



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
November 23, 2015

Supervisors present: Doebler, Hass, Hewitt, and Manthei.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Chairman Hewitt called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hass/Manthei unanimous to approve the meeting agenda with the following change: move item 5.4 to item 1.7a.

1.3 Approve Consent Agenda: Manthei/Hass unanimous to approve Consent Agenda as follows: Item A) October 26, 2015 Regular Board Minutes; Item B) October 26, 2015 Public Hearing Minutes; Item C) Designate Location – Town Hall for absentee voting for the March 2016 Town Election.

1.4 Sheriff Report: Sergeant Wilson reported there were 256 calls for service in October: 107 of the calls were for traffic stops, the remainder of the calls were for various reasons. Sergeant Wilson also reported that the court date for the individual who dumped tires on the minimum maintenance road has been set for January; Hass informed Sergeant Wilson about the resident who was concerned about speeding on County Road 4 traveling west from Isanti County. Sergeant Wilson said that this is an area of concern and extra patrol.

1.5 Fire Report: Chief Maloney provided August calls for service: 3 medical assist, 2 gas leak, 7 motor vehicle personal injury accident, 1 search for missing person, 1 carbon monoxide, 1 good intent (smoke in the area), 2 grass fire, 1 Haz-Mat spill, 1 outside rubbish fire, 1 residential house fire, and 2 mutual aid (barn in Clear Lake, garage in Elk River). Maloney also reported: EMR Recertification has been completed, the Neighbors Helping Neighbors project has begun, the Dictionary Project dictionaries will be distributed to Westwood 3rd graders soon, the Fire Department budget is complete.

1.6 Engineering Updates: 112th St phase 2) the wetland permitting is in process – if the permits do not come through in time, the north one mile of the two mile segment between County Road 19 and County Road 4 will be ready for reconstruction in 2016; **Future Projects)** preparation for the future road projects will need to begin soon.

1.7 Road Report: Maintenance Coordinator Berghuis – the Hunter Lake 256th Ave barrier has been installed, 5 trees were blown down on roads, they have been cut and removed, posts for park signs have been installed at the new park property on the west and south sides, the cemetery markers have all been located by road and office staff, the pine cones have been cleaned up under the large trees in the cemetery, the motor home on 98th St (East Hunter Lake) in the ROW has still not been removed – Hammre directed by Board to contact Sergeant Wilson to start the impounding process.

1.7a Livonia Township Jackets – Maintenance Coordinator Berghuis requested permission to purchase jackets with the Township Logo for the snow plow drivers. The Board agreed, Berghuis to arrange.

1.8 Planning Commission Report - Spencer: The PAC met November 19, 2015 and recommended the following items for approval by the County Board of Commissioners: Request for Preliminary & Final Residential Simple plat of Home Place Subdivision – Haven Township; Request for Preliminary & Final Residential Replat approval of Acorn Ridge Fifth Addition-Livonia Township; Request for Preliminary & Final Residential Simple plat of Carlson Estates – Big Lake Township; Request for Preliminary & Final Residential Simple plat of Kraemer Landing – Palmer Township; Request for Preliminary & Final Residential Standard Plat of Mystic Ridge – Orrock Township; Request for a two year extension of the Standard Residential Preliminary Plat of Heritage Trails Third – Orrock Township; Amendment to Sherburne County Zoning Ordinance as it relates to Contractors Yards. From the October 15 meeting the request for CUP for a personal storage structure in Shoreland District was brought back to the table. The request was withdrawn by the applicant prior to the Commission Meeting; Commission accepted the request to withdraw - Haven Township. Request for amendment to rezone from General Rural District to industrial District and Sherburne County Comp Land Use Map from Rural



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Residential to Business and Industry was tabled until further notice per request of applicant – Big Lake Township. Request for an IUP for a Contractors Yard – Livonia Township was tabled to the December meeting.

3.0 OPEN FORUM

Kenneth Barry present to ask the Board if he could excavate material from the detention basin located on his property. He would like to remove less than 500 CY to a depth of 2' -3', then line the depression to make a pond. Discussion followed about the function of the detention basin, Barry indicated that the liner would be below the elevation of the inlet and outlet areas of the basin, allowing the function of the basin to be the same. The Board requested that Township Engineer Bogart look at the proposed project to determine the feasibility and impact of the project.

Peggy Sue Kelly present with several interested residents to request clarification of the formal decision making process to decide if the partial closing of the minimum maintenance road (Lake Fremont) as previously requested would be adopted. Discussion about the reasons the residents would like the road to be closed and turned into a non-motorized trail, past reactions of residents to similar proposals, and the procedures moving forward. Board members explained that the Board bases the decision on the needs and opinions of all interested residents, and that in the past there have been many residents opposed to similar requests. Hammre directed to consult with Township Attorney for legal guidance concerning an open meeting on the proposal.

4.1 Clerk Treasurers Report: Hammre reported items of interest during the past month include: the Grams Park Open House was held on November 12th with good turnout and information; the cemetery is now marked for winter.

4.2 Approve payment of claims and transfer funds: Hass/Manthei unanimous to approve payment of claims, including payroll, as submitted and to transfer \$52,000.00 from savings to checking to cover claim numbers 7433 –7464, check numbers 17010-17048 and Electronic Fund Transfers (EFT) #140-141 (November) Federal & State withholding tax.

4.3 Fund Balances: Board was presented with the October year-to-date Fund balances. No action needed.

4.3 Supervisor Reports: Hass – no report. Manthei – attended the SCAT meeting in October – his term as Chair is over; report on the EDA meeting including that Sherburne County is short on Contractor Yards and that demographic shifts show young adults leaving the area and moving back into the area later when they have children. Manthei also attended the Grams Park Open House. Doebler – no report. Hewitt – attended the Grams Park Open House, discussed the project with the architect, it is good to see the Park getting improvements.

5.1 LeRoy Legacy – Board discussion about Rachel Leonard's request to have Livonia Township establish "LeRoy Legacy". Leonard indicated that it must be named "LeRoy Legacy" and if the Board chose not to take on the project, she would bring it to the Sherburne Historical Society. The Board stated that this is a nice gesture on Rachel Leonard's part, a lot of people have contributed to the Township over the years. The Board discussed the difficulty in choosing the award recipient and the appropriateness of the Township taking on this project. Hass/Doebler unanimous to defer the honor of taking on "LeRoy Legacy" to another organization, as they would be better suited to make an unbiased choice of a deserving citizen, and the Township needs to focus on Township business. The Board recognizes the honor for the opportunity and thanks Rachel Leonard.

5.2 LBAE Training: Reminder that LBAE training is now online, two Board members need to do the training before the LBAE meeting.

5.3 Easement – Discussion about the access easement request from Charles Bailey along the east edge of Sugarbush Park. Sugarbush Park was purchased with DNR Grant funding and the Township has an agreement with the DNR that limits use of the land to a park/preserve with non-motorized use. Swapping an easement on the Bailey land for the access easement could potentially be agreeable to the DNR and a new contract drafted, however, using public funds for private benefit is not allowed by Law. Bailey stated that any easement he gave would be for January thru August, then closed so he could hunt. Additionally, the Bailey land is mostly wetland and would require extensive boardwalk. Any



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funds including Grants could not be used to construct boardwalk for private use. Hass/Doebler unanimous to terminate the proposal to swap access easement with Charles Bailey.

5.4 item moved to 1.7a

5.5 Sherburne County parks/Trails and Health living Meeting Update – Hammre gave a report on the November 5, 2015 meeting. An Open House will be held on December 8 from 5:00 pm to 7:00 pm at the Sherburne County Government Center in the Board Room. All are invited to attend and help to plan the future of Sherburne County parks, trails and healthy living.

5.6 Set Date and time to employee review: January reviews, date to be determined.

Hass/Doebler unanimous to adjourn meeting at 8:38 pm.

Approved this 28th day of December 2015.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer