



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
FEBRUARY 25, 2019

Supervisors present: Doebler, Hiller, Maloney and Pool. Board Chair Hass unable to attend.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis, Township Engineer Anderson.

Chairman Hass called the meeting to order at 7:01 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hiller/Pool unanimous to approve the Regular Meeting Agenda with the following changes: remove item 1.8, Sheriff Brott had to reschedule; move item 2.1 to 1.6a to accommodate Engineer Anderson's schedule.

1.3 Approve Consent Agenda: Maloney/Hiller unanimous to approve Consent Agenda as follows: **Item A)** January 28, 2019 Regular Meeting Minutes.

1.4 Fire Report: (Fire Chief Maloney was unable to attend, Hammre read the provided report) January calls for service included 7 medical assist, 3 gas leak, 2 motor vehicle personal injury accident, 1 carbon monoxide, 4 fire alarm, 1 good intent (smoke in the area), 1 vehicle fire, 1 fire other – lift assist.

1.5 Engineering Updates: Engineer Anderson reported the three approved soil borings were done, one came back indicating a bad boring. This boring showed peat at a depth of 7 feet, at the water table, in the area of the Sherburne County ditch. It is covered by gravel which is a good stable base. Discussion followed about the appropriate methods to handle the peat, including removing it at an estimated cost of about \$8,000/hundred feet of roadway or leaving it in place with the stable 7 feet of gravel over it. The length is unknown as it only showed up in one boring. Doebler said there are several frost heaves near the area that are possibly related to the peat sub surface. Anderson asked for permission to change the plans to deal with the peat if needed. The contractor would only charge for actual work. Anderson also explained that peat is a stable base when saturated. Anderson stated that he will inspect the frost heaves tomorrow. Hiller/Maloney unanimous (Hass absent) to approve an increase of \$25,000 in the estimated cost of the 239th Avenue reconstruction project to remove peat if needed. Anderson also reported that Hammre has the bid ad to be placed in the Elk River Star News starting this coming weekend, and the bid request will also be posted on the bid website by the end of this week. Bid requests will be due Monday, March 25th and be opened at the Monday, March 25, 2019 Regular Board Meeting; Highland Meadows cost estimation has been received from Developer Maloney. The cost estimate is \$179,900. The cost estimate is within 10% of what Anderson estimated. The Developers Agreement can now be finished by Hammre. The final documents, if all information is provided, will be ready for approval and signing at the March 25, 2019 Livonia Regular Board Meeting. Some discussion about signage including speed limit signs, traffic signs, and 911 signs. Hammre to send signage information to Maloney and a draft copy of the final Developer's Agreement when it is done.

2.1 WH Cates Final Plat Review: Fred Stelter and Scott Dahlke present to request approval for WH Cates Pondsides Estates Final Plat. Dahlke reviewed the progress of the plat. Dahlke stated that he spoke to Livonia Engineer Anderson who requested the addition of drainage and utility easements around the wetlands because the recent wetland delineation showed the wetlands had expanded since the original finding in 2000. The change will be made on the final plat. Anderson stated that he will write his recommend for approval letter to state it is contingent upon the easements being adjusted to include all delineated wetlands to the satisfaction of the Township Engineer. Anderson recommended that the Livonia Town Board recommend approval contingent on the drainage and utility easements being updated to include the delineated wetlands. Maloney asked about the construction of the shared driveway across the access between the two ponds. Anderson explained that he will be on site when it is constructed, and it will be constructed to the approval of the Town Engineer. Discussion followed about the ability of the Township to make sure it is constructed correctly as it will be on private property. Dahlke indicated that the Township will be holding the Letter of Credit and that gives Township leverage to make sure it is constructed properly. Maloney expressed concern about emergency



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vehicles being able to travel on the driveway. Dahlke said that the driveway construction is part of the road plan and will be completed when the road is constructed. Anderson said that he will be on site during the construction of the road and driveway and can inspect it to make sure it is done properly. The Board instructed Hammre to add to the Developer's Agreement the statement that the private drive going into lots 1 and 2 on the south end of the development through the wetland area will be overseen and inspected by Livonia Township Engineer Anderson. Dahlke stated that the wetland permits have been obtained for the driveway improvement. Anderson commented that the right angle turn at the south end of the road is not a good plan, but this was approved 20 years ago and there is nothing that can be done about it now.

Doebler made the motion to approve the final plat of WH Cates Pondsides Estates based on the condition that the shared driveway to Lot 1 and Lot 2 where it will pass over a land bridge with a culvert between two ponds will be constructed at the time of the road construction and inspected and approved by Livonia Township Engineer Anderson and that the drainage and utility easements will include the newly delineated wetlands. Maloney seconded the above motion. Motion passed with Hiller opposed (Hass absent).

1.7 Planning Commission Report: Spencer reported that during the February 21, 2019 Planning Advisory Commission Meeting the following items were recommended for approval by the County Board of Commissioners at their next scheduled meeting in March: Request for Residential Standard Final Plat approval of Oak Savanna at SELG Farm – Big Lake Township; Request for Residential Standard Final Plat approval of Misty Hollow – Baldwin Township; Request for a Conditional Use Permit for a Single Family Housing unit in the Industrial District – Haven Township; Request for an Interim Use Permit to construct and operate a 1 MW Solar Farm – Haven Township; Request for an Interim Use Permit to construct and operate a 1 MW Solar Farm – Haven Township;

2.2 Malchow Variance Request: Maloney/Pool unanimous to recommend approval of the revised Malchow/Carmichael Variance request. The original request was revised to an additional 4 feet of Variance to set back from the OHWL of Lake ID #71001800 for the construction of a detached garage.

3. Open Forum: No one present for Open Forum

4.1 Clerk/Treasurer Report – Items of interest during the past month include: Clean-up Day Vendors are secured and the SCORE Grant request has been submitted; the Luminary Event was successfully held; yearly audit prep is almost complete; the Township Election preparation is on track with all legal obligations met and Election Judges scheduled.

4.2 Approve payment of claims and transfer funds: Pool/Hiller unanimous to approve payment of claims, including payroll, as submitted and to transfer \$64,000.00 from savings to checking to cover claim numbers 8727–8755, check numbers 18710–18752, and Electronic Fund Transfers (EFT) #268–272 (February) Federal, State and PERA withholding tax and EFT transfer for Bond Trust Service final payment and transfer charge.

1.7 Road Report: (Item taken out of order) Maintenance Coordinator Berghuis reported that one Mack plow truck is in the shop having the differential repaired. Berghuis also reported that the 1 ton Dodge was hit by a resident plowing his driveway. The resident was ticketed by the responding Sherburne County Sheriff's Department deputy. Hammre is working with the Township insurance provider. Berghuis is getting quotes for the repair of the plow and the truck body damage; Beaudry Oil will be installing a new pump on the bulk gas tank; Maintenance will put the wing on the grader for plowing while the Mack and Dodge are being repaired.

4.3 Supervisor Reports: Pool – no report; Maloney – attended a meeting about school facilities. Hiller – participated in the area fire station tour for preliminary ideas for a new fire station in Zimmerman. Hiller also suggested that for future Township Elections the Township Website could have a profile of candidates with a candidate photo and short responses to a questionnaire. Doebler – the Sugarbush Preserve Luminary Event was very successful. The evening was beautiful and many of the participants said that they were at Sugarbush for the first time. Feedback was very positive. Doebler suggested that a similar fall event should be added, a good time would be when the leaves are turning. Doebler also reported on the Park Board meeting – Hiller provided photos of a picnic table he observed on a recent trip that looks to be theft and damage resistant. The photos are on file for reference when the Township is looking at picnic table options.



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5.1 CenterPoint Energy Analysis: Fiedler presented the CenterPoint Energy Analysis Program. CenterPoint is offering an energy audit to customers to determine if repair or replacement of equipment is needed and to find areas that would help improve efficiency and therefore reduce cost. Rebates are still available on some equipment that could be used if equipment is found to be faulty. Fiedler pointed out that the energy consumption in the Maintenance/Fire Building and Shop has increased substantially in the last two years. Hiller/Doebler unanimous (Hass absent) to approve an energy audit of the Maintenance/Fire Building and the shop.

5.2 MAT Upcoming Training Events: the Spring Short Course is scheduled for March 26, 2019 at the Holiday Inn in St. Cloud. The Town Law Review is scheduled for April 18, 2019 at Rockwoods Conference Center in Otsego.

5.3 Gopher Bounty: Maloney/Hiller unanimous to approve the submission of Gopher Bounty reimbursement.

5.4 Approve Proposed 2020 Levy for Presentation at Annual Meeting: Doeblor/Maloney unanimous (Hass absent) to approve the proposed 2020 Levy for presentation at the Annual Meeting.

5.5 Approve Annual Meeting Agenda: Hiller/Doebler unanimous (Hass Absent) to approve the Annual Meeting Agenda

Hiller/Doebler unanimous to adjourn the meeting at 7:50 pm

Approved this 25th day of March 2019.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer

