



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
JANUARY 22, 2024

Supervisors present: Hass, Hiller, Kluge, Kukowski and Spencer.

Staff present: Deputy Clerk/Treasurer Fiedler, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart.

Others Present: Craig Wensman, Bogart, Pederson & Associates.

Chairman Hass called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: the assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hass stated that he would like to add Items 1.35 Brian Lawrence from Baldwin Township. Hass/Hiller unanimous to approve the Regular Meeting Agenda with the addition of Items 1.35 Brian Lawrence from Baldwin Township.

1.3 Approve Consent Agenda: Spencer/Kukowski unanimous to approve Consent Agenda Item A) December 18, 2023, Regular Meeting Minutes with the change to item 4.3.

1.35 Baldwin Township: Brian Lawrence from Baldwin Township present to inform us of their intentions to incorporate, gave a brief synopsis as to the reasons they are seeking incorporation. Presented the board with a resolution for us to consider supporting them with their efforts. Hass/Hiller unanimous to give verbal support now of the resolution to support their incorporation and we can email it back with our number on it. Discussion on when the hearing would be, how the neighbors to the north and the county stood regarding the resolution of support.

1.4 Fire Report: Chief Maloney presented the December Calls for Service as follows: 8 medical assists, 2 gas leaks, 2 motor vehicle personal injury accidents, 5 fire alarms, 1 water ice rescue, 1 residential garage fire, 1 residential house fire (Zimmerman), 1 fire other (handcuff removal). Maloney stated he has taken on some of the event center issues, and was awarded a \$7,600 grant for training from the State of MN.

1.5 Sheriff's Report: Sgt. Wilson presented the December Calls for Service.

Incident	October	November	December
Total Calls	203	218	197
Motor Vehicle Accident	6	15	9
Medical	20	18	8
Traffic Stop	34	52	63
Security Check	16	20	23
Extra Patrol	9	13	1

The rest of the calls were miscellaneous calls for service, no burglaries to report.

1.6 Engineering Updates: Craig Wensman, Bogart, Pederson & Associates, presented the updates to engineering. The 2024 Livonia Township Road Project, West Hunter Lake Roads, had a public open house prior to this meeting and got notes for plans to prepare to get bids out soon. Input from the board on when they want plans out and what parts of the project to include in the plans. Hass would like plans with different alternates. Talked about several alternates and costs to each of them. Discussion on how the bid process works and what goes into them. Kukowski/Spencer unanimous in continue with bid to include replacing the pavement and mailboxes, regrade NW corner, fix the culvert and ditch grading along 101st St, redo storm sewer to the north, add curb and gutter/storm sewer along 100th St, regrading on 100 ½ St. The alternates for the project are repaving 256th Ave and 102 ½ St and the other alternate is the re-grading of 258th Ave down to beach and



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culverts. Trying to get everything done for bids to be opened potentially during February meeting. Wensman also showed data from the drone footage from the Woodlands of Livonia. Included a 25-page pdf and had board samples of some sections of the roads. Hiller would like plans to keep moving along to get bids out earlier. Discussion on estimates regarding funds, costs, and if they could separate out pricing for curbs and no curbs.

1.7 Planning Commission: Hass needs to send report in, 2 items were recommended for approval (Whitetail Estates off 277th and a Ziegler addition in Big Lake Township). Report not received at the time minutes were completed.

1.8 Road Report: Kelly provided the road report for the period December 11, 2023, through January 15, 2024:

Signage:

911 Signs – re-installed approximately 105 new 911 sign brackets to swing away mailboxes, brackets were too low. Locations include: 140th St, 141st St, 143rd St, 249th Ave, 250th Ave and 256th Ave.

Street Signs --

Illegal Dumping: removed one boxspring and random trash, walked ditches to pick up trash.

No report

Vehicles:

Truck 36, plow:

Truck 39, Dodge 4500 plow:

Truck 40, plow:

Truck 41, plow:

Truck 43, plow:

Truck 44, truck is back from Nuss, still reading low compression, work with Butch on next step.

Truck 45, Ford 1-ton:

Truck 46 – Ford 550: ordered new truck through Midway Ford.

Volvo Grader: Nuss drove grader back no leaks.

Payloader: Still dealing with Ziegler on replacing forks, power steering O-rings are done.

John Deere tractor:

Ford Tractor:

Chevy 1-ton ("Old Blue"):

Road Maintenance

Throughout township: filled potholes with cold patch, plowed snow.

Gravel Roads:

Fremont Minimum Maintenance Road:

Woodlands Sub-Division: removed tree hanging over Woodlands Pkwy.

Other

Shop Office: painted shop office, kitchen and bathroom.

Sand Shed: hauled 8 loads of sand from the County to the Sand Shed.

Public Works building:

Town Hall:

West Hunter Lake Road Project: spoke with William about drain issues and drainage easements not showing on drawings.

Fire Department Future Location:

North Point and Cemetery: worked with Chris to cut trees at North Point.

Other: discussion about painting shop walls and ceiling, get quotes from local companies



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1.9 Park and Cemetery Report: Aubart provided the following report: Reporting Period December 16th, 2023, to January 19th, 2024.

Parks Maintenance:

North Point: Cut down two dead oak trees and one dead ash tree in the entrance of the park. Cleaned up some leaning trees and some dead oaks lying next to the trail. Fremont road closed on January 8.

Sugar Bush Preserve: checked trails, everything looked good.

Cemetery Maintenance:

Livonia Township Cemetery: nothing was done at the cemetery other than checking to make sure that everything looked good, no burials.

Other Duties:

Trimmed trees in various road right of ways.

Cold patch applied to various roads.

Plowed snow

New sander control box installed in truck #41.

New hydraulic cable installed in truck #43. Front plow cable snapped off of the control lever.

Painted in shop office, kitchen and bathroom.

Discussion about the added fees City of Zimmerman were charging for kids to use facilities, and that the township does not contribute any money for facilities even though our kids use their facilities. Wondering if Zimmerman contributes any money for our parks if their residence uses our parks.

2.1 Hedtke IUP: Brian Hedtke, 26825 128th St NW Zimmerman present to request an IUP for Home Business in Accessory Building. Discussion followed about employees, noise, trucks entering/leaving property, materials to be used, hours, and drainage. Hass/Hiller unanimous to approve the request for an IUP for Home Business in Accessory Building with the following comments: there are to be no neon signs (4X8 signage largest can be), no chip barrels outside, needs to look neat and orderly, environmentally friendly, disposal taken care of, allowed 2 employees and hours to be 7-7 M-Th and 6-4 on Fri.

2.2 IUP Elk River Composting: Karl Bekius, 10928 305th Ave Maple Grove MN present to request IUP for a Yard Waste Compost Operation. Discussion about how the process works, turning of the product, the access to the property, smells, fire dangers, rainfall, and storm water. Hiller/Kluge unanimous to approve the request for an IUP for a Yard Waste Compost Operation with the following comments: like the plan to reduce the smell, no objection to just moving west, haven't received any complaints, think it's a good idea, restrictions are the same as what they were on the previous property and need to adhere to county regulations.

2.3 Proposed Sherburne County Zoning Ordinance-Kukowski/Spencer unanimous to agree with the proposed changes to the Sherburne County Zoning Ordinance and did not provide any comments.

3.0 Open Forum: Mike Thieling, 12005 Fremont Lane Zimmerman present to discussion on treating Lake Fremont with herbicides to get rid of the curly leaf pondweed, the costs associated with that, how many acres to treat, and different ways to bring in funds. The board gave suggestions to contact DNR and Sherburne County about grant options that may be available. Hiller would like to research the legal limitations of what public funds can be spent on. Hass suggested Dan from county come to present information that was collected from the carp study.

4.1 Clerk/Treasurer Report: Items of interest during the past month include: Goldenman Tree farms paid their water bill.

4.2 Approve payment of claims: Spencer/Hass unanimous to approve payment of claims and payroll totaling \$202,809.25 as submitted from Bremer Bank, and to transfer \$210,000.00 from Savings to Checking to cover



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check numbers 21607 through 21636, and Electronic Fund Transfers (EFT) #179-181 (December) Federal, State and PERA withholding taxes.

4.3 Supervisor Reports: **Spencer** – no report. **Kukowski** – no report but question if engineer was going to talk to some residence in Hunter Lake. **Hiller** – they hired an Event Center Coordinator offered her full time, she agreed to part time with another person also part time, she got keys and Facebook access already, may need to address website host due to lack of communication. **Hass** – coordinator mentioned Facebook site would like to investigate getting on it for weddings. **Kluge** – no report.

5.1 Lake Fremont Carp Study Report: Hass stated that Dan from Sherburne County Watershed district was going to come up and talk about the study.

5.2 Board of Audit Information: Fiedler passed out form for each to fill out, set date for January 31st at 2:30 for the budget meeting also.

5.3 Clean Up Day Update: Date is April 27th Garbage and JRs have been secured, pricing not out yet.

5.4 SCAT meeting report: Hass stated few townships want to change speed limits from 30mph to 35mph and 50mph to 55mph and if one does it the rest have to follow, likely take act of congress to get it changed will be hard to get all to change.

Discussion about zoning with Sherburne County.

Hass/Hiller unanimous to adjourn the meeting at 9:00 pm.

Approved this 26th day of February 2024.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer