



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
September 22, 2025

Supervisors present: Hiller, Hass, Spencer, Kluge Jr., Kukowski.

Staff present: Clerk/Treasurer Fiedler, Deputy Clerk/Treasurer Jewett, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart.

Others present: William Tessmer, Bogart, Pederson & Associates.

Chair Hiller called the meeting to order at 6:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Spencer/Kluge Jr. unanimous to approve regular meeting agenda.

1.3 Approve Consent Agenda: Kukowski/Hiller unanimous to approve the Consent Agenda Items A) August 25, 2025, Regular Meeting Minutes.

1.4 Fire Report: Captain Kluge Jr. presented the August calls for service: 8 medical assists, 5 motor vehicle personal injury accidents, 3 persons in distress (2 lift assist, 1 search for missing person), 1 arching/down power line, 1 commercial building fire, 2 fire mutual aid. The fire department dance open house went well; they are changing the band to a country band next year.

1.5 Sheriff's Report: Sgt. Wilson presented the August Calls for Service. There was 1 theft but item was later discovered.

Incident	February	March	April	May	June	July	August
Total Calls	220	255	312	289	257	324	285
Motor Vehicle Accident	9	6	8	2	8	5	9
Medical	18	18	15	16	15	30	19
Traffic Stop	77	120	148	133	103	111	123
Security Check	20	22	14	4	6	26	19
Extra Patrol	5	4	17	22	12	17	18

1.6 Event Center: Coordinator Hunnicutt was not present, had a call for a showing at the event center.

1.7 Engineering Updates: Engineer William Tessmer with Bogart Peterson stated that 277th was done but they were waiting for some grass to come in. Woodlands-out today putting markings on where water pooled. They will be doing a leveling course tomorrow to check for grade and slope to drainage basins, hoping to complete the ditch work this week and the final wear course shortly after. Was wondering if the board has made considerations for next year's projects. Assuming another section for the Woodlands, discussion about which direction to come from. Also discussed a few other roads and lengths to be considered to try other methods.

1.8 Planning Commission: 1) Recommend approval on Ady's Acres showing a 33' easement from the center of the traveled road.

REQUESTS FROM THE PUBLIC:

2.1 Sherburne County-Dave Lucas-Organized Waste: Dave presented the steps that it would take to start the process on a Township wide organized waste collection. Recommended that we have a task force and to see what the statues lay out. Also could reach out to the City of Elk River who has this already to discuss their contracts and ordinance, could also reach out to other cities to see who else has this. Once you establish task force and you want to proceed you then need to establish a committee. That committee would then reach out to the haulers and start having discussions about how that would look for them. More discussion on the number of stops these haulers see on average per day, the wear and tear on the roads, the services you could offer other than waste collection such as recycling and organics.



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
September 22, 2025

2.2 Wind Dancer Estates: Chris Fritch and Brian Person were present to get final standard residential plat approval for Wind Dancer Estates consisting of 14 lots. There was discussion about the cul-de-sac and it stopping 40 feet short of the property line. Brian stated the drawing presented was the final and since the cul-de-sac was temporary it was not shown but there are temporary easements for it. The cul-de-sac will be a tear drop shape, and the next developer will be responsible for continuing the road per the developer's agreement. Hass/Kukowski unanimous to approve as presented and allow chair to sign developer's agreement after final county board approval.

3. Open Forum: no one present.

4.1 Clerk/Treasurer Report: Clerk/Treasurer Fiedler items of interest last month included: Called County on a few abandoned properties on Hunter Lake and an IUP violation on 253rd Ave. They did site inspections and sent letters. Also turned in a few solid waste violations. Township newsletter mentioned Local Road Improvement Program that talks about grants for roads. Are there any that would fit the criteria?

4.2 Approve payment of claims: Spencer/Kukowski unanimously approved the payment of claims and payroll totaling \$157,954.04 and to transfer \$157,000.00 to cover check numbers 22463 through 22489 and September EFT #248-251 for Federal, State, and PERA, SUTA withholding tax and CenterPoint.

4.3 Road Report-Kelly:

Kelly provided the following report August 17, 2025-September 14, 2025.

911 signs installed in West Hunter that were relocated due to construction. A mattress & carpet foam pad was picked up on 112th St. Discussion about the removal of trees in the ROW. Plow trucks will be ready in the middle of October. Will need to run another ad for more plow truck drivers.

Vehicles:

Skid Loader: Took to Arnold's in St. Cloud, replaced all injectors and was covered by Kubota Tractors warranty.

Road Maintenance

Throughout township: Getting ready for fall mowing.

Hot Tar: Working on Woodlands and where needed throughout the township.

Lake Fremont Shoreline: Spoke with Dan and still waiting for permit.

112th, 277th & 253rd Ave: Picked up dead deer.

Minimum Maintenance Road: Graded road.

Grams Road: Hauled and spread 3 loads of class 5 gravel.

265th Ave: Cleared back ROW, cut trees and brush.

Public Works Building: Work continues with Patti for long-term projects on all our roads.

Grading Roads: Ongoing gravel grading on Freemont, Grams and Cemetery roads.

North Point Park: Replaced cable through 6X6 in parking lot.

Trash Run: Took one ton load to landfill.

Woodlands: Met with Astech and Bogart regarding drains.

West Hunter Lake: Made drainage path for water to flow away from driveway, homeowner still has concerns.

4.4 Park and Cemetery Report-Aubart:

Aubart provided the following report: Reporting Period August 23, 2025 – September 19, 2025.

Parks Maintenance:

North Point: Worked on cleaning up trail. Installed new cable in the east side of the parking area. The original cable was removed and stolen.

Sugar Bush Preserve: Hiking trail was mowed and cleaned of fallen branches/trees.



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
September 22, 2025

Cemetery Maintenance:

Livonia Township Cemetery: Mowed grass. Still working with Eagle Scout on flagpole project. Found wood box with ashes inside while mowing on September 8. Reported to Sergeant Wilson who has found the family who they belong to. They have been contacted by Sergeant Wilson and will be picking up at the town hall.

Other Duties:

Hot tar, moving tall grass and brush out of the ditches, tree trimming in right of ways and trimmed around guard rails.

4.3 Supervisor or Committee Reports: Kluge Jr.: Discussed the minimum maintenance road and worried about increase of traffic next year during construction, discussed if we can make it one-way, or if we can control it for the summer.

Hass: Coordinator Hunnicutt has every weekend in October booked and few in November, the fireman's dance the cash machine made \$370. **Hiller:** 257th Ave and discussion about numbers, quantities, road standards and shouldering, if numbers come back to go ahead and get it done for this fall Kukowski/Spencer unanimous to approve spending up to \$174,000 on 257th Ave. **Kukowski:** Did landfill tour and was very interesting. **Spencer:** looked into question regarding audit: it is driven by population and the size of our levy. Yes, the township needs an audit.

OTHER BUSINESS:

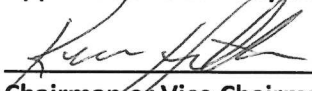
5.1 SCAT meeting food: Supervisor Hass will pick up chicken, coleslaw, potato salad and water. Clerk/Treasurer Fiedler will pick up plates, silverware, napkins and bring tables.

5.2 Annual Meeting draft minutes: The draft minutes are not approved until the following year, so Clerk/Treasurer Fiedler would like the board to review them at the next town board meeting to look at and make any changes if necessary. When the continuation meeting comes again the minutes are reviewed by the board and they are approved at the next annual meeting.

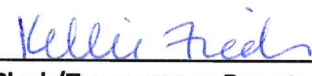
The board directed Clerk/Treasurer to post a landfill tour for Waste Management for Tuesday September 30th at 1:00pm.

Kluge Jr/Hiller. unanimous to adjourn at 7:23 p.m.

Approved this 27th day of October 2025.



Chairman or Vice Chairman



Clerk/Treasurer or Deputy Clerk/Treasurer