



## LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES

HELD AT THE LIVONIA TOWNSHIP HALL

October 27, 2014

Supervisors present: Doeblner, Hass, Hewitt, Manthei and Sherper.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others Present: Jon Bogart, PE Town Engineer with Bogart Pederson & Associates, Inc.

Chairman Hewitt called the meeting to order at 7:00 pm.

**1.1 Pledge of Allegiance:** The assembly recited the Pledge of Allegiance.

**1.2 Approve Regular Meeting Agenda:** Manthei requested item 2.4 be removed from the Agenda.

Doeblner/Manthei unanimous to approve the Regular Meeting Agenda with the requested change.

**1.3 Approve Consent Agenda:** Hass/Sherper unanimous to approve Consent Agenda as follows: **Item A)**

September 22, 2014 Regular Board Minutes **Item B)** Approve Letter – tree removal.

**1.4 Sheriff's Report:** Sergeant Wilson reported there were 182 calls for service in September; 48 of the calls were traffic stops, the remainder of the calls for various reasons. Wilson stated the camper parked in the road right-of-way on 98<sup>th</sup> St was not a traffic hazard. Wilson reported that there were no complaints to the Sheriff's Department regarding the Trail of Terrors event, Additional traffic control was provided.

**1.5 Fire Report:** Chief Maloney provided September calls for service: 5 medical assists, 1 gas leak, 1 motor vehicle personal injury accident, 2 fire alarms, 1 Arcing/Down power line, 1 outside rubbish fire, 1 residential house fire. Maloney reported the Dance/Open house was attended by approximately 600; Zimmerman/Livonia Fire had mutual training with Elk River Fire Department; The Neighbors Helping Neighbors program began; 1600 students received fire protection education; Chief Maloney attended the State Fire Chief Conference. Hass asked for an update on the Ambulance coverage for Zimmerman Livonia area – Maloney reported there is no new info from North Ambulance.

**1.6 Road report:** Maintenance Coordinator Berghuis – discussed Livonia Township population signs on collector roads, Board requested cost estimates for the next meeting; Berghuis met with Maintenance Coordinator from Rochester to look at potential replacement plow truck for 2015; Hot Spot on cell phone working well and providing internet when needed; Discussed driveway landscaping rock in right-of-way by some driveways in the Township and the possible damage they may cause to the snow plow.

At 7:15 pm - Hewitt recessed the Regular Board Meeting to open the Public Hearing meeting on the Driveway Ordinance Amendment.

At 7:25 pm - Hewitt reconvened the Regular Board Meeting.

**1.7 Planning Commission Report:** Lila Spencer presented the October 16, 2014 Planning Commission meeting: the Planning Commission recommended approval for all of the following: Request for approval of Final Standard plat of Whispering Prairie Estates 7<sup>th</sup> Addition in Blue Hill Township; Request for residential Preliminary and Final Simple Plat of Riecken Addition in Clear Lake Township; Request for IUP for an Activity Requiring Rural Isolation (Firework Storage Magazine) in Big Lake Township; Request to Amend Existing IUP for a Yard-Waste Compost Operation in Livonia Township; Amend the Sherburne County Zoning Ordinance relating to Feedlots and the keeping of Animals.

**2.1. Engineering Updates on 2014 Projects:** a) **112<sup>th</sup> St** – 3 Phase project, presented cost estimates for each of the approximately 1 mile sections. Discussion about the dirt balance between sections – roughly equal – wetland permitting and easement requirements. Hass/Manthei unanimous to proceed with the 112<sup>th</sup> St Road Reclamation Project to start with the South section, between Co Rd 74 and Co Rd 19, in 2015, and proceed to the north, allowing time for wetland permitting to be completed on the middle section. Resident meeting to be held prior to the November 24, 2014 meeting to answer questions. B) CIP – Bogart recommended examining and updating the Township Ordinances in January before the January 26<sup>th</sup> Regular Board Meeting.



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**2.2 CUP Wat Lao Xayabhoummanram** – Tarrant – Explained the proposed CUP and the occasional Festivals that would occur on the property. Discussion about the scope of the project, traffic expectations, frequency and

hours of Festivals, support and control of attendees, proposed soccer fields and other activities, and a similar property in Farmington, MN. Tarrant stated that the Monks will hold an open house for the neighbors and interested parties to answer questions. Tarrant will supply contacts to discuss the experience in the community in Farmington. Tabled until November to allow the Board time to research the request and the impact on the neighbors.

**2.3 Culvert on 239<sup>th</sup> Ave** – Landowner complaint about the Culvert on 239<sup>th</sup> Ave and County Ditch #12. Bogart reported that the culvert is rusty on the ends but the road bed does not show outward signs that the culvert itself is failing. Discussion on timing of replacement if needed and the County Ditch authorities plans to clean out Ditch #12 in 2015 pending wetland permitting. Hass/Manthei unanimous to table the issue until the County Ditch Authority can assess the situation.

**2.4** Removed from Agenda

**2.5 Cul-de-sac near Fox Hill** – Wayne Johnson discussed potential Fox Hill 3<sup>rd</sup> addition and the possibility of extending 248<sup>th</sup> Ave cul-de-sac East to the West border of his property. The Board discussed the cul-de-sac road length limits, school bus turn-around requirements, emergency access issues and the impact on future land development for neighboring properties. The Board requested a more formal plan from Mr. Johnson before any decisions could be made.

**3.0 OPEN FORUM** - Karl Janzen described a tentative plan to move Ramsey Raceway, a go-cart race track, into the Township. Mr. Janzen stated that his purpose for speaking to the Board at this time is to provide information and to answer any questions. The Board thanked Mr. Janzen for the information.

**4.1 Clerk Treasurers Report:** Hammre reported items of interest during September include a very nice “thank you” from a resident for striping 112<sup>th</sup> St; The Town Roads Agreement between Livonia and Orrock Township is complete with all required signatures; Reminder that the MATS Educational Conference and Annual Meeting in Duluth is Nov 20 – 22.

**4.2 Approve payment of claims and transfer funds:** Hewitt/Hass unanimous to approve payment of claims, including payroll, as submitted and to transfer \$147,000.00 from savings to checking to cover claim numbers 6901-6935, and check numbers 16424-16462 and Electronic Fund Transfers (EFT) #95-98 (October SUTA Quarterly payment, Fed & State withholding tax & PERA).

**4.3 Supervisor Reports:** Hass –no report. Manthei – reported on conversation with Sherburne County Zoning about potential zoning change along Co Rd 4; Vendor possibilities for the next Township Cleanup Day. Sherper – Attended MAT meeting in Hinkley as District MAT representative; Dictionary Project donation. Doebler – no report. Hewitt – Park Board report: letters to Lake Fremont north shore owners, tree removal to protect road; Hunter Lake Peninsula as possible park land; 2<sup>nd</sup> Annual Luminary ski/snowshoe event Feb 21, 2015

**5.1 Woods @ Lake Fremont LOC update** – Hammre reported that the LOC has been collected.

**5.2 Second Driveway – Lesnar** – Hammre reported the second driveway access was removed by the resident.

**5.3 Driveway Ordinance Amendment** – Sherper/Doebler unanimous by Roll Call to approve resolution to meet the Driveway Ordinance Amendment requirements.

**5.4 Dictionary Project** – Dictionary labels sample presented to Board, favorable to use.

**5.5 Stanley Camper update** – Owner is planning on moving the camper before snow plowing.

**5.6 Phone Line Option** – Fiedler reported Windstream has given several different estimates – waiting for clarification. Tabled to allow time to consult with Chief Maloney and Maintenance Coordinator Berghuis and to get accurate quote from Windstream.



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**5.7 Set Date and Time for employee reviews** – Board discussed options, will set time at December Regular Board Meeting for January Reviews to coincide with yearly budgeting.

**5.8 Final Approval of Burgoyne IUP Auto Sales** –Hass/Doebler unanimous to approve IUP for a Used Auto Sales Business – Burgoyne Investment Holding LLC, as approved September 2, 2014 by the Sherburne County Board of Commissioners. The IUP and conditions of approval are on file in the Sherburne County Zoning Office and recorded as document #793717.

**5.9 Final Approval of Pool IUP for an occasional event haunted house:** Sherper/Doebler unanimous to approve an IUP for an occasional special event – Haunted House as approved August 5, 2014 by the Sherburne County Board of Commissioners. The IUP is and conditions of approval are on file in the Sherburne County Zoning Office and recorded as document #79231.

Doebler/Hass unanimous to adjourn meeting at 9:43 pm.

Approved this 24nd day of November 2014.

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Chairman or Vice Chairman

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Clerk/Treasurer or Deputy Clerk/Treasurer