



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
January 25, 2016

Supervisors present: Doebler, Hass, Hewitt, Manthei and Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Others Present: Jon Bogart, PE Town Engineer with Bogart, Pederson & Associates, Inc.

Chairman Hewitt called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hass moved to change item 1.5 to item 2.3. Hass/Manthei unanimous to approve the meeting agenda with the following change: move item 1.5 to item 2.3.

1.3 Approve Consent Agenda: Hass/Manthei unanimous to approve Consent Agenda as follows: **Item A)** December 28, 2015 Regular Board Minutes; **Item B)** Training sessions for the year; **Item C)** 2016 Pay equity Report for Year Ending 2015.

1.4 Sheriff Report: Sergeant Johnson reported there were 167 calls for service in December: 36 of the calls were for traffic stops, the remainder of the calls were for various reasons.

1.5 Fire Report: Moved to Item 2.3

1.6 Engineering Updates: Bogart – 112th St) the plans for 112th St Phase 2 have been delivered to Sherburne County for joint bidding. Update on current bituminous prices; **239th Ave)** Surveying has been completed from the Tibbetts Brook project area to the west end of the road at the Township line. **CIP Plan)** suggested plan includes 112th St Phase 2 for 2016, 112th St Phase 3 for 2017, 2nd lift of bituminous on 112th St Phase 1 (if not done in 2016), Phase 2 and Phase 3 in 2018, and 239th reconstruction in 2019. Projects subject to change dependent on current conditions of roads, funding and costs; **Contractor Insurance Requirements)** discussion about insurance coverages required by contractors to ensure that the Township is protected. Some governing bodies have increased their requirements; **Bikeway shouldered)** Bogart supplied materials about options for safe bikeway and pedestrian shoulders on roads. Discussion about need and cost of adding additional shouldering to allow for safe bike and pedestrian travel. Park Board to look into the issue further and bring back to the Board at a later date; **Engineering Standards)** the Board will look at the Engineering Standards and suggest any needed revisions or changes.

1.7 Road Report: Maintenance Coordinator Berghuis – Barricades have been purchased and placed at each end of the Lake Fremont minimum maintenance road for the winter and early spring season until the road is again safe for travel and the base is solid so it is not damaged; the water pump was replaced in the Sterling; tires were rotated on the Pay Loader; Kelly and Berghuis have been painting and making minor repairs on the Town Hall interior.

1.8 Planning Commission Report - Manthei: The PAC met January 11, 2016 and recommended the following items for approval by the County Board of Commissioners: Request for IUP to Construct and Operate a Solar Farm – Big Lake Township, Request for IUP to Construct and Operate a Solar Farm – Clear Lake Township, Request for a CUP for a Personal Storage Structure – Blue Hill Township, Request for an IUP for a Home Business in an Accessory Building (Mudjacking) in Big Lake Township.

2.1 CUP Request to Erect an Amateur Radio 50' Antenna Support Tower for Exercise of Federal License – Pfeifer: Randy Pfeifer present to request the CUP. Pfeifer gave background information on himself and his Ham Radio hobby. He explained the construction and materials that would be used to construct the tower, the safety and durability of the tower, the need for the 50' height, and the community service radio towers provide in case of a local disaster. Some discussion about why this request is a CUP and not an IUP. Doebler/Manthei unanimous to approve. Comments include: why would this particular request be a CUP and not an IUP?

2.2 Proposed Zoning Amendment – IUP, Subd. 2 Permit Expiration and Transferability, Exempting Solar Farms – Sherburne County Zoning: Board discussion about the importance of having a decommissioning plan that transfers with each owner to the end of the life of the Solar Farm. The importance of having the 1.2 X the estimated decommissioning



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cost in a bond or in escrow for the eventual end of the IUP for Solar Farm. Board Comments: Agreeable to the Proposed Zoning Amendment to Sec 16.2 Interim Use Permits, Subd 2; Permit Expiration and Transferability as long as decommissioning and dismantling costs are covered.

2.3 Fire Report: Chief Maloney provided December calls for service: 3 medical assist, 5 motor vehicle personal injury accident, 1 motor vehicle accident W/O injury, 1 fire alarm, 1 carbon monoxide, 1 person in distress, 1 arcing/down power line and 2 residential house fire, Livonia and Baldwin. Maloney also requested that gates be placed on the ends of the Lake Fremont minimum maintenance road for winter closure rather than barriers so that emergency vehicles would have easier access to the area in the event of an emergency.

3.0 OPEN FORUM – no one was present for Open Forum

4.1 Clerk Treasurers Report: Hammre reported items of interest during the past month include: Township Supervisor filing period is closed. 2 people filed for Supervisor A position and 1 person filed for Supervisor D position. We have been busy with end of year procedures, annual audit information and preparation and meeting preparations.

4.2 Approve payment of claims and transfer funds: Hewitt/Doebler unanimous to approve payment of claims, including payroll, as submitted and to transfer \$124,000.00 from savings to checking to cover claim numbers 7518 –7544, check numbers 17108-17144 and Electronic Fund Transfers (EFT) #146-148 (January) Federal, State & PERA withholding tax.

4.3 Supervisor Reports: Hass – report on the meeting (Hass and Manthei) with Sherburne County Sheriff Brott about enforcing the impoundment of a camper parked in the ROW that is impeding snow removal. Hammre directed to contact the Township Attorney. **Manthei** – attended the Baldwin Township meeting were Dan Weber, Sherburne County, reported on the progress of Broadband in Sherburne County, the studies being conducted and the potential cost to have Broadband throughout the County. **Pool** – no report. **Doebler** – no report. **Hewitt** –Park Board meeting report – the 3rd Annual Sugarbush Luminary Event will be February 13, 2016.

5.1 Appoint Election Judges to serve at the March 2016 Election – Hass/Doebler unanimous to appoint any election judge who has a current election judge certificate of training to serve as an election judge at the March 8, 2016 election.

5.2 Resolution Establishing Absentee Ballot Board for the 2016 Town Election – Unanimous by roll call to adopt Resolution No 16-01 Appointing the 2016 Absentee Ballot Board.

5.3 Board of Audit Information – Each Board member chose the 2015 receipts and checks that they will be auditing at the Board of Audit to be held February 8, 2016.

5.4 Draft Newsletter – The Board pointed out some minor revisions to the Newsletter.

5.5 Appreciation Letter to Landfill – Board directed Hammre to send the letter of appreciation to Elk River Landfill as written.

5.6 Clean Up Day Information – Approve List of Vendors – Board approved list of Clean Up Day vendors as supplied.

Manthei/Hass unanimous to adjourn meeting at 8:55 pm.

Approved this 22nd day of February 2016.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer