



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES  
HELD AT THE LIVONIA TOWN HALL  
August 25, 2025

Supervisors present: Hiller, Hass, Spencer, Kluge Jr., Kukowski.

Staff present: Clerk/Treasurer Fiedler, Deputy Clerk/Treasurer Jewett, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart.

Others present: William Tessmer, Bogart, Pederson & Associates.

Chair Hiller called the meeting to order at 6:00 pm.

**1.1 Pledge of Allegiance:** The assembly recited the Pledge of Allegiance.

**1.2 Approve Regular Meeting Agenda:** Spencer would like to move 2.5 to 2.4 and 2.4 to 2.3. Hass/Kluge Jr. unanimous to approve the Regular Meeting Agenda with the change.

**1.3 Approve Consent Agenda:** Kluge Jr/Kukowski unanimous to approve the Consent Agenda Items A) July 28, 2025, Regular Meeting Minutes.

**1.4 Fire Report:** Chief Maloney presented the July calls for service: 11 medical assists, 2 gas leaks, 3 motor vehicle personal injury accidents, 3 carbon monoxide, 4 persons in distress (lift assist), 2 grass fires, 2 vehicle fires, 1 outside rubbish fire and 3 residential house fires (Elk River, Livonia and Zimmerman). The fire department dance open house will be September 6<sup>th</sup>. Hiller asked if he could get statistics on structure fire calls.

**1.5 Sheriff's Report:** Sgt. Wilson presented the July Calls for Service. The results from 120<sup>th</sup> speed study showed an average speed of 32.67 mph going north and an average of 40.11 mph going south. The state bases speed limits off the 85% speed. There was 1 burglary reported with the suspects being ID'd.

| Incident               | January | February | March | April | May | June | July |
|------------------------|---------|----------|-------|-------|-----|------|------|
| Total Calls            | 265     | 220      | 255   | 312   | 289 | 257  | 324  |
| Motor Vehicle Accident | 6       | 9        | 6     | 8     | 2   | 8    | 5    |
| Medical                | 19      | 18       | 18    | 15    | 16  | 15   | 30   |
| Traffic Stop           | 112     | 77       | 120   | 148   | 133 | 103  | 111  |
| Security Check         | 12      | 20       | 22    | 14    | 4   | 6    | 26   |
| Extra Patrol           | 12      | 5        | 4     | 17    | 22  | 12   | 17   |

**1.6 Event Center:** Coordinator Hunnicutt stated she has 3 weddings for next year booked. The road construction has made it difficult to get events booked. There was some discussion about pricing and trying to rent it for even smaller events also.

**1.7 Engineering Updates:** Engineer William Tessmer with Bogart Peterson stated that 277<sup>th</sup> was largely completed, both layers have been paved, shouldering is done, there were a few patches that had washed out that needed to be reseeded. There are a few mailboxes that have gone missing, and the contractor will take care of that. The second partial payment will be going out tonight. There was a discussion about the costs, the change order and the retainage. The Woodlands finished paving the 1<sup>st</sup> layer and curbing. There are a few driveways that had the 2" lip removed that will need to be fixed. There are some issues with the catch basin that Hass would like to meet with William out there about.

**1.8 Planning Commission:** 1) Recommend approval of a preliminary standard plat of "wind dancer estates" in Livonia township consisting of 14 lots with the 6 conditions that were presented. 2) Recommend approval of an IUP for a medium Contractors yard in Livonia township for Steinbrecker Companies LLC. 3) Recommend approval of a CUP for a Farm related business, Repair and maintenance of equipment in Clear Lake township.

**REQUESTS FROM THE PUBLIC:**

**2.1 Eagle Scout Project:** not present.



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**2.2 25725 100<sup>th</sup> St-driveway:** He was part of the northwest Hunter Lake project last year. We raised the road and now his driveway is at an angle and the driveway corner has water and mud that pools. Hass suggested that staff go out and make a swale to divert the water from the driveway and seed it.

**2.3 Champagne-11171 256<sup>th</sup> Ave-2<sup>nd</sup> driveway:** Albert Champagne was present to ask the board for a second driveway. He plans to build an accessory building later that he will not be able to access from his current driveway. There was a discussion about the set backs from the property line and the elevation changes on the property. Spencer/Hiller unanimous to allow a second driveway. Clerk/Treasurer Fiedler mentioned he needed to apply for a driveway permit.

**2.4 Adys Acres-Christensen:** Paul Christensen was present to get approval for Adys Acres. He needs the town board's approval and the engineering letter. He presented a new drawing that was accepted by the board. Kukowski/Hass unanimous to approve as drawn.

**2.5 Cannabis resolution & ordinance:** Attorney Gilchrist drafted the resolution 25-11 approving summary language for publication of an ordinance relating to the regulation and registration of cannabis retail businesses and lower-potency hemp edible retail businesses. The town board also adopted Ordinance No.1300 and entered into a joint power agreement with Sherburne County for the enforcement and regulation of cannabis retail business registration. These were approved by roll call.

**3. Open Forum:** no one present.

**4.1 Clerk/Treasurer Report:** Clerk/Treasurer Fiedler items of interest last month included: There is a pre-construction meeting for 169/Cty Rd 4 that will be August 26<sup>th</sup> from 10:00-11:30 at the county. In your packets are the quotes for health, dental and vision insurance for township employees along with what the city and fire district offers. Discussion about what the township has now and its cost, board directed Fiedler to discuss amongst staff and bring it back to another meeting.

**4.2 Approve payment of claims:** Spencer/Hass unanimously approved the payment of claims and payroll totaling \$260,354.37 and to transfer \$260,000.00 to cover check numbers 22432 through 22462 and August EFT #244-247 for Federal, State, and PERA, SUTA withholding tax and CenterPoint.

**4.3 Road Report-Kelly:**

Kelly provided the following report July 20, 2025-August 16, 2025.

Street signs and 911 signs installed as planned. Replaced a curve sign on 96<sup>th</sup> St due to an automobile accident. Replaced 2 911 signs on County Rd 1 also due to automobile accident. Attended MS4 meeting in which there was board discussion about certain aspects of the process and permitting.

**Vehicles:**

John Deere Tractor: Ordered new plate for ditch mower.

**Road Maintenance**

**Throughout township:** Mowing on collector roads.

**Hot Tar:** Working on 140<sup>th</sup>, 268<sup>th</sup>, 266<sup>th</sup>, working on Woodlands.

**Lake Fremont Shoreline:** Still waiting on permit, update to follow.

**277<sup>th</sup> Ave:** Cut multiple trees in new road project. Road project completed.

**Minimum Maintenance Road:** Graded road.

**West Hunter Lake:** Mowed right of way and easement drainage at the boat landing and retention pond.

**100 ½, 139<sup>th</sup>, 241<sup>st</sup> Streets:** Filing sinkholes.

**239<sup>th</sup>, 273<sup>rd</sup> Ave:** Cut trees.

**Public Works Building:** Work continues with Patti for long-term projects on all our roads.

**Girl Scout:** Mowed the Girl Scout trail

**Grading Roads:** Ongoing gravel grading on Freemont, Grams and Cemetery Roads



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**Trash Run:** Took one ton load to landfill.

**4.4 Park and Cemetery Report-Aubart:**

Aubart provided the following report: Reporting Period July 26, 2025 – August 22, 2025.

**Parks Maintenance:**

**North Point:** Mowing grass continued. Fixed “washouts” on trail.

**Sugar Bush Preserve:** Mowing grass. Removed tree off north trail.

**Cemetery Maintenance:**

**Livonia Township Cemetery:** Mowed grass multiple times. One burial.

Met with future Eagle Scout about a Flagpole project that he would like to do for the township cemetery.

**Other Duties:**

Hot tar on various roads resumed, tree trimming, asphalt millings and Class 5 applied on area wash outs from heavy rain, attended MS4 meeting at the county courthouse, fire extinguisher maintenance was done on all buildings and trucks/equipment by Reliable Fire Extinguisher-Maple Grove.

**4.3 Supervisor or Committee Reports: Kluge Jr.:** Nothing **Hass:** Attended the District meeting, would like staff to investigate if the Clerk and Treasurer are separate positions if we must have an audit every year. Also, would like staff to investigate language regarding properties that have violations and to get handouts from the presenters at the meeting. **Hiller:** Had meeting down at the county regarding Waste Management and their setback variances. The event center as of July is in the red. Spoke with Ames construction about 257<sup>th</sup> Ave to see if we can add it on to the project with 169 and get some pricing from them. If numbers come back around \$167,000 to go ahead and get it done for this fall Kukowski/Spencer unanimous to approve spending up to \$170,000 on 257<sup>th</sup> Ave. **Kukowski:** Nothing **Spencer:** Forwarded an email to road supervisors regarding a development that could use some hot patches. Would like to talk with the county about organized waste collection, the board would like Dave Lucas from Sherburne County to come to a meeting to discuss it.

**OTHER BUSINESS:**

**5.1 Workshop/Meeting for 2026 Road projects:** Hass suggested to do a workshop meeting at 5:00pm on September 22 right before the regular board meeting.

**5.2 Engineering Standards:** There was discussion on how much base has been used, how thick the overlay is, the maintenance that needs to be done, and the lifespan of the roads. We need to think outside the box on how to make our money go farther in road projects. To further discuss at the workshop meeting on September 22<sup>nd</sup>.

Hass/Kluge Jr. unanimous to adjourn at 7:39 p.m.

Approved this 22<sup>nd</sup> day of September 2025.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer