



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
AUGUST 22, 2011

Supervisors Present: Doebler, Hass, Hewitt, Manthei and Sherper.

Staff Present: Clerk/Treasurer Spencer, Deputy Clerk/Treasurer Olson, Maintenance Coordinator Spencer

Chairman Sherper called the Meeting to order at 7:00 p.m.

The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Additions to the agenda: Item 2.7 Request for field/driveway access. Sherper stated the Regular Meeting Agenda with addition of Item 2.7 will be accepted by consensus of the Board.

1.3 Approve Consent Agenda: Sherper stated the Consent Agenda as submitted will be accepted by consensus of the Board: Item A) July 25, 2011 Regular Board Minutes; Item B) August 8, 2011 Joint Workshop Meeting Minutes and C) Attendance at the Fall Maintenance Expo.

1.4 Sheriff's Report: Sgt Novotny introduced Sgt Johnson who is replacing Sgt Novotny as patrol officer. In turn, Sgt Novotny is replacing Sgt Johnson as an investigator. Both are assigned to Livonia Township. There were 169 total incidences in Livonia Township during the month of July, an increase from the month of June

1.5 Fire Report: Chief Maloney provided July calls for service as follows: 1 medical assist; 1 search for missing person, 2 cancelled enroute, 5 fire alarm, 1 carbon monoxide, 10 arching or down power lines, 1 haz mat spill; 1 vehicle fire; 4 residential house fires-1 in Livonia Township; 1 in Orrock Township and 2 in Baldwin Township and 1 animal rescue. The Annual Fire Department open house will be held September 10th from 11-3; the dance will follow from 8 to midnight. The Department purchased a used wild land truck from the DNR for \$9,450. The foam system on one of the trucks needs repair and FEMA Grant applications opened; will apply for funding of a ladder truck, diesel exhaust removers, pagers and replacement for thermal imager. The diesel exhaust removers will be placed in both buildings. Maloney will have more at the next fire board meeting with regard to placement of the system in the substation.

1.6 Road report: Coordinator Spencer reported the trees that were downed by recent storms have been cleaned up; the County STS crew helped with the cleanup and thanked them. The beaver in Tibbets Brook was caught; the culvert was opened. Signage inventory is ongoing, was unable to obtain quotes for rhino lining of the salt/sand spreader-will pursue for September meeting. He reported it is questionable whether the John Deere tractor/mower offered by Anderson, Inc. will serve the needs of the Township; Manthei concurred. The tractor does not seem heavy duty and versatile enough. Manthei/Hewitt unanimous to take no action to purchase the John Deere tractor/mower from Anderson, Inc.

2.1 Request for extension of yard waste composting site: Supervisor Manthei stepped down from Board for the request. Karl Bekius, owner of Elk River Composting and Doug Manthei presented the request to amend existing IUP#45436 for a yard-waste compost operation to expand into Parcel D as shown on site survey dated 8/10/11. Expansion would be for land use purposes only, no increase in volume of compost. Hewitt/Sherper unanimous to recommend approval of amendment to existing IUP for a yard waste compost operation to expand into Parcel D as shown on the site survey of August 10, 2011. The approval is for land use only, not an increase in volume.

Manthei resumed seat on the Board.

2.2 Saddlebrook plat vacation: Sherper/Doebler unanimous to approve stipulation to vacate plat pursuant to M.S.505.14 and to approve the stipulated order with addition of recommended verbiage per Troy Gilchrist, Town Attorney.

2.3 Engineering: a) **Change order #1 245th Avenue Project**-Hass/Doebler unanimous to approve CO #1 in the amount of \$1,000 as requested by Omann Brothers Paving, Inc. Bogart reported he will make final inspection for punch list; the project is basically completed with costs coming in \$8,000 under budget. b) **112th Street project**-the field survey is complete, preliminary should be ready for next month; will be able to determine what can be done. c) **Fremont Drive options**-Bogart reported he did not have an opportunity to look at it this past month. d) **Lake Fremont Restoration**-the water level in the lake is too high to do the project this year. e) **Schedule date for CIP Tour**-Bogart, Hewitt, Manthei and Maintenance Coordinator Spencer will coordinate date/time for tour.

2.4 Resolution requesting speed study on 245th Avenue: Moved by Hewitt, second by Hass to approve resolution requesting MnDot to conduct a speed zone study on 245th Avenue commencing at the intersection of 104th Street and continuing east on 245th Avenue to 96th Street and there ending. Roll call – Doebler, Hass, Hewitt, Manthei, Sherper voting yes; none opposed.

2.5 Review Whispering Ridge options: Board reviewed the information/recommendations received from Troy Gilchrist, Town Attorney regarding the plat of Whispering Ridge. It was determined the development will be looked at during the CIP road tour, information will be brought back to Board for consideration



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2.6 Road striping: Board discussed areas of consideration for road striping; it was determined those areas will be looked at during the CIP road tour and bring back for consideration. Striping may not be done on any road this year.

2.7 Request for field/driveway access: Chairman Sherper stepped down from Board to present request. Hewitt stepped in as Vice Chairman of the Board. Sherper asked for approval for access into his field located near the south area of his property for the purpose of installing wind spires; the access is not intended for any purpose other than access for construction and maintenance of the towers. Manthei/Hass unanimous to approve access for the purpose of installation and maintenance of the spires; access is not approved for residential driveway.

Sherper resumed seat on the Board

Open Forum: Michael Arbuckle, 24845 104th Street was present to talk about the oak wilt problem in his area. The Township no longer has an oak wilt program. He was referred to the Soil and Water Conservation District for direction. Kathy Kiel, 10555 269th Avenue was present to ask about striping of 269th Avenue. CIP road tour group will look at the situation and report back to Board.

4.1 Clerk/Treasurer request for approval of payment of claims and transfer of funds: Hewitt/Doebler unanimous to approve payment of claims, including payroll as submitted, for payment of utility and interest bearing bills received after claim deadline and to transfer \$136,000.00 from savings to checking to cover claim numbers 5443-5484 check numbers 14516-14564 and Electronic Fund Transfer (EFT) # 000008 (August 941 withholding tax).

4.2 Landfill Certificate of Deposit: Hewitt/Manthei unanimous to withdraw the CD from Woodlands National Bank when it matures, withdraw the \$40,000 from the High Yield Money Market Account at the Bank of Elk River and open a CD in the amount of \$100,000 at the Bank of Elk River. Interest to be deposited into the High Yield Money Market Account/Livonia Township General Fund.

4.3 Resolution to transfer funds and extinguish Fund 401: Moved by Hewitt, seconded by Doebler to approve resolution to transfer funds from General Fund 100 in the amount of \$5,083 to Capital Projects Fund 401 to bring Fund 401 to a zero balance and then extinguish Capital Projects Fund 401. Roll call – Doebler, Hass, Hewitt, Manthei, Sherper voting yes; none opposed.

4.4 Supervisor reports: Sherper announced the Minnesota Association of Township District 7 meeting and election will be held on Thursday September 22, 2011 beginning at 7:00 p.m. at the Anoka Ramsey Community College Cambridge Campus. There were no other reports.

5.1 Playing field discussion/OAA: Board reviewed information from the August 8th Joint Workshop Meeting with the City of Zimmerman, the Youth Athletic Associations request for additional playing fields and the verbiage in the Orderly Annexation Agreement. To date there have been no meetings between the City, School, Youth Group and Township regarding additional fields as discussed on August 8th. No Board action was taken.

5.2 Updates: a) Midcontinent Communications petition to Minnesota Public Utilities Commission – Robert Vose, Attorney with Kennedy & Graven Chartered is negotiating terms of the cable franchise agreement on behalf of Livonia Township with the request his fees are paid by Midcontinent. Midcontinent is in the process of purchasing US Cable's services in Minnesota. b) Animal Control: Craig Hillburn agreed to contract with Livonia Township for animal control services, limited to dogs only. c) Exterior parking lot lighting – will obtain quote from Connexus for additional lighting for the north/east side of lot. d) Voting booths for the 2012 elections – due to anticipated large turnout of voters at the 2012 presidential election, additional voting booths will be ordered.

Hewitt/Doebler unanimous to adjourn meeting at 9:00 p.m.

Approved this 26th day of September 2011



Chairman or Vice Chairman



Clerk/Treasurer or Deputy Clerk/Treasurer