



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
February 22, 2016

Supervisors present: Doeblor, Hass, Hewitt, Manthei and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others Present: Jon Bogart, PE Town Engineer with Bogart, Pederson & Associates, Inc.

Chairman Hewitt called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Manthei/Doeblor unanimous to approve the Regular Meeting Agenda.

1.3 Approve Consent Agenda: Hass/Pool unanimous to approve Consent Agenda as follows: **Item A)** January 25, 2016 Regular Board Minutes; **Item B)** February 8, 2016 Special Meeting Minutes; **Item C)** February 8, 2016 Workshop Meeting Minutes.

1.4 Sheriff Report: Sergeant Wilson reported there were 176 calls for service in January: 72 of the calls were for traffic stops, the remainder of the calls were for various reasons. Sergeant Wilson recommended that ice fish houses should be removed from lakes due to the risk of refreezing to the lake surface with standing water from rain and melting as well as deteriorating ice conditions. Sergeant Wilson also cautioned residents about several scams targeting residents including Payday Loan scams and Skype extortion.

1.5 Fire Report: No Report

1.6 Engineering Updates: Bogart – Contractor Insurance Requirements) Discussion about insurance coverages required of contractors to ensure that the Township is protected, more research to be done to ensure that the Township is protected in the future as liability caps are increased; **112th St Phase 2)** Bid deadline is March 1st, the winning bid will go for approval before the Sherburne County Board of Commissioners on March 15; **Engineering Standards)** Home building is increasing in the Township, a workshop was suggested to update the current standards. Discussion about the Endangered Species, the Northern Long Eared Bat, that can be negatively impacted by tree removal after April 1st and the necessity of moving up the tree removal on 112th St Phase 2 area before that time. Grubbing will be done later to prevent erosion and additional erosion control costs.

1.7 Road Report: Maintenance Coordinator Berghuis – Researching snowplows for replacement of the oldest plow in 2017, several outdoor lights need replacing – looking into options, Baldwin Township will store several pieces of equipment here to make room for their Annual Meeting.

1.8 Planning Commission Report - Spencer: The PAC met February 18, 2016 and recommended the following item for approval by the County Board of Commissioners: Request for CUP to erect a 50 foot amateur radio antenna support tower – Livonia Township. The request to amend the Sherburne County Zoning Ordinance as it pertains to solar farms was tabled to the March 2016 PAC meeting. The public hearing was not closed.

7:30 pm Open Quotes for Clearing along a portion of 112th Street – Hewitt announced the quotes as they were opened. After all of the quotes were read, the apparent low quote was announced. The following quotes were received and read:

TS Dirtworks, LLC	\$15,825.00
ML Schendzielos & Son Inc.	\$20,799.98
Keith Yetzer, YTS Co.	\$28,500.00

Hewitt announced the apparent low quote was submitted by TS Dirtworks, LLC in the amount of \$15,825.00. Hass/Doeblor unanimous to award the low quote of \$15,825 to TS Dirtworks, LLC contingent upon validation of quantities and amounts by Jon Bogart, Bogart, Pederson & Associates, Inc.

2.1 Lake Fremont Minimum Maintenance Road – Chairman Hewitt reopened the Lake Fremont Minimum Maintenance Road Special Meeting at 7:32 pm. Minutes are included in the February 1, 2018 Special Meeting Minutes.



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Hass suggested a road workshop to research and discuss the various options to improve the safety of the Lake Fremont minimum maintenance road. Meeting set for April 4, 2016 at 7:00 pm, Livonia Town Hall.

3.0 OPEN FORUM – Lynda Bouley present to request the use of the trails at Sugarbush Park for a youth race as part of a local three race series for youth through Community Education, modeled after similar race series held in Elk River and Princeton. Livonia Town Board supportive of the event. Suggested that Bouley attend the next Livonia Park Board meeting. Hass/Hewitt unanimous to approve request.

4.1 Clerk Treasurers Report: Hammre reported items of interest during the past month include: Sherburne County Parks, Trails and Healthy Living Meeting was held on January 28 where the importance of community coordination to prevent the duplication of amenities was discussed; Signature cards need to be updated.

4.2 Approve payment of claims and transfer funds: Hewitt/Doebler unanimous to approve payment of claims, including payroll, as submitted and to transfer \$44,000.00 from savings to checking to cover claim numbers 7549 –7579, check numbers 17146-17187 and Electronic Fund Transfers (EFT) #149-151 (February) Federal, State & PERA withholding tax.

4.3 Supervisor Reports: Pool – attended the Rinke Noonan Seminar with Supervisor Hass. Doebler – attended the Grams Park Open House, commented on the concept plan and the good turnout for the event. **Hass** – no report. **Manthei** – discussed the sound system not working properly based on audience feedback, previous Supervisor recognition and the need to have a system to make sure issues are followed through. **Hewitt** – the 3rd Annual Sugarbush Luminary Event had about 40 participants despite the cold temperatures. Discussion about possible Grant funding for park projects in the newly acquired addition to Sugarbush Park and the need for trail crossing signage when the trail crosses 239th Ave.

5.1 Approve Annual Meeting Agenda – Hass/Manthei unanimous to approve the March 8, 2016 Annual Meeting Agenda as presented.

5.2 Approve proposed 2016 Levy for presentation at the Annual Meeting – Hass/Manthei unanimous to approve the 2016 Levy of \$1,268,043,00 for presentation at the Annual Meeting.

5.3 EDA Board Alternate – Manthei requested that Hammre be named as the EDA Board Alternate. Manthei/Hass unanimous to approve.

5.4 Chamber of Commerce Zimmerman – discussion about the cost and benefit of joining. Hass/Pool unanimous to direct office staff to research and report back to the Board at the March 28, 2016 Regular Board Meeting.

5.5 MAT's Spring Short Course – Tuesday, March 22, 2016 Holiday Inn South, St. Cloud, 9:00 am to 3:00 pm.

5.6 MAT's Legal Short Course – Thursday, April 21, 2016 Best Western, Burnsville, 8:00 am to 4:00 pm.

5.7 Hall Rental – Sherper – request to rent Hall for Sherper Family after funeral.

5.8 Rustic Road vs Minimum Maintenance Road designation – information given to clarify the similarities and differences. To be discussed at the Road Workshop meeting.

5.9 Gopher Payment – Hass/Manthei unanimous to approve request for reimbursement for Gopher Bounty payment as presented.

5.10 Final Approval of IUP for a contractors Yard (Medium) RECORDED FOR THE OFFICIAL RECORD – Hass/Doebler unanimous to approve IUP for a Contractors Yard (Medium) as approved by the Sherburne County Board of Commissioners on January 5, 2016. The IUP and conditions of approval are on file in the Sherburne County Zoning Office.

Doebler/Manthei unanimous to adjourn the meeting at 8:45 pm.

Approved this 28nd day of March 2016.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer