



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
OCTOBER 28, 2019

Supervisors present: Hass, Hiller, Kuker, Maloney and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis, Township Engineer Anderson.

Chairman Hass called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Kuker/Hiller unanimous to approve the Regular Meeting Agenda with the following additions: Item 2.15 DeRosier Driveway; Item 5.2 Bank Bids for Securities

1.3 Approve Consent Agenda: Maloney/Pool unanimous to approve Consent Agenda as follows: **Item A)** September 23, 2019 Regular Board Meeting Minutes. **Item B)** September 6, 2019 Board Meeting Minutes.

1.4 Fire Report: Chief Maloney provided September calls for service: 6 medical assist, 1 gas leak, 2 motor vehicle personal injury accidents, 4 carbon monoxide, 4 fire alarm, 1 person in distress, 2 arcing/down power line, 1 residential house fire – Orrock, 1 fire mutual aid – Baldwin. Maloney also reported Fire Prevention Week is done with 1440 handouts distributed to the students up to 5th grade; a gear dryer was applied for, needed to dry the gear after it is washed. He went on to explain that washing and drying gear is encouraged by the State to remove the carcinogens that accumulate on gear during fire calls; Hass asked what is causing the trend of more carbon monoxide calls, Maloney explained that a lot of the calls are because of old CO detectors that need replacing; Maloney also gave an update about the Fire Station architect search stating that the architect has been selected, Kodet Architectural Group.

1.5 Sheriff's Report: Sgt. Wilson provided the Sheriff's report: there were 158 calls for service in September, including 24 suspicious vehicles and suspicious activity, 10 traffic stops, and 4 motor vehicle accidents. Sgt Wilson reminded residents to make sure both headlights are working to help avoid deer. Other items of concern: update given on a report of too many dogs, the owner has been cited for the violation; Hass asked about the suspicious activity in the CR 9/CR 1 area. Sgt. Wilson indicated that they are aware of the situation and are working on monitoring the individuals suspected of being involved.

1.6. Engineering Report - Engineer Anderson: 239th Ave reconstruction project) The 4th payment has been submitted, there will be another payment next month which will give final project cost numbers, with final payment request due next spring. There are some small jobs left that should be completed this week. The Contractor was 4 days over the contract time, however Anderson is not recommending a penalty for the time overage though the decision is a Board decision. Some discussion ensued about awarding this contractor, Omann Brothers, future jobs based on the performance of this job. Several members of the assembly discussed the inconvenience of the road project taking so long, documentation of the contractor and sub-contractor performance and awarding future contracts. Livonia Township Engineer Anderson expressed agreement with the resident's complaint about the project taking longer than it should have and said that issues encountered along the way were documented in the daily inspection reports. The dirt-work sub-contractor Rolstad did not work on Fridays the first 2 months of the project, and they left the job site too early/too often. Also noted was that the management of the sub-contractors was the responsibility of the prime contractor, Omann Brothers. **CIP)** a workshop will be needed to finalize the CIP schedule. Anderson will update the CIP based on recent input before the workshop. The Board will consider whether a wear course will be applied to development roads to extend the life of the road.

1.7 Road Report: Maintenance Coordinator Berghuis provided the road report as follows: poles and cable were installed around the parking lot at North Point Park, grass seeding is done, hot patch is complete, the team has been tree trimming, Berghuis will be grading for the DNR in the Sand Dunes State Forest, they will be billed \$125 per hour. There will be a plow truck available in the spring to replace our oldest plow truck. Hass asked for a compilation of the plow trucks with their statistics including year, mileage, condition, and current value. When done, the information will be provided to the Board. Berghuis also mentioned the Sweeping Policy he provided for review.



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1.8 Planning Commission Report: Spencer provided the October 17, 2019 Planning Advisory Commission (PAC) Report. The following items were recommended for approval by the Planning Advisory Commission to the County Board of Commissioners at their next scheduled meeting: Request for an Interim Use Permit for a 1 MW Solar Farm in Clear Lake Township; Request for a Conditional Use Permit for a personal storage structure in Haven Township; Request for a Conditional Use Permit for a personal storage structure in Baldwin Township; Amendment to the Sherburne County Subdivision Ordinance, a clarification of the Subdivision Ordinance by insuring consistent processes and language, inclusion of past practices, policy updating definitions and sketch plan review, clarifying submittal requirements, establishing finding for approval of plats and removing redundancy.

1.9 Park Board Report: Park Board Chair Doebler provided the Park Board report: Park Board discussed the possible locations for the proposed Girl Scout Silver Project Dog Park. It was determined that North Point Park does not have enough room for a dog park and the Town Hall site is not feasible. Sugarbush Park was discussed with some potential locations as well as the usefulness to the community to have a dog park located at that site. Grams Park was discussed due to the long-range plan including a dog park. Doebler offered to contact Sherburne County Parks to advocate for the Girls Scouts to allow the proposed dog park to go there. Hass offered to contact Commissioner Fobbe on behalf of the Girl Scouts. Pool made a motion to allow the Girl Scouts to use Sugarbush Park to install a dog park. Hiller seconded the motion. Discussion continued about the types of parks useful in a city versus township setting, Grams Park and the potential for the dog park to be placed there, value in open spaces and trails, the Township Comprehensive Plan, being respectful of the Isrealson property and the Isrealson's desire and cooperation to sell the land to the Township for a natural park for the Township residents to enjoy. Also discussed was the obligation of the Township to maintain the dog park. Hass commented that it would be beneficial to explore all options before making a final decision, it could come back next month. Pool motion on the table to allow the Girl Scouts to install the dog park at Sugarbush Park. Motion approved with 4 in favor (Hiller, Maloney, Pool, Kuker) and 1 opposed (Hass). The Park Board is to decide on a location at Sugarbush Park. Doebler continued his report: the Park Board discussed timing of projects in the parks, concluding that the trails should be finished this fall while the ground is firm, and the parking lot should be finished in the spring.

2.1 Felix Driveway: Donna and Dave Felix present to ask the Board to finish the asphalt on their driveway to the edge of the ROW to match that of the neighbor's asphalt (a shared driveway). Photos were provided and displayed. Discussion about the timing as the wear course may not be scheduled until 2021 or later. Pool/Hass unanimous to continue the Felix asphalt driveway approach to the edge of the ROW when the wear course is applied to the road.

2.15 DeRosier Driveway: DeRosier unable to attend, Hammre asked the Board on DeRosier's behalf: DeRosier is asking if he can wait until spring to install the necessary culverts under his driveways due to the construction season ending. The Board agreed, no formal action taken.

2.2 Canfield Property: Eric Canfield present to discuss his proposal for the Township to purchase his lots on West Hunter Lake. Canfield reviewed his proposal. Hass commented that the Park Board should look at the property. Canfield gave the Park Board permission to walk on the property to evaluate for a future park. Hiller commented that a real estate appraisal should be done before an agreement is reached. Canfield expressed his willingness to work with various entities.

2.3 Girl Scout Troop #14720 Silver award Project: Troop #14720 Scouts and leader were present, Hass restated that they would be able to build a dog park at Sugarbush park, location to be determined. The Scouts thanked the Board. Hiller asked if the shape of the dog park could be a "hockey rink" shape to make the best use of the space while eliminating corners, a concern of the Girl Scouts to prevent a dog from being cornered. Kuker requested that a sign acknowledging the Girl Scout Troop project is installed when the project is complete. The Girl Scouts agreed to both suggestions.

2.4 Girl Scout Camp Road: Girl Scout Camp representatives not present. Hass reported that the road committee had not driven the road, but another option would be to open the road to vehicles again.



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2.5 273rd Ave Speed Limit Sign Request: a resident asked that a speed limit sign is installed on 273rd Ave, the section of road between HWY 169 and CR 45/128th Street. Anderson confirmed that the road per MNDOT is by default 55 MPH. Law enforcement will be asked to monitor for speeding.

3.0 Open Forum: Ryan Carlson present to question the Park Board representatives, stating that they are Township employees and not residents and stating that the applications that were considered were picked out of the applicants. Hiller stated that the three applicants were the only applicants, and all were considered. Spencer stated that she is a Livonia Township resident. Carlson also questioned the presence of Board members at the Park Board Meeting. Hiller explained that there are two Board members who are non-voting Park Board Committee members, and that Park Board Meetings are open meetings, and anyone is welcome to attend. Carlson was asked to allow Hiller to continue speaking as he explained how the Park Board is set up. Carlson also gave his opinion about the lack of resident input.

4.1 Clerk/Treasurer Report: Items of interest during the past month include: guard rail damage – the insurance check has been received; there will be a Presidential Primary on March 3rd, 2020; the Township may need to secure a different precinct location for P1/P3 pending availability of current location.

4.2 Approve payment of claims and transfer funds: Kuker/Maloney unanimous to approve payment of claims, including payroll, as submitted and to transfer \$293,000.00 from savings to checking to cover claim numbers 8992–9026, check numbers 19049-19090, and Electronic Fund Transfers (EFT) #296-299 (October) Federal, State, PERA and SUTA withholding tax.


4.3 Supervisor Reports: Pool – no report; Kuker – no report; Hiller – no report; Maloney – no report; Hass – additional update on the future Fire building: the Zimmerman/Livonia Fire Board selected an architect and they are in the process of reviewing plan options. Early in December there will be a presentation of sketches to the public, with two to three potential sketches likely. The Fire District has about \$600,000.00 that will go towards the building which is expected to cost about \$4,000,000.00. The Community Center portion of the building will accommodate about 300 people for meetings or events. Hiller commented that the building will be constructed with precast concrete which has a long life. Hass went on to say there will be an Open House at a central location for residents to look at sketches and ask questions. Lila Spencer asked how the financing will work for the remainder of the building cost. Hass replied that the Fire District will secure a loan or bonding, and Livonia Township residents and the City of Zimmerman residents will be equally responsible for paying the debt. Spencer asked if the Fire District has bonding ability – Hass answered that they do. There was a question about the location of the new building – Hass explained that it will be in the City of Zimmerman located at the northwest corner of the intersection of County Road 4 and 136th Street. Also discussed was the Monticello Nuclear Plant providing funding for the Zimmerman Fire Station Clean Up Station for decontamination in the event of a Nuclear accident.

5.1 Lake Fremont Sub-Watershed: the Board would like Dan Cibulka to attend a Livonia Town Board meeting to discuss the Lake Fremont Sub-Watershed, Hammre will contact Cibulka.

5.2 Bank Bids for Securities: Hiller requested that the Township explore options for our financial needs. Hiller proposed that the Township send out requests from area financial institutions for submissions on options for secure funding of Township funds that meets our security needs while providing competitive interest rates. Hiller/Hass unanimous to direct Hammre to send invitations to area financial institutions to submit proposals for secure interest-bearing accounts. The respondents would then be given an opportunity to present their proposal.

Maloney/Pool unanimous to adjourn the meeting at 8:47 pm

Approved this 25th day of November 2019.



Chairman or Vice Chairman



Clerk/Treasurer or Deputy Clerk/Treasurer