



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES  
HELD AT THE LIVONIA TOWN HALL  
FEBRUARY 22, 2021

Supervisors present: Hass, Hiller (via Zoom), Kuker, Maloney and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

**Chairman Hass called the meeting to order at 7:00 pm.**

**1.1 Pledge of Allegiance:** The assembly recited the Pledge of Allegiance.

**1.2 Approve Regular Meeting Agenda:** Pool/Maloney unanimous to approve the Agenda as presented.

**1.3 Approve Consent Agenda:** Hass/Kuker unanimous to approve Consent Agenda as follows: **Item A)** January 25, 2021 Regular Meeting Minutes; **Item B)** February 8, 2021 Workshop Meeting Minutes; **Item C)** Gopher Bounty.

**1.4 Fire Report:** Chief Maloney provided January Calls for Service: 7 medical assist; 4 motor vehicle personal injury accident; 1 carbon monoxide; 2 fire alarm; 1 person in distress – lift assist; 1 vehicle fire; 1 outside rubbish fire; 1 residential house (oven fire). Chief Maloney also provided an update on fire station construction stating that the building is almost complete.

**1.5 Sheriff's Report:** Sgt. Wilson provided the Sheriff's report: there were 182 calls for service in January in Livonia Township including 53 traffic stops, 12 medical, and 12 security checks. The rest of the calls were for miscellaneous service. There were no concerns for Livonia Township and no questions for Sgt. Wilson.

**1.6 Engineering Update:** Engineer Davis not present, Hammre provided updates: plans for 2021 road projects are underway. The plans for the 2021 road projects will be ready for review for the March meeting and will go out for bids upon approval. The 239<sup>th</sup> Ave project was also discussed; Engineer Davis noticed some cracking on the north end of the road. He would like final payment to be held until the winter freeze/thaw cycle is over, at which time he will inspect and determine if repairs need to be made. Hass/Kuker unanimous to delay final payment until Engineer Davis inspects and passes the road.

**1.7 Road Report:** Maintenance Coordinator Berghuis reported that the extreme cold weather has kept them from working outside for a couple of weeks, so they have concentrated on work and repairs in the Maintenance Building. The tree removal project on the edge of the donated lot for future fire department use is about ½ completed. Berghuis also reported that he has noticed some cracking on the 120<sup>th</sup> Street pavement.

**1.8 Planning Commission Report:** Spencer provided the February 18, 2021 PAC Meeting report:

The PAC recommended approval for the following items to the Sherburne County Commissioner at their next County Commissioner Meeting: request for approval of a Conditional Use Permit for personal storage structure – Orrock Twp; request for Preliminary and Final Simple Plat of Cranberry Hill Farms 2<sup>nd</sup> Addition – Livonia Twp; request for Conditional Use Permit for Personal Storage Structure – Big Lake Twp; request for approval of Interim Use Permit for Business Selling Vehicles, Boats, Farm Equipment & Auto Repair Mechanical or Body – Big Lake Twp; request for Preliminary and Final Simple Plat of Dean Anderson Third Addition – Livonia Twp; request for Interim Use Permit for Highway Planned Unit Development Mini Storage – Livonia Twp; Amendment to the Sherburne County Zoning and Subdivision Ordinance to Establish a Definition of Buildable Lot area. A complete copy of the proposal is available for public viewing in the Planning and Zoning Department at the Sherburne County Government Center.

**1.9 Park Committee Report:** Kuker: no report.

**2.1 Escrow – Ron Maloney:** Item tabled to the March 22, 2021 Meeting at Maloney's request.

**2.2 Second Driveway Request - Josh Whitley (10244 270<sup>th</sup>):** Mr. Whitley present to request a second driveway at the rear of his property on 271<sup>st</sup> Ave NW to service an accessory building he would like to build. Whitley explained that there is an old field road that enters the property now on 271<sup>st</sup> and he would like to upgrade it. The Board agreed to allow a second driveway with a driveway access permit and inspection.



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**2.3 100<sup>th</sup> Street Unpermitted Driveway Access Update:** Livonia Township received a Driveway Permit Application and check for the fee and construction deposit from the property owner in the mail today.

**2.4 Border Line Agreement:** Item tabled to the March 22, 2021 Meeting.

**3.0 Open Forum:** no one present for Open Forum

**4.1 Clerk/Treasurer Report:** Items of interest during the past month include: Staff is working on the Annual Audit information for the auditors; office staff prepared the proposed 2022 budget for Supervisor Budget Workshop Meeting.

**4.2 Approve payment of claims:** Hass/Pool unanimous to approve payment of claims and payroll totaling \$327,372.98 as submitted from Bremer Bank, to cover check number 20225 through 2026, and Electronic Fund Transfers (EFT) #29-31 (February) Federal, and State withholding tax.

**4.3 Supervisor Reports:** Pool – no report; Kuker – no report; Maloney - reported that the Highland Meadows Third Addition lots are almost all sold, and he recommended that the Township should finish the trail as soon as possible; Hass – the new Fire/Event Center building will be ready for walk through on Wednesday and suggested that Pool should be present. The entire project is projected to be complete by March 15, 2021; Hiller – no report.

**5.1 Approve Proposed 2022 Levy for Presentation at Annual Meeting:** Hass/Maloney unanimous to approve the 2022 Levy for Presentation at the March 19, 2021 Annual Meeting.

**5.2 Approve Annual Meeting Agenda:** Pool/Kuker unanimous to approve the 2021 Annual Meeting Agenda as presented.

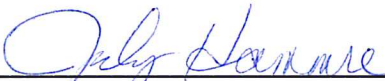
**5.3 GNT Crossing/Parking Update:** Hammre presented the email from Gina Hugo, Sherburne County Public Works concerning parking on 239<sup>th</sup> Ave at the GNT crossing. Sherburne County Public Works is planning on installing a small parking lot at the intersection of the GNT and CR 25 in 2021. Berghuis was directed to place NO PARKING signs on one side of 239<sup>th</sup> at the 239<sup>th</sup>/GNT crossing to avoid congestion from cars parked on both sides of the road.

Hass/Kuker unanimous to adjourn the meeting at 7:40 pm.

Approved this 22<sup>nd</sup> day of March 2021.

  
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Chairman or Vice Chairman

  
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Clerk/Treasurer or Deputy Clerk/Treasurer