



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES

HELD AT THE LIVONIA TOWNSHIP HALL

November 24, 2014

Supervisors present: Doebler, Hass, Hewitt, Manthei and Sherper.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others Present: Jon Bogart, PE Town Engineer with Bogart Pederson & Associates, Inc.

Chairman Hewitt called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hass requested item 5.5 be changed to item 1.5a. Hass/Manthei unanimous to approve the Regular Meeting Agenda with the requested change.

1.3 Approve Consent Agenda: Doebler/Sherper unanimous to approve Consent Agenda as follows: **Item A)** October 27, 2014 Regular Board Minutes **Item B)** October 27, 2014 Public Hearing Minutes **Item C)** Designate Location – Town Hall, for absentee voting for the March 2015 Town Election.

1.4 Sheriff's Report: Sergeant Wilson reported there were 156 calls for service in October; 54 of the calls were traffic stops, the remainder of the calls for various reasons. Wilson reminded residents to lock their cars and remove valuables, especially when at shopping malls. Hammre asked Sergeant Wilson to contact the owner of the camper in the East Hunter Lake area as it is impeding snow plowing.

1.5 Fire Report: Chief Maloney provided October calls for service: 1 motor vehicle personal injury accident, 2 fire alarms, 1 commercial building. Maloney stated this was the slowest month he has experienced since he has been on the Force. Maloney reported the Zimmerman-Livonia Fire District participated in the Zimmerman Elementary School's fund raiser, a walk-a-thon originally planned to go to the Fire Station, re-routed due to weather conditions. Fire Fighters walked with the students. The event was a success with students raising over \$30,000.

1.5a Phone in Maint/Fire Building – Discussion on need for a land line in building as a safety concern, possibility of cell phone failure if cell towers are impacted in a local/regional emergency. Fire Chief Maloney agreed to split the cost with the Township. Hass/Hewitt unanimous to authorize Fire Chief Maloney, Maintenance Coordinator Berghuis and Clerk/Treasurer Hammre to determine best option and install.

1.6 Road report: Maintenance Coordinator Berghuis reported: a new sander was purchased and installed as a replacement for a failed sander; possible access to a camera that would enable inspection of the 239th Ave Culvert in the spring; alternator repair completed on a plow truck; permanent eyewash station installed in Maintenance building; presented information on automatic tire chains; talked to Rochester about possible snow plow purchase in 2015. Sherper mentioned a street sign that may need to be moved in the spring for visibility. Berghuis will trim trees now, assess in the spring.

1.7 Planning Commission Report: Lila Spencer – no report, the November meeting was cancelled.

2.1. Engineering: a) 239th Ave – no change; b) **112th St** – Borings are completed, resident meeting scheduled for November 25; c) Lake Fremont Road tree removal update – wetland application will be submitted d) CIP – no update.

2.2 CUP Wat Lao Xayabhoummanram – Tarrant – Reviewed amended CUP plan with the driveway remaining in the current location to facilitate traffic on County Road 39. Ms. Tarrant reported the Open House, held on November 15 at the site, was well attended by neighbors. Some discussion ensued about estimated attendance at festivals, traffic and parking, noise, adequate toilet facilities, and vegetative screening between the site and neighbors. Questions from Livonia Town Board and interested audience members were addressed by Tarrant and other representatives. Audience comments included favorable to the Monks as good neighbors, and that the soccer fields and facilities on site could be available for community use. Sherper/Doebler motion carried to approve CUP for Religious Purposes, Including Ceremonies and Festivals, with consideration for adequate toilet



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facilities with room to add additional facilities to accommodate future need; vegetative screening maintained or added to block view from neighboring residents; important to welcome a community minded project run by good people.

2.3 Culvert on 239th Ave – Discussion about letter of finding on responsibility for culvert repairs from County Auditor/Treasurer Arnold. Hammre directed to send a letter to the concerned landowner explaining Township plan for assessing the culvert, the County plan for ditch cleaning, and right-of-way damage issues.

3.0 OPEN FORUM – Terry Wright present to express concern about snowplowing on 276th Ave. Wright stated it takes a long time for the road to be plowed out. Discussion about the process of plowing, with collector roads being a priority and the difficulties experienced during the last snow event in the Township and surrounding areas. Wright also expressed concern on the condition of 120th St on the East side of Lake Fremont.

4.1 Clerk Treasurers Report: Hammre reported items of interest during September include: The General Election went well with 826 ballots cast in P1, 1155 in P2, and 39 in P3. Absentee ballots processed by Sherburne County were 59 in P1, 83 in P2 and 5 in P3; Compressor replaced in heating system in the Town Hall; Town Hall computers were infected by a crypto hostage virus – virus detected and repaired.

4.2 Approve payment of claims and transfer funds: Hewitt/Sherper unanimous to approve payment of claims, including payroll, as submitted and to transfer \$56,000.00 from savings to checking to cover claim numbers 6937-6971, and check numbers 16463-16536 and Electronic Fund Transfers (EFT) #99-101 (November Fed & State withholding tax & PERA).

4.3 Fund Balances – Board was presented with the October year-to-date Fund balances. No action needed.

4.4 Supervisor Reports: Sherper--attended annual meeting/educational conference of Minnesota Association of Townships (MATS), reported on the scholarship program, breakout sessions about roads, CTAS, legal matters, PERA, roadside weed control and aggregate resources; Livonia Township was awarded an honorable mention for the LGIA Grant through The Humphrey School of Public Affairs; Sherper stated that he has been honored to work with the Livonia Town Board and intends to stay involved with the Township. **Doebler** – no report. **Hewitt** – no report. **Hass** – no report. **Manthei** – no report.

5.1 Accept Resignation – Supervisor B – Resignation presented and accepted for Supervisor B position. Board expressed appreciation to Supervisor Sherper for his years of service. Hewitt presented Sherper with a commemorative plaque.

5.2 Appoint Interim Supervisor B -- Lila Spencer nominated for Interim Supervisor B. There were no other nominations. Hewitt/Manthei unanimous to appoint Lila Spencer to the Interim Supervisor B position.

5.3 Land Use Planning – Manthei discussed the need for land use planning in Livonia Township for consideration of future growth, corridors and end use of gravel mining land. Board in agreement for Manthei to meet with Jon Sevald to discuss possibility of a plan.

5.4 Mailbox/Rock issues – Manthei - discussion on masonry mailboxes concerning safety and liability. Residences will be identified during spring road tour, notice of removal at that time.

5.5 Item moved to 1.5a

5.6 Computer-backup-virus monitoring – discussion about recent computer virus infection, proposal from RB's Computer Service to protect in the future. Hass/Sherper unanimous to purchase computer and monitoring service from RB's Computer Service.



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5.7 Final Approval of Yard Waste Compost Operation IUP– Hass/Doebler unanimous to approve IUP for a Yard Waste Compost Operation, Manthei abstained, as approved November 4, 2014 by the Sherburne County Board of Commissioners. The IUP and conditions of approval are on file in the Sherburne County Zoning office and recorded as #795890.

Doebler/Sherper unanimous to adjourn meeting at 9:23 pm.

Approved this 22nd day of December 2014.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer