



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
NOVEMBER 23, 2020

Supervisors present: Hass, Hiller, Kuker, Maloney and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others present: Engineer Davis

Chairman Hass called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: Not recited due to partially remote meeting.

1.2 Approve Regular Meeting Agenda: Hass/Pool unanimous to approve the Regular Meeting Agenda as presented.

1.3 Approve Consent Agenda: Hass/Kuker unanimous to approve Consent Agenda as follows: **Item A)** October 26, 2020 Regular Meeting Minutes; **Item B)** Designate Location – Town Hall for absentee voting for the March 2021 Township Election.

1.4 Fire Report: Chief Maloney provided October calls for service: 9 medical assist, 2 motor vehicle personal injury accident, 5 fire alarm, 3 grass fire, 1 fire other – trash can. Chief Maloney also reported that the Fire Academy has started with three Zimmerman/Livonia Fire Department candidates attending, construction on the new fire building is progressing with north side doors, windows, and drywall under construction now. Hass presented a drawing that the Town Hall received from a young resident thanking the fire department.

1.5 Sheriff's Report: Sgt. Wilson provided the Sheriff's report: there were 178 calls for service in October in Livonia Township, including 11 motor vehicle accidents, 3 burglaries, the remainder were miscellaneous calls for service. Sgt. Wilson also reported that he worked with Berghuis concerning basketball hoops located in cul-de-sacs where they are in the way of snowplowing. There were no concerns for Livonia Township and no questions for Sgt. Wilson.

1.6 Engineering Update: Engineer Davis and Chairman Hass discussed the request from Daniel Welsh to construct a fence along the eastern edge of 101st Street to block the headlights from traffic on the road. Concerns included the ROW, potential liability to the township, drainage easement and survey costs. Hass and Pool will discuss possibilities with Mr. Welch. Davis reported that he and Maintenance Coordinator Berghuis went on a road tour to identify and prioritize road projects for the next few years. Davis presented the prioritized list and the estimated costs of each road. Discussion followed about the list. Maloney suggested that the Board could look at Kuker's previous suggestion that the Township bond for road projects with current interest rates being low, and then reconstruct more miles of roads immediately. Hass to contact Martha Ingram with Kennedy & Graven to explore the possibility. Hass directed Davis to work on the engineering on the project areas. Several roads were also discussed for the wear course. Davis was directed to compile numbers for the discussed roads. The issue was tabled until the December Board Meeting. Davis next described an app he is working on that we can use to track in real time road issues, driveway permits, etc. Davis then discussed the Highland Meadows Third Addition driveway with a D&U conflict. Following Davis's recommendation, the builder will be allowed to build the driveway as requested with Engineer Davis inspecting to ensure the drainage is not negatively affected.

1.7 Road Report: Maintenance Coordinator Berghuis reported the landscaping around the generator has been completed; the East Hunter Lake alleyway is cleared and stumps cut down; the new mower was picked up; the broken window on the boom mower tractor was replaced; service was done on the payload.

1.8 Planning Commission Report: no report, the Planning Commission did not meet in October due to no Agenda items.

1.9 Park Committee Report: no report.

2.1 Benson Estates: Representatives from Trilogy Properties of MN LLC, 13162 Jefferson St SE Becker, MN presented the simple plat they are seeking, PID #30-024-1104. They explained that they want to split one parcel into two parcels and that 90% of the existing solid waste on the property has been cleaned up and the remainder is being dealt with. Kuker/Pool unanimous by roll call vote to recommend for approval the Preliminary and Final Simple Plat named Benson Estates. Comments include: the plat must meet minimum lot size and road frontage requirements; the solid waste removal must be complete; the deed must be recorded, and all other County requirements met.



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2.2 Agrimson/Howsden Potential Plat: Matt Agrimson and Chad Howsden present to show the Board a potential storage facility they would like to build on PID #30-534-0010. The plan consists of 13 buildings with a total of 372 storage units. Discussion about the proximity to the nearby residential development neighborhood, planned construction materials, hours of operation, etc. The property is not yet purchased, no action taken pending property purchase and a formalized plan.

2.3 Unpermitted Driveway at 24735 100th Street update: the owner and renter were sent another letter. No Reply was received. Hammre directed to send the information to township attorney Gilchrist to follow through.

2.4 Highland Meadows 3rd Addition Resolution to Accept Roads: Resolution 20-17 Accepting as Town Roads Those Roadways Dedicated to the Public Within the Plat of Highland Meadows Third Addition passed and adopted by unanimous roll call vote with Maloney abstaining.

2.5 WH Cates Pondsides Estates A) Plowing Agreement: Hass/Kuker unanimous to approve the Snowplowing Agreement for W.H. Cates Pondsides Estates 101st Street as recited in the Snowplowing Services Agreement. **B) Request to Reduce LOC:** Hass/Pool unanimous by roll call to reduce the LOC for WH. Cates Pondsides Estates developments to \$30,000.00 as requested by Fred Stelter, owner.

2.6 Hoffman CUP: Jeremy Hoffman, 24660 112th St NW, Zimmerman presented a request for a CUP for Horse Training and Boarding Stable. Hoffman gave a brief history of the farm they purchased and the previous owner's horse farm operation. Hoffman explained that they purchased the farm two years ago with the intention of using the farm for their own horses as well as for individual riding lessons for students, training and boarding the horses that are in training. A manure management plan is being developed in consultation with MPCA as required. There is one part-time employee, other duties are performed by the owners and family. Pool/Kuker unanimous by roll call to recommend approval of the CUP for Horse Training and Boarding Stable. Comments include: the Town Board likes to encourage small businesses; there are similar operations in the area; horse boarding is not new to this facility, the previous owner also boarded and kept horses; the facility is already set up for horses.

3.0 Open Forum: no one present for Open Forum

4.1 Clerk/Treasurer Report: Items of interest during the past month include: the election went well at all precincts. The election judges worked hard all day with professionalism and a great attitude.

4.2 Approve payment of claims: Maloney/Hass unanimous by roll call to approve payment of claims and payroll as submitted from Bremer Bank, to cover check number 20084 through 20141, claim numbers 9440-9467, and Electronic Fund Transfers (EFT) #8-10 (November) Federal, State, and PERA withholding tax.

4.3 Supervisor Reports: **Hiller** – reported that there is an ice maker that is available on an auction site that could be a good deal for the new Fire/Event Center. Discussion followed about a maximum price to bid if the Fire Board would like to pursue the bid/purchase. The discussed maximum was \$2,000,000. **Maloney** – reported that he would like to donate the lot on the south east corner of his development Highland Meadows Third Addition to either the Zimmerman/Livonia Fire Department or Livonia Township for future fire department use. Hass/Kuker unanimous by roll call with Maloney abstaining for Livonia Township to pay the cost of the appraisal and attorney fees incurred for the donation of the parcel to Livonia Township or Zimmerman/Livonia Fire District for future fire department use. **Pool** – no report; **Kuker** – no report; **Hass** – no report.

5.1 Orderly Annexation: Joint Resolution with the City of Zimmerman to conclude the Orderly Annexation Agreement scheduled to terminate on December 31, 2020. Discussion about the tax revenue from the annexed properties and the third party determining the amount as well as the payment responsibility for the third party. Hass will confirm with Zimmerman Mayor Stay.

5.2 CARES Act Funding Update: Hammre presented the final list of CARES Act Funding items and stated that final reporting has been done. The remaining funds, \$34,317.59, will be sent to Sherburne County as required. Sherburne County has stated that they will use the remainder of funds from Townships for small business grants.

5.3 Update on Excessive Vehicle Properties: two property owners with excessive vehicles will be moving their vehicles into a new storage building. Most of the vehicles are licensed and operable and are allowed to be parked outside of a



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building. The other property with continuing sales does not fall into an enforceable infraction based on the items for sale and the turnover of vehicles.

5.4 Grader Repair/Titan: Maloney and Hass will visit Titan to discuss the damage done to the grader from the oil plug not being secured after service from Titan.

5.5 LBAE Training: reminder, no Board member is currently trained and at least one must be trained and in attendance at the LBAE meeting for Livonia Township residents.

Kuker/Pool unanimous to adjourn the meeting at 9:00 pm.

Approved this 28th day of December 2020.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer