



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
JANUARY 22, 2018

Supervisors present: Hass, Doeblner, Hiller & Pool.

Staff present: Clerk/Treasurer Hammre, Deputy Clerk/Treasurer Fiedler, Maintenance Coordinator Berghuis

Chairman Hass called the meeting to order at 7:02 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hiller/Doeblner unanimous to approve the Regular Meeting Agenda.

1.3 Approve Consent Agenda: Hass/Hiller unanimous to approve Consent Agenda as follows: **Item A)** December 18, 2017 Regular Board Meeting Minutes; **Item B)** Training Sessions for the year.

1.4 Sheriff's Report: Sgt. Wilson reported there were 266 calls for service in the last month, the calls included 84 Security Checks and 44 traffic stops, the remainder were miscellaneous calls. There was an increase in car accidents for a variety of reasons, including slippery roads and deer activity. Sgt. Wilson asked if there were any other concerns in the Township, specifically if there were any parking issues. Berghuis replied that there have been several cars parked on the roads however most have been moved now and are no longer in the way of the snowplows. Hass asked if the incidences of burglary in the Township have decreased. Sgt. Wilson said there was a decrease in burglary due to colder weather and a few of the local problems were resolved in a case in Anoka County that resulted in the detainment of several perpetrators. There were no other items of concern for Livonia Township.

1.5 Fire Report: Fire Chief Maloney provided December calls for service: 11 medical assist, 1 gas leak, 5 motor vehicle personal injury accident, 2 fire alarm, 1 good intent (smoke in the area), 1 vehicle fire, 1 outside rubbish fire, 1 residential garage, 1 residential house fire – Zimmerman. 11 medical assists were the most the department has ever done in a month. Maloney also reported that that the Fire Department is applying for the AFG grant for radios. If the grant is awarded, the Department will be responsible for 5% of the cost, the rest would be covered by the grant. All of the Fire Departments in Sherburne County would share in the grant if awarded. The new Zimmerman/Livonia Fire Department recruits are progressing through their extensive training. Training should be complete by Memorial Day weekend. Maloney updated the Board on the progress of the land purchase for a future fire station in the City of Zimmerman. Hass added that the closing should be within about 60 days.

1.6 Engineering Update: Nick Anderson, Township Engineer was not able to attend the meeting. Hammre reported to the Board that Anderson previously asked if the Board would like to bid the 112th Street second lift of bituminous project along with a large Sherburne County road project to get a lower bid. Hass gave Anderson permission to go ahead with that agreement as it was going out to bid very soon and would be beneficial to the Township.

1.7 Road Report: Maintenance Coordinator Berghuis reported: the maintenance team has been busy plowing the numerous small snow events, several repairs were done on vehicles. Most of the repairs were minor and handled in-house. The Dodge had tires replaced.

1.8 Planning Commission Report: the Planning Commission meeting was cancelled - no report.

2.1 Request to Vacate a Portion of the Fremont Drive ROW: Robert Hartfiel present to request the vacation of the road ROW between his house and Fremont Drive. The vacation would be the portion of ROW between the 33' from center line, the Township ROW requirement and the 75' from the center line of the road that was the HWY 169 ROW requirement when Fremont Drive was HWY 169. Hartfiel presented a petition to the Livonia Town Board asking for the vacation and signed the escrow agreement. The Board directed Hammre to contact Livonia residents on Fremont Drive to give them the opportunity to also pursue ROW vacation and have potential cost savings by sharing the cost of a Public Hearing.

2.2 Request to Vacate a Portion of the Fremont Drive ROW – Moore: Moore did not attend the meeting. No action taken.



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3. Open Forum: Tim and Deb Almen 23144 Jarvis Street, Elk River, present to inform the Board as a courtesy that they intend to pursue permitting for an event barn on their property. The Almens explained that if the required permits are granted from Sherburne County they would be building a new structure to serve as an event barn for weddings and other private functions. The Almens answered questions about the nature of the buildings that would be constructed, the type of events they would like to host, and the safety codes they would need to follow for the events. There was also some discussion about the difference between a CUP permit and an IUP permit, and possible changes at Sherburne County Zoning to the permitting system. The Board indicated their support of the concept. No action taken as this was information only as a courtesy to the Town Board.

4.1 Clerk Treasurers Report: Hammre reported items of interest during the past month include: Fiedler and Hammre attended training on December 20th at Banyon Data Systems; end of year accounting is in progress; audit preparation is in progress; we had a vehicle damage claim when a driver drove through a small pile of snow on 277th Ave while the road was being plowed. Our insurance provider denied the claim due to minimal damage and no involvement of Township vehicles.

4.2 Approve payment of claims and transfer funds: Hass/Doebler unanimous to approve payment of claims, including payroll, as submitted, and to transfer \$133,000.00 from savings to checking to cover claim numbers 8222-8344, check numbers 18131-18168 and Electronic Fund Transfers (EFT) #225-227 (January) Federal, State, & PERA withholding tax. Hammre also reported that claim #8304 – 8320, check #18107- 18121 & #18130 and EFT #224 were paid at the end of the year as approved during the December 18, 2017 Board Meeting.

4.3 Supervisor Reports: Pool – no report; Doebler – Park Board report: we have received a few communications about the closure of the Lake Fremont minimum maintenance road from people who want to go fishing on the north side of the lake. Hiller suggested that we could consider putting up barriers that would allow the passage of a 4-wheeler but be too narrow for a car or truck. Hass directed the Park Board to consider options; reminder of the Luminary Event, Sugarbush Preserve, March 3rd 6:00 pm to 8:00 pm. Advertisement will be in the Zimmerman Today paper, the Facebook Page and the City of Zimmerman electronic sign; Hiller – concern about car sales without a permit; Hass – the Fire Department property purchase should be closing in 30 to 60 days. A committee has been formed to investigate the procedure to make the Fire District able to become a taxing authority.

5.1 Appoint Election Judges to serve at the March 2018 Election: Hass/Pool unanimous to appoint Election Judges to serve at the March 2018 Election.

5.2 Resolution Establishing Absentee Ballot Board for the 2018 Election: Hass/Hiller unanimous by roll call to approve Resolution 18-01 Establishing Absentee Ballot Board for the 2018 Election.

5.3 Board of Audit Information: – Each Board member chose the 2017 receipts and checks that they will be auditing at the Board of Audit. The information was sent to Supervisor Maloney before the meeting.

5.4 Appreciation Letter to Landfill: Board directed Hammre to send the letter of appreciation to Elk River Landfill as written.

5.5 Clean Up Day Information: Hammre provided vendor information for Clean Up Day scheduled for April 28, 2017 at the Livonia Town Hall, from 8:00 am to Noon. Hass will again invite the City of Zimmerman Council and residents to participate.

Doebler/Hiller unanimous to adjourn the meeting at 8:04 pm

Approved this 26th day of February 2018.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer