



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES  
HELD AT THE LIVONIA TOWNSHIP HALL  
December 28, 2015

Supervisors present: Doebler, Hass, Hewitt, Manthei and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

**Chairman Hewitt called the meeting to order at 7:00 pm.**

**1.1 Pledge of Allegiance:** The assembly recited the Pledge of Allegiance.

**1.2 Approve Regular Meeting Agenda:** Manthei moved to change item 5.3 to item 3.1. Board unanimous to approve the meeting agenda with the following change: move item 5.3 to item 3.1.

**1.3 Approve Consent Agenda:** Doebler/Pool unanimous to approve Consent Agenda as follows: **Item A)** November 23, 2015 Regular Board Minutes; **Item B)** 2016 IRS Mileage Rate of \$.54 per mile.

**1.4 Sheriff Report:** Sergeant Wilson reported there were 186 calls for service in October: 48 of the calls were for traffic stops, the remainder of the calls were for various reasons. Sergeant Wilson also reported that there were several car vs deer accidents during the month.

**1.5 Fire Report:** Chief Maloney provided November calls for service: 2 medical assist, 2 gas leak, 1 motor vehicle personal injury accident, 1 carbon monoxide and 1 grass fire. Maloney thanked Supervisor Hass and Livonia staff for helping with the Dictionary Project and the distribution of the dictionaries to Westwood Elementary 3<sup>rd</sup> graders. Maloney also reported that the Neighbors Helping Neighbors program was successful with 55 families served.

**1.6 Engineering Updates: Manthei – 112<sup>th</sup> St)** Wetland permitting is progressing for phase II of the 112<sup>th</sup> St reconstruction project; Bogart will be submitting the plans to Sherburne County for the joint bidding process, brush cutting will be quoted for work to be done in spring. **239<sup>th</sup> Ave)** Bogart to begin surveying work on 239<sup>th</sup> Ave. Hass/Manthei unanimous to direct Bogart to add the 2<sup>nd</sup> lift of bituminous on 112<sup>th</sup> St phase 1 as an alternate to the bid request with Sherburne County.

**1.7 Road Report:** Maintenance Coordinator Berghuis – continuing to work on trimming trees in the ROW; all of the plow trucks are loaded with salt/sand and ready for the snow event predicted for the evening; a temporary stop sign has been placed at the intersection of 112<sup>th</sup> Street and 255<sup>th</sup> Ave where the permanent sign was knocked down.

**1.8 Planning Commission Report - Spencer:** The PAC met December 17, 2015 and recommended the following items for approval by the County Board of Commissioners: Request for IUP for a Contractors Yard – Livonia Township, Request for IUP to construct and operate a Solar Farm – Clear Lake Township, Amendment to Sherburne County Zoning Ordinance relating to Feedlots Section 17 – General Development Regulations – Subdivision 16. A Request for IUP to construct and operate a Solar Farm – Big Lake Township was tabled to the January 2016 meeting.

**3.0 OPEN FORUM** – no one was present for Open Forum

**3.1 Lake Fremont Minimum Maintenance Road** – Discussion about the process and procedure to consider the closing of the Lake Fremont Minimum Maintenance Road as was requested by several Township residents. Also discussed was the obligation to remove snow or close the road during the winter/spring season. Manthei/Doebler unanimous to close and barricade the road by resolution during the winter and spring months until such time as the road can be used for safe travel and the Minnesota weight limit restrictions have been lifted. A meeting will be held in February (date to be determined) with notice given to residents to discuss the option of closing the road to vehicular traffic.

**4.1 Clerk Treasurers Report:** Hammre reported items of interest during the past month include: Sherburne County Parks, Trails and Healthy Living Open House was on December 8<sup>th</sup> at the Sherburne County Government Center, Filing for Township Supervisor position A and D is from December 29<sup>th</sup> through January 12<sup>th</sup>, Election machine upgrade was approved by the Sherburne County Board of Commissioners, the dictionaries for The Dictionary Project were distributed to the Westwood third graders on December 8<sup>th</sup>.

**4.2 Approve payment of claims and transfer funds:** Hewitt/Hass unanimous to approve payment of claims, including payroll, as submitted and to transfer \$99,000.00 from savings to checking to cover claim numbers 7466 –7506, check



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numbers 17049-17099 and Electronic Fund Transfers (EFT) #142-144 (December) Federal, State & PERA withholding tax, as well as payment of claims that are received between December 28<sup>th</sup> and December 31<sup>st</sup> and the transfer of funds to cover the amount of those claims.

**4.3 Supervisor Reports:** Hass – no report. Manthei – attended the Sherburne County Parks, Trails and Healthy Living Open House, discussed the Elk River Landfill monitoring wells, leadership training possibility at the next SCAT meeting. Pool – no report. Doebler – no report. Hewitt – report on the Park Board meeting – discussed developing a site plan for the new park, potential names, and the date for the 3<sup>rd</sup> Annual Sugarbush Luminary Event set for February 13, 2016.

**5.1 Camper in ROW** – this item to be tabled to give Supervisor Hass the opportunity to visit the site with law enforcement to determine the next steps.

**5.2 Appoint Township Representative Joint Powers Fire Board – two year term** – Hewitt nominated Supervisor Hass. Hewitt/Manthei unanimous, Hass abstained, to appoint Supervisor Hass to serve as Township Representative to the Zimmerman Livonia Fire District Joint Powers Board for a two year term, from January 1 2016 to December 31, 2017.

**5.3 Item moved to 3.1**

**5.4 Set date/time for Budget Workshop Meeting and Board of Audit-** meeting date set for February 8<sup>th</sup> at 7:00 pm.

**5.5 Set date/time for Clean-up Day-** First choice April 30, second choice April 23<sup>rd</sup>, pending vendor availability.

**5.6 Set Date and time for Local Board of Appeals and Equalization** – date set for April 25<sup>th</sup>, 2016 at 6:00 pm.

**5.7 Final Approval CUP – JFT Resources – RECORDED FOR THE PERMANENT RECORD** – Hass/Doebler unanimous to approve.

Doebler/Manthei unanimous to adjourn meeting at 8:25 pm.

Approved this 25<sup>th</sup> day of January 2016.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer