



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES  
HELD AT THE LIVONIA TOWNSHIP HALL  
NOVEMBER 25, 2019

Supervisors present: Hass, Hiller, Kuker, Maloney and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler.

**Chairman Hass called the meeting to order at 7:00 pm.**

**1.1 Pledge of Allegiance:** The assembly recited the Pledge of Allegiance.

**1.2 Approve Regular Meeting Agenda:** Pool/Maloney unanimous to approve the Regular Meeting Agenda as presented.

**1.3 Approve Consent Agenda:** Hass/Kuker unanimous to approve Consent Agenda as follows: **Item A)** October 28, 2019 Regular Board Meeting Minutes. **Item B)** Designate Location – Town Hall for absentee voting or the March 2020 Township Election.

**1.4 Fire Report:** Chief Maloney provided October calls for service: 4 medical assist, 4 motor vehicle personal injury accidents, 1 carbon monoxide, 2 fire alarm, 2 good intent (smoke in the area), 1 residential house fire – Zimmerman deck, 1 fire - other. Maloney also reported that a grant for \$8,600 was awarded to Zimmerman/Livonia Fire Department for a turnout gear dryer; the fire department will work with Sherburne County for an emergency entrance/exit on County Road 4 at the future building.

**1.5 Sheriff's Report:** Sgt. Wilson provided the Sheriff's report: there were 138 calls for service in October, including 6 accidents, 1 burglary (4-wheeler) and 15 medicals. There were no items of concern for Livonia Township. Some discussion about identifying stolen recreation vehicles before they are sold at auction.

**1.6 Lake Fremont SWA:** Dan Cibulka, Sherburne SWCD, presented information about the potential Lake Fremont sub-watershed analysis. Cibulka explained that a grant was received by the Metro Conservation District of which Sherburne County is a member of. This grant provides most of the funds for each member community to conduct a study of their local watersheds to determine the drainage patterns around a water body. The study would also identify potential sources of pollution going into a waterbody and steps to take to prevent the pollutants from entering the waterbody. The information could then be used to seek a grant to mitigate costs to install appropriate treatment/prevention options. Lake Fremont is located partially in Livonia Township and partially in the City of Zimmerman. Both communities have an interest in the Lake as an important local feature and could work together to conduct the study if desired. Hass asked Cibulka if the City of Zimmerman must have the study done for their road improvement project on the south end of the lake. Cibulka replied that it is not necessary to conduct the study because it is a feasibility study. Hass asked who would pay for any catchment structures required. Cibulka replied that grants are available for catchment systems, this study would provide the information needed to apply for a grant. There is no obligation for the Township or City of Zimmerman to construct catchment systems as a result of this study. Hiller asked if the City of Zimmerman has acted yet. Cibulka said they have expressed interest but have not signed a contract. Hass would like to ask the Township Engineer about the analysis.

**1.7. Engineering Report** (Anderson unable to attend, report given by Hammre and Fiedler): **a) 239<sup>th</sup> Ave reconstruction project** - the 5<sup>th</sup> payment has been submitted; **b) W. H. Cates Pondsides Estates** – one lot has been issued a building permit, no others will be issued until after the second lift of bituminous is applied and soil stabilization around the wetlands is performing satisfactorily.

**1.8 Road Report** (Maintenance Coordinator Berghuis unable to attend, report given by Hammre): the brush removal in the 269<sup>th</sup> Ave ditch between 112<sup>th</sup> Street and County Road 10 is complete; the dirt work is done with the skid loader at North Point Park; the sign was installed at North Point Park; dirt work was started at Sugarbush but the ground is not frozen enough to finish.

**1.9 Planning Commission Report:** Spencer provided the November 21, 2019 Planning Advisory Commission (PAC) Report. The following items were recommended for approval by the Planning Advisory Commission to the County Board of Commissioners at their next scheduled meeting: Request for an Interim Use Permit for a Home Business in an



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Accessory Building– Haven Township; Request for a Conditional Use Permit for a Building Indoor arena/Horse Barn – Orrock Township.

**1.10 Park Board Report** – report provided by Hiller and Kuker: Park Board Chair Doebler has resigned from the Park Board leaving the President (Chair) position open. The Park Board members nominated Spencer to be Chair, however with only two other Park Board members present (Park Board member Genung did not attend), a quorum was not present to approve the nomination. Kuker asked the Town Board if they would want to appoint the other person who submitted a letter of request to fill Doebler’s seat (Karen Sherper-Rohs) or ask for submissions again from the public. The Park Board recommended that Karen Sherper-Rohs be appointed to the open position. The Town Board indicated that they did not want to take action at this time; Kuker attended the Zimmerman Park Board meeting, they are considering franchise fees on utilities; Kevin Kelly gave a report on park and trail improvements; some work was done but with the very soft ground they had to stop to prevent damage; discussion about how to proceed; Canfield property proposal - the Park Board was not in favor of purchasing at this time because the Township already has two parks that are in progress; Sugarbush dog park location is recommended to be on the west edge by the old farm approach. Hass said he would like to see a plan for the park rather than reacting to requests without a plan. Hiller said that the Park Board discussed that at the meeting and a possible survey to ask what residents want for the park. Hass also said that he feels the Park Board is not efficient and that the Town Board Members have taken it upon themselves to work on the parks. He is questioning if the Park Board is needed or efficient and if the Town Board should just have two committee members and occasionally allow public input. He asked the Board for consider the idea. Kuker said he thinks the Park Board has not accomplished anything and the small stipend they receive for attending a meeting is a waste of money. Hass said he would like a “Friends of the Park” and suggestion boxes. Hass also mentioned the Canfield property and said he will speak to Sherburne County Zoning and to find out why he can’t build on the property. Hiller clarified how the Park Board is set up and asked if a Supervisor who is not a Park Board Committee member can attend a meeting. It was clarified that anyone is welcome to attend a meeting as a resident, including a Supervisor who is not a Park Board Committee member. Public input is also allowed. Ryan Carlson brought up that when there are three Supervisors who are together and discussing Township business without the meeting being posted as a Township Board Meeting there would be a quorum. Hiller stated that if it is a posted meeting it does not matter if three Supervisors discuss Township matters.

**2.1 Canfield Property:** Eric and Aussa Canfield returned to discuss his proposal for the Township to purchase his lots on West Hunter Lake. Canfield again reviewed his proposal. Hass stated that he will speak to Sherburne County Zoning on Canfield’s behalf. Hiller stated that if the Township doesn’t have the funds to purchase the property the Canfields have offered, the Township would not be able to purchase it. Canfield asked if the Township would be willing to allow them to have a driveway through the “beach” property. Hass said that the “beach” property ownership is under question. The property is part of the drainage flow in the area.

**3.0 Open Forum:** no one present for Open Forum

**4.1 Clerk/Treasurer Report:** Items of interest during the past month include: The Court Hearing took place on November 7<sup>th</sup>, the second Hearing is scheduled for December 27<sup>th</sup>.

**4.2 Fund Balances:** Hammre presented the Board with the October year-to-date Fund Balances. Not action needed.

**4.3 Approve payment of claims and transfer funds:** Hass/Kuker unanimous to approve payment of claims, including payroll, as submitted and to transfer \$74,000.00 from savings to checking to cover claim numbers 9028–9050, check numbers 19091-19121, and Electronic Fund Transfers (EFT) #300-3202 (November) Federal, State and PERA withholding tax.

**4.4 Supervisor Reports: Pool** – no report; **Kuker** – no report; **Hiller** – suggested considering a road construction schedule change for applying the second lift of bituminous as a cost saving strategy; **Maloney** – offered to donate time to trail construction with his track skid loader; **Hass** – presented the Fire Station sketch. The cost is now estimated to be \$4



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million with potentially some donated funds from the Fire Relief Association. There will be an Open Forum, date and location to be determined, for the public to see the plans and ask questions.

**5.1 Planning Commission Appointment:** Hass nominated Spencer to the three-year term. Hass/Pool unanimous to appoint Spencer to serve as the Livonia Township representative to the Sherburne County Planning Commission. Hass/Hiller unanimous to appoint Supervisor Maloney as the alternate representative.

**5.2 LBAE Training:** Trained Supervisors are Hass, Hiller and Maloney. Kuker and Pool can complete the training if they desire. Training is online and at least one Supervisor must be trained and present at the Local Board of Appeals and Equalization Meeting in Livonia Township.

**LeRoy's Legacy poster (supplied by Rachel Leonard):** discussion about the many people who have contributed to the Township over many years. Funding of the LeRoy's Legacy Award by the Township would honor just one of the many people who have contributed to the Township. No action taken.

**Hiller/Pool unanimous to adjourn the meeting at 8:11 pm**

**Approved this 23<sup>th</sup> day of December 2019.**

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer