



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
DECEMBER 23, 2019

Supervisors present: Hass, Hiller, Maloney and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Chairman Hass called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hiller/Maloney unanimous to approve the Regular Meeting Agenda as presented.

1.3 Approve Consent Agenda: Hass/Pool unanimous to approve Consent Agenda as follows: **Item A)** November 25, 2019 Regular Board Meeting Minutes **Item B)** December 2, 2019 Workshop Meeting Minutes **Item C)** December 2, 2019 Workshop Meeting Minutes **Item D)** December 17, 2019 Meeting Minutes.

1.4 Fire Report: Chief Maloney provided November calls for service: 8 medical assists, three were air lift assists, 3 motor vehicle personal injury accidents, 4 fire alarm, 1 person in distress – hand stuck in 4 wheeler, 1 good intent (smoke in the area), 2 arcing/down power line, 1 grass fire, 2 vehicle fire. Maloney also reported that the Dictionary Project was a success, he thanked Hammre for ordering the Dictionaries and organizing the event; update on the new fire building – the architect presented several plans. Supervisor Hass commented that the target for cost was \$4,500,000.00. The projected cost for the architect's plan was \$6,200,000.00 to \$6,300,000.00. The Livonia Board agreed that cost is too much of a burden for tax payers and there will need to be some adjustments. It was also pointed out that interest rates are very favorable right now. Hass also explained that the building will include both a fire station and a community room that can hold up to 250 people. Rachel Leonard mentioned the LEED grant money that is still available for the City of Zimmerman. The Fire Board did not feel the LEED grant money would offset building costs in a significant way.

1.7 LeRoy's Legacy Award Presentation (item taken out of order): Mike Brubaker, Executive Director of the Sherburne County History Center presented the 2019 LeRoy's Legacy Award to this year's recipient. The purpose of Leroy's Legacy Award is to recognize Livonia Township individuals who contribute significantly to the community outside of their daily job or occupation. The Award went to Ryan Maloney, Zimmerman/Livonia Fire Chief for his service to the community. His professionalism and dedication were praised along with his involvement with Neighbors helping Neighbors, the Dictionary Project, and the Fire Fighter's Relief Association. Maloney was presented with a plaque honoring his service. The Town Board and the audience thanked Maloney for his commitment to the community.

1.5 Sheriff's Report: Sgt. Wilson provided the Sheriff's report: there were 132 calls for service in September, including 7 traffic stops, 1 theft and 9 accidents. There were no items of concern for Livonia Township. Wilson answered Hiller's concern from the November Board Meeting about tracking VIN numbers of stolen ATV when selling or purchasing. Wilson explained how the system works.

1.6 Engineering Report: no report, Anderson unable to attend.

1.8 Road Report: Maintenance Coordinator Berghuis reported that plowing roads has been the focus this past month; he has been looking at pricing for a plow truck to replace the oldest in the fleet; there have been no major breakdowns; he rigged up a chain on the plow trucks to the wing to prevent the wing from digging in to the ROW while the ground is thawed; he would like a trailer to mount the post pounder on to free up the dump box. Supervisor Hass asked Sgt. Wilson if a hypothetical reported illegally parked car in the road during the restricted parking season is towed immediately or if a warning is issued first. Wilson replied that the Sheriff's Department Officers will attempt to contact the owner of the vehicle, seeking cooperation before towing. Any vehicle illegally parked may be towed immediately if it is impeding snow removal or other road maintenance.

1.9 Planning Commission Report: Spencer provided the December 19, 2019 Planning Advisory Commission (PAC) Report. The following items were recommended for approval by the Planning Advisory Commission to the County Board of Commissioners at their next scheduled meeting: Request for Residential Preliminary and Final Simple Plat Approval of



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"Jensen Oaks" – Palmer Township; Request for an Interim Use Permit for Medium Contractors' Yard – Big Lake Township; Request or an Interim Use Permit for a 1 MW Solar Farm – Clear Lake Township,

3.0 Open Forum: no one present for Open Forum

4.1 Clerk/Treasurer Report: Items of interest during the past month include: Election preparations for the 4 elections that will be held in 2019 have begun; Bank options were explored, and information compiled; 2 Livonia Cemetery lots were sold, 1 burial.

4.2 Approve payment of claims and transfer funds: Pool/Hiller unanimous to approve payment of claims, including payroll, as submitted and to transfer \$60,000.00 from savings to checking to cover claim numbers 9052–9074, check numbers 19122-19157, and Electronic Fund Transfers (EFT) #303-306 (December) Federal, State and PERA withholding tax and payment of claims and transfer of funds for claims received through the end of December.

4.3 Supervisor Reports: **Hiller** – asked if restrictions can be made to prevent excessive and resource consuming requests from Petitioners regarding the 120th Street lawsuit, instead requiring inquiries to go through the Township Attorney. Hammre responded that Township Attorney Gilchrist has communicated to the lead Petitioner to direct all questions and demands to the attorney; **Maloney** – would like a park plan for the parks, including where the Girl Scout Silver Project Dog Park will go and what other activities will be installed. Hiller added that the Park Board had advised the Town Board to develop a survey for resident preferences for Township parks. Hass stated and Maloney agreed that each Supervisor will research plan ideas and bring back their own plan suggestions to the January Meeting. Hammre was directed to ask neighboring Townships who they contracted for their own park plans. **Pool** –Sherburne County may be making some progress on Broadband; **Hass** –Clean Up Day date discussion. May 2nd, 2020 preferred. Hass then read the letter that will be sent to Park Board Members informing them that the Park Board has been eliminated. The Town Board will now plan and implement all park improvements and activities. There will be periodic public meetings for input from the public. **Kuker** - absent;

5.1 Animal Control Officer Resignation: Hass will ask Stanford Township who they use, Hiller will ask Princeton Township. Item to be revisited at the January Meeting.

5.2 Designate Polling Place Resolution: Resolution 19-19 Designating Annual Polling Place. Unanimously adopted by roll call (Kuker absent).

5.3 Set Time and Date for Budget Workshop Meeting and Board of Audit: January 21st, 2020 at 11:00 am.

5.4 LBAE Date and Training: Date set for April 27, 2020 at 6:00 pm. Kuker and Pool need training.

5.5 Dictionary Project Update: Dictionaries were distributed to the 3rd graders at Westwood Elementary on December 16, 2019. The students were very excited to receive their own Dictionaries.

5.6 ISD Community Partner Meeting: Maloney attending.

Pool/Hiller unanimous to adjourn the meeting at 7:50 pm.

Approved this 27th day of January 2020.



Chairman or Vice Chairman



Clerk/Treasurer or Deputy Clerk/Treasurer