



**LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
DECEMBER 18, 2017**

Supervisors present: Hass, Doebler, Hiller, Maloney & Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Chairman Hass called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Maloney/Hiller unanimous to approve the Regular Meeting Agenda.

1.3 Approve Consent Agenda: Doebler/Maloney unanimous to approve Consent Agenda as follows: **Item A)** November 27, 2017 Regular Board Meeting Minutes; **ITEM B)** 2018 IRS Mileage Rate.

1.4 Sheriff's Report – Sgt. Wilson reported there were 235 calls for service in the last month, the calls included 70 traffic stops, 48 security checks, and there was an increase in deer activity. Wilson also discussed the traffic light issues that were brought up at last month's meeting including the flashing yellow arrow at the intersection of HWY 169 and CR 4 and snow packing in the canisters at the intersection of CR 4 and CR 45 in the City of Zimmerman. Wilson also gave a report on the two vehicles parked on the streets in the Hunter Lake area that had to be towed as they were in violation of Minnesota law prohibiting parking on streets from November 1st to May 1st. The vehicles were impeding snow plowing and the owners could not be contacted. There were no other items of concern for Livonia Township.

1.5 Fire Report: Fire Chief Maloney provided November calls for service: 3 medical assist, 1 gas leak, 1 motor vehicle personal injury accident, 1 cancelled en route, 1 carbon monoxide, 2 fire alarm, 1 grass fire, 1 vehicle fire, 1 fire mutual aid (Elk River). Chief Maloney explained that the house fire was caused by a snowmobile parked under the deck of the house. Maloney also described the situation where a pipe became a projectile from a build-up of pressure, sending the pipe through the wall near the gas shut off valve where Maloney had been standing seconds before. The pipe went 45 feet before it was stopped when it penetrated the neighboring house. He pointed out that the dangers of fires are not just the fire, but also some unexpected situations that can occur as the result of the fire. Maloney reported that the Dictionary Project went well with Maloney, Hass and Hammre distributing the dictionaries to the 3rd grade Westwood Elementary students; annual medical evaluations will be done on January 16th. Berghuis will also participate to comply with OSHA standards; there have been 211 calls so far this year, which is a record number. Maloney will evaluate the various calls when the year is complete to find any trends or reasons for the increase of calls. Hass asked how the area ambulance situation has been with the decrease in ambulance coverage. Maloney explained that the fire department is called for any cardiac issues when the ambulance is stationed in Princeton. He explained that the Milaca ambulance is always kept in Milaca as this area includes a remote area that takes longer to get to, and the response time has to meet a standard. When the Princeton ambulance is needed to transport patients out of the area from the hospital, the Zimmerman ambulance moves to the Princeton area and is required to respond to the Zimmerman area calls as well as the Princeton area calls when there is no ambulance stationed in this area. This is despite the fact that there is a higher population density in the Zimmerman/Livonia area and it is the busiest service area.

1.6 County Commissioner- Commissioner Fobbe was present to discuss several items with the Board at the Board's request. Hass expressed concern over the authority of the Township or Sherburne County Zoning to enforce repeated violations to zoning requirements. Discussion followed about procedures and strategies that can be taken to solve some of these problems in a partnership between the entities that are involved. Fobbe also mentioned the work that Sherburne County Zoning is doing to amend Ordinances that may help to solve some of the repeated problems. Also discussed was a connection between the Great Northern Trail and Grams County Park. Doebler explained that the Township is working on a connection between the Sugarbush Preserve and the Great Northern Trail, and asked if Sherburne County Parks was looking at a connection between the GNT and Grams Park. Discussion followed about the difficulty in providing a safe crossing of HWY 169. Fobbe will look into the suggestion and get back to the Board in the future. Additional discussions included the possibility of a meeting of the area entities that would address some area



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issues and goals including a commercial corridor, the possibility of an area Senior Center, and other community goals and concerns.

1.7 Engineering Update: Township engineers requesting permission to develop the plan for the second lift of bituminous on 112th Street from CR 19 to CR 4. Hass/Pool unanimous to allow Bogart, Pederson & Associates, Inc to proceed with the plan for the second lift of bituminous on 112th Street from CR 19 to CR 4.

1.8 Road Report – Maintenance Coordinator Berghuis reported: ditch cleaning on 277th Ave, there has been a lot of garbage dumped in the ditches lately; the team has been sanding and plowing the recent small snows. Doeblner mentioned that the “Weight Restriction Ahead” sign on the west end of 239th Ave needs to be replaced.

1.9 Planning Commission Report – Spencer reported that the Planning Commission will meet next week – no report.

2.1 Street Sign Request – John Wareham, not present, requesting a street sign on the corner of CR 1 and CR 32. The Township has not installed street signs at the intersections of County Roads because the road and ROW is the jurisdiction of Sherburne County. MS. 169.06 states that “Local authorities in their respective jurisdictions shall place and maintain such traffic-control devices upon highways under their jurisdiction as they may deem necessary ...” Wareham also contacted Sherburne County Public Works with the request, their response was that they do not install street signs, it would be up to the Township to purchase and install the signs if the Township chose to do so. Hammre spoke to Sherburne County Public Works who gave verbal permission for Livonia Township to work in and install a sign in the Sherburne County ROW. Hass/Doeblner unanimous to purchase street sign blades, post, and brackets to sign the intersection of CR 32 and CR 1.

3. Open Forum: No one present for Open Forum

4.1 Clerk Treasurers Report: Hammre reported items of interest during the past month include: Fiedler and Hammre will be attending training on December 20th; Filing for Supervisor C and Supervisor E positions is from January 2, 2018 to January 16, 2018 at 5:00 pm.

4.2 Approve payment of claims and transfer funds: Maloney/Doeblner unanimous to approve payment of claims, including payroll, as submitted, and to transfer \$17,000.00 from savings to checking to cover claim numbers 8291–8301, check numbers 18093-18103 and 18122 – 18129 and Electronic Fund Transfers (EFT) #221-223 (December) Federal, State, & PERA withholding tax. Also requesting approval for payment of additional claims that would be received before December 31, 2017 and to transfer the same amount from savings to checking to cover those claims.

4.3 Supervisor Reports: Hiller – made a motion to give a Christmas bonus to Livonia Staff (Hammre, Fiedler, Berghuis and Kelly) of \$100 per person. Hiller explained that he spoke to a lawyer that verified that according to Minnesota State Statute the Township can give a bonus to employees. Hass thanked the staff on behalf of the Board for the great job that they do. Hiller/Doeblner unanimous to approve. Hammre thanked the Board for the bonus on behalf of the staff.

Maloney – reported that the old Longhorn restaurant building in Zimmerman is being sold to a cluster car dealership made up of 8 dealers. Maloney also reported that he has had some discussions with the City of Zimmerman and Sherburne County Zoning about the desire to “clean up” the visual appearance of the area, in particular along the HWY 169 corridor, GNT trail connection to Grams Park, and other Zoning items. All of them expressed interest in continuing discussions and partnering to address these items of interest and concern; **Pool** – no report; **Doeblner** – no report; **Hass** – no report.

5.1 Appoint Township Representative Joint Powers Fire Board – 2 year term – Maloney/Pool unanimous (Hass abstained) to appoint Hass to the Joint Powers Fire Board for the 2018 – 2019 two year term,

5.2 LBAE Date and Training – The Board agreed to hold the LBAE Meeting on April 23rd at 6:00pm as tentatively scheduled by Sherburne County Assessor Greg Olson.



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5.3 Set Time and Date for Budget Workshop Meeting and Board of Audit – Date set for February 21, 2018 at 6:30 pm for the Board of Audit and the Budget Workshop Meeting.

5.4 Designate Polling Place Resolution – Resolution 17-2 Resolution Designating Annual Polling Place as required by MS 204.16 and MS 2015A.11. Hass/Hiller unanimous by roll call.

5.5 Letter of Support Request GNT – Sherburne County Public Works requested a letter of support for the grant application for funds for the improvement of the Great Northern Trail from the southern border of Livonia Township to the City of Zimmerman. Doebler/Hiller unanimous to accept the letter of support.

5.6 Updates on D&U Easement Obstruction, Headwalls – Hammre gave an update on the ongoing issues. Township Attorney Gilchrist has been contacted with the request to draft an Ordinance to enable the Township to remove dangerous obstructions if the property owner does not do so, and to charge the property owner with the cost of doing so to comply with Minnesota Statutes. Also, Perl Sod Farms did not return the signed letter as requested agreeing to the extension of the deadline to remove trees and barriers in the ROW.

Pool/Maloney unanimous to adjourn the meeting at 8:12 pm

Approved this 22nd day of January 2018.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer