



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
OCTOBER 26, 2020

Supervisors present: Hass, Hiller, Kuker, Maloney and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others present: Engineer Davis

Chairman Hass called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Kuker/Pool unanimous to approve the Regular Meeting Agenda as presented.

1.3 Approve Consent Agenda: Maloney/Hiller unanimous to approve Consent Agenda as follows: **Item A)** September 28, 2020 Regular Meeting Minutes; **Item B)** October 14, 2020 Workshop Meeting Minutes.

1.4 Fire Report: Chief Maloney provided September calls for service: 14 medical assist, 1 gas leak, 3 motor vehicle personal injury accident, 2 carbon monoxide, 5 fire alarm, 1 arcing/down power line, 4 grass fire, 3 residential house fire (Zimmerman, Livonia). Chief Maloney also reported that the number of medical assists for the month increased dramatically; 3 new fire fighters will be starting the academy; the recently purchased ladder truck has arrived. It is a 1998 truck from the Roseville Fire Department and in very good shape. It was a last minute opportunity for a good truck at \$35,000, sold at a low price in preference to another fire department; the two defibrillators for a Livonia Maintenance truck and the building need to be ordered; the gas line needs to be installed to the generator. Hass said Connexus will charge the Fire District about \$7,300 to run electricity to the new fire station. Discussion about how the fire department does not bill for down power lines or other Connexus related fire calls. He asked Chief Maloney to consider billing Connexus for that type of service. Maloney will compile related information from the past two years and Hass and Pool will discuss with Connexus.

1.5 Sheriff's Report: Sgt. Wilson provided the Sheriff's report: there were 209 calls for service in September in Livonia Township, including 2 burglaries, 29 traffic stops and 9 accidents. Sgt. Wilson also reported that the resident who damaged 142nd Street was contacted; the road obstructions have been taken care of in preparation for snow plowing. There were no concerns for Livonia Township and no questions for Sgt. Wilson.

1.6 Engineering Update: Engineer Wes Davis reported that he wrote a letter concerning the resident concern about water levels in the pond bordering W.H. Cates Pondsides Estates development; the second lift of bituminous in W.H. Cates Pondsides Estates will be done yet this fall, Davis will contact Omann Brothers and he will be present during the paving; he is recommending that Highland Meadows Third Addition roads are accepted by Livonia Township. Davis also explained a road rating system that can help the township keep track of the condition of each road in the township. Each road is inspected and given a rating from 1-100. It would take about 2 weeks to inspect and set up the program for about \$10,000 to \$15,000. The Board will consider the option – no action taken. Davis and Berghuis to set up a time to view and prioritize the 2021 and 2022 road projects.

1.7 Road Report: Maintenance Coordinator Berghuis reported the East Hunter Lake development alleyway clearing is in progress, there are a couple of stumps to be ground yet; maintenance purchased a backpack blower and electric chainsaw; the DNR has requested grading on Sand Dunes roads again, and would like to increase grading to 5-6 times per year. Some discussion about fuel usage and if the hourly rate is sufficient. The DNR would also like to explore a JPA for grading to make the process more convenient. No Board action taken. Berghuis also brought up mailbox posts that are being installed too close to the road to plow around effectively. The possibility of requiring swing-away posts was discussed, no action taken. Berghuis presented several lawn mower quotes. Pool/Hiller unanimous to approve the purchase of the Toro lawn mower as presented. Hass asked Berghuis to be available on Tuesday in the event that parking control will be needed for the General Election.

1.8 Planning Commission Report: Spencer provided the Sherburne County Advisory Commission report for September and October:

September 17, 2020 PAC Meeting: the PAC gave a negative declaration on the EAW for a residential standard preliminary plat – Baldwin Township.



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During the same meeting the PAC recommended the following items for approval by the County Board of Commissioners at their next scheduled meeting: request for a conditional use permit for a personal storage structure – Palmer Township; request for a conditional use permit for office and light industry – Big Lake Township.

October 15, 2020 PAC Meeting: the PAC recommended the following items for approval by the County Board of Commissioners at their next scheduled meeting;

Request for approval for preliminary and final simple plat Sunrise Ranch – Livonia Township; request for a 1 MW solar farm – Clear lake Township.

At the same meeting, the PAC recommended the following item for denial – request for activities requiring rural isolation – down range training concepts – Palmer Township.

1.9 Park Committee Report: no report.

2.1 WH Cates Pondsides Estates Road: The second lift of bituminous will be applied in the next week or two, Engineer Davis will be onsite to inspect. A Snowplowing Agreement was drafted by town attorney Gilchrist for WH Cates Pondsides Estates Development for Board review, then the Agreement will be sent to development owner Fred Stelter for signing and approval at the next Board Meeting.

2.2 Road Damage on 142nd Ave Pine View Estates: Sgt. Wilson already spoke to the person who caused the damage.

2.3 Unpermitted Driveway a 24735 100th St: Robert Berney present to explain an issue he is having concerning an easement on his property. He is also concerned that the neighboring property owner/renter has installed a driveway without a driveway permit. Hammre added that the owner and renter both have been sent a letter about the concern along with a driveway permit to fill out. Kuker/Hass unanimous to direct Hammre to send another letter to the owner and renter reiterating that a driveway permit must be applied for within 30 days of the original letter or it will go to the township attorney for enforcement. Berney asked to receive a copy of the letter, the Board agreed.

2.4 Road Agreement Correction – Orrock Township: Hass/Pool unanimous to approve the signing of the Road Agreement with Orrock Township that corrects a minor typographical error.

3.0 Open Forum: no one present for Open Forum

4.1 Clerk/Treasurer Report: Items of interest during the past month include: election preparation, CARES ACT funding, extra meeting, etc.

4.2 Approve payment of claims: Hass/Hiller unanimous to approve payment of claims and payroll totaling \$440,261.35 as submitted from Bremer Bank, to cover check number 20012 through 20058 and Electronic Fund Transfers (EFT) #4-7 (October) Federal, State, PERA and SUTA withholding tax.

4.3 Supervisor Reports: Pool – no report; Hiller –no report; Maloney – no report. Kuker – Hiller spoke to Girl Scout Troop 14720 about the planned dog park for the Silver Award to encourage them to apply for the Nonprofit Grant Program. Hiller was told they are dropping the project and will not be applying. Kuker/Hiller unanimous to rescind the motion to allow Girl Scout Troop 14720 an area of approximately 1 acre for the construction of a dog park for the Silver Award. Hass – no report.

5.1 Resolution to Accept Park Dedication Fees Sunset Ranch: Resolution 20-16 resolution determining/Approving Park and Trail Dedication or Park Dedication Fees In lieu of Land for the Plat/Subdivisions known as Sunrise Ranch Located in Livonia Township. Resolution passed unanimously by roll call vote.

5.2 CARES Act Funding Update: Hammre and Fiedler reviewed the CARES Act Funds that have been submitted to date, we are waiting for pricing a few items. We have also received 12 applicants for grants. Some discussion about additional items. Hiller explained the Z-Systems audio-visual quote and system. Pool/Hiller unanimous to approve Z-Systems quote up to \$23,000.00 for an audio-visual system. Hass/Pool unanimous to approve Stryker invoice for \$33,737.62. Hass/Maloney unanimous to approve up to \$3,200.00 for RBs for internet to the fire/maintenance building. Hiller presented a laptop choice for Supervisor and staff laptops for remote meetings. Hammre was directed to order 8 laptops, 5 for supervisors and 3 for office and maintenance staff. Hass/Hiller unanimous to approve the purchase of discussed laptops. Hammre to contact Heins Plumbing for installation of hands-free faucets, toilets, etc. Chief Maloney



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presented a purchase option of two defibrillators, one for Maintenance Coordinator Berghuis's truck and one for the Maintenance building. He also said the turnout gear that was previously approved will be partially paid for by Orrock Township, \$30,000.00, that was donated to the Fire District. The remainder for Livonia Township is approximately \$78,624.60.

5.3 CARES Act Nonprofit Grant: Review of submitted nonprofit grant applications:

Zimmerman High School Dance: requesting \$5,000. Hass/Pool unanimous to approve \$7,000.00 to cover listed losses on the application.

Restoring Lives: requesting \$10,000.00. Hass/Hiller unanimous to approve.

Cornerstone Christian Preschool: requesting \$10,000.00. Pool/Maloney unanimous to approve with Hass abstaining.

Half Court Club: requesting \$10,000. Hass/Pool unanimous to approve with Kuker abstaining.

Christ Our Light: requesting \$10,000. Hass/Kuker unanimous to approve.

St. John's Lutheran Church: requesting \$10,000. Hass/Kuker unanimous to approve.

Zimmerman Soccer Booster Club: requesting \$10,000.00. Hass/Kuker unanimous to approve.

Zimmerman Youth Baseball: requesting \$10,000.00. Hass/Kuker unanimous to approve

Zimmerman Thunder Quarterback Club: requesting \$15,000.00. Hass/Kuker unanimous to approve \$10,000.00.

Zimmerman Youth Football: requesting \$10,000.00. Hass/Kuker unanimous to approve.

Zimmerman Youth Basketball: requesting \$10,000.00. Hass/Kuker unanimous to approve.

Zimmerman Boys Bucket Club: requesting \$10,000.00. Hass/Kuker unanimous to approve.

5.4 Grader Repair/Titan: no action.

5.5 Photo Contest: 3 people submitted photos, for a total of 7 photos. The Board reviewed each submission and decided that each person who submitted photos will be awarded a gift card. Three Board members donated \$50 each for gift cards for the winners. The photos will be displayed on the township website/Facebook.

Maloney/Pool unanimous to adjourn the meeting at 9:23 pm.

Approved this 23rd day of November 2020.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer