Doeblor seconded. Motion passed with 3 yes, 1 no, and with Hiller abstaining. Hass requested that Witter is informed that the Township at this time has no desire to close or alter 120th Street.

5.9 Gopher Payment – Hass/Hiller unanimous to approve submission of Gopher Bounty payment.

Doebler/Hiller unanimous to adjourn the meeting at 8:45 pm

Approved this 27th day of March 2017.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer