



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
June 23, 2025

Supervisors present: Hass, Spencer, Kluge Jr., Kukowski, Hiller.

Staff present: Clerk/Treasurer Fiedler, Deputy Clerk/Treasurer Jewett, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart.

Others present: William Tessmer, Bogart, Pederson & Associates.

Chair Hiller called the meeting to order at 6:00 pm.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Spencer/Kukowski unanimous to approve the Regular Meeting Agenda.

1.3 Approve Consent Agenda: Hiller/Kluge Jr. unanimous to approve the Consent Agenda Items A) May 19, 2025, Regular Meeting Minutes B) May 22, 2025, Workshop Minutes C) May 5, 2025 Workshop Minutes.

1.4 Fire Report: Chief Maloney presented March calls for service: 6 medical assists, 1 gas leaks, 4 motor vehicle personal injury accidents, 2 carbon monoxide, 3 fire alarms, 2 persons in distress (lift assist), 1 arching/down power line. The fire department golf tournament will be July 19th. The fire department is looking for firefighters.

1.5 Sheriff's Report: Sgt. Wilson presented the May Calls for Service and stated that we are getting close to getting the speed counter for 120th St. Would like maintenance to put up posts to monitor north and south bound traffic.

Incident	November	December	January	February	March	April	May
Total Calls	260	230	265	220	255	312	289
Motor Vehicle Accident	10	6	6	9	6	8	2
Medical	12	38	19	18	18	15	16
Traffic Stop	130	77	112	77	120	148	133
Security Check	5	11	12	20	22	14	4
Extra Patrol	12	12	12	5	4	17	22

Open Forum: Taken out of order-Vikki Husmann & Bob Miller- concerned about the speeding on 120th St, the amount of foot traffic on the road, the amount of docks, lots of discussion on parking and use of side-by-sides and where to put the speed study posts. Hiller stated we will start with the speed study and go from there.

1.6 Event Center: Coordinator Hunnicutt said that things are going great, June was a very busy month. They received a beer cooler from the fire relief association, thankful for that. Hiller mentioned the ads on Facebook look great.

1.7 Engineering Updates: Engineer William Tessmer with Bogart Peterson stated the Woodlands project is still on schedule to start July 7th. The clearing and grubbing for 277th Ave will start next week, and the pre-con meeting will be Wednesday this week. The survey crew will be out this week. Haven't heard back from some utilities, he will keep emailing to try and reach out to them. Regarding 257th Ave he figured out where the project would be starting. He will get rough numbers to Hiller shortly so we can get it down to the county. Northwest Hunter Lake and the hill coming down 100th St in the far northeast corner used to have a bit of curbing there that will need to be put back. 100 ½ St catch basin is getting filled by the gravel driveway uphill and across the road we will need to come up with a solution to keep from washing out. Would like to get something drawn up to see if we can get it as an add on this year.

1.8 Planning Commission: There was no meeting.

1.9 Road Report:

Kelly provided the following report May 12, 2025-June 15, 2025.

Would like to look into putting up no parking signs along 120th St.

Placed yearly order for signs from M&R. Dropped off all used oil and diesel filters from all trucks.



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Got quotes for sweeping the Woodlands, Hass/Kluge Jr. unanimous to approve Erickson Asphalt and not to exceed \$6,000. Crack filling was tabled.

Vehicles:

Truck 36, 40, 41, 43, 44, 45, 46 all had DOT inspection completed and passed. John Deer Tractor and Ford Tractor made ready for ditch mowing.

Road Maintenance

Throughout township: Shouldering work is still ongoing. Knife River dropped off 3 more loads of milling.

Hot Tar: Ongoing throughout township. Ordered new hitch for hot tar machine.

Sweeping Intersections: Ongoing.

Lake Fremont Shoreline: Met with Dan from Sherburne County Watershed Dept, James from the DNR and Brittany to develop a plan to rehabilitate the shoreline, it will be an ongoing project.

Minimum Maintenance Road: Adding class 5 as needed.

Road Right of Way: Cut back on 269th Ave and chipped brush.

Public Works Building: Continuing to work with Patti for long-term projects on our roads.

Road Grading Plan: Ongoing graveling on Fremont, Grams and cemetery roads.

Tree Cutting: Cut trees on 273rd and 112th St.

West Hunter Lake: Opened drain by boat landing. Looked at wash outs on 100th St. Met with Butch to determine next steps.

East Hunter Lake: 98th St wash out. Added a load of gravel to reinforce area.

Fremont Road: Added a load of gravel to reinforce area. James from DNR asked that we add a straw blanket and seed to hold the new gravel in place.

1.10 Park and Cemetery Report:

Aubart provided the following report: Reporting Period May 17, 2025 – June 20, 2025.

Parks Maintenance:

North Point: Mowed grass. Cut and shredded one oak tree that fell over trail and another that fell in the park.

Sugar Bush Preserve: Mowed grass. Cleaned all trails of weeds and branches. Worked on more bids for future archery range. Have quotes on building, concrete, electrical, benches, picnic tables, archery targets, fencing, signage, moving the trail and clearing brush.

Cemetery Maintenance:

Livonia Township Cemetery: Mowing continued. Met with Bob Lundgren about flag placement honoring past Veterans for Memorial Day.

Other Duties:

Maintenance on John Deere 5083 was done. Ready for ditch mowing.

Continued road grading.

Shouldering was done with asphalt millings on various roads in the township.

Hot tar on various roads throughout the township.

Went through all the plow trucks before DOT yearly inspections were done. Mainly checking that all the lights were functioning properly.

REQUESTS FROM THE PUBLIC:

2.1 Brian Coons-SealTech Inc.: Not present.



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2.2 Jake Stenzel-accessor: Introduced himself and gave the board his background information on his assessing experience. Discussion about how that could look if the township wanted to take this on ourselves.

2.3 Plude-2nd Driveway 30-00419-0130: James Plude was here to ask the board for a second driveway on his property. In the future he would like to build an outbuilding. He has a camper that he has a hard time getting into his driveway and parked where he wants it. There was discussion on where he should put it either on 143rd St or 250th Ave and the distances from the intersection. Kluge Jr/Kukowski unanimous to approve the second driveway to come off 143rd St and to get the farthest away from the intersection.

2.4 Bertosh-2nd Driveway 30-00519-0215: Looking at purchasing this house and right now has an unpermitted second driveway. They would like to put in a permitted second driveway that would go to an outbuilding they would like to build in the future. There is some elevation and landscaping that makes it hard to come off the current driveway. Hass/Spencer unanimously approve of the second driveway.

2.5 Pool-Belmont Pines: Sheldon Pool was present to talk about his simple plat known as Belmont Pines, which consists of 2 lots. He is splitting his 9.72-acre lot to 2 lots keeping the house on Lot 1, Block 1 and the other lot to merge with the adjacent 49.24-acre lot. The plat will be contingent on the vacation of the drainage and utility easements being vacated and no mention of Glorify. Kukowski/Hass unanimous to approve the simple plat contingent upon the vacation going through.

2.6 Pool-Vacation Drainage & Utility Easements: Sheldon Pool was present to vacate the drainage and utility easement of the north half of the east line of Lot 2 Block 1 of the plat Glorify. Remove the mention of glorify on the plat regarding drainage and utility easements. The vacation to be recorded first before the plat. There will be a public hearing at 7:15pm on July 28th.

2.7 IUP Tiller Corporation: Not present.

2.8 Proposed Amendment to Subdivision Ordinance-Final Plat Process-The town board does not agree on the proposed Standard Plat-Final Plat process amendment. Livonia township has one meeting per month and it happened to be 3 days prior to when this was due, and they didn't feel that it was enough time to decide.

3. Open Forum-Vikki Husmann had more concerns with 120th St that weren't addressed above. Claims the road base is terrible and asked if the town board would consider making the road one-way. The board will look into no parking signs and see what the speed study reveals.

4.1 Clerk/Treasurer Report: Clerk/Treasurer Fiedler items of interest last month included: Bremer CDs are up for renewal, last time we renewed for 12 months. The current 12-month rate is 3.75%. The town board directed Fiedler to call around to see if we can get 4% for 12 months. Hass/Kukowski unanimously approve a locked in rate at 4% or better for 1 year. Noticed in the City of Zimmerman minutes they referenced using 253rd Avenue as a detour road. There is a public hearing for a proposed development consisting of 212 new lots off 253rd Avenue.

4.2 Approve payment of claims: Spencer/Hiller unanimously approved the payment of claims and payroll totaling \$107,846.01 and to transfer \$108,000.00 to cover check numbers 22351 through 22397 and June EFT #236-238 for Federal, State, and PERA withholding.



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4.3 Supervisor or Committee Reports: Kluge Jr.: Nothing Hass: brought up the fire protection service amount that the township and city pay, the percentages, how that rate came about and what goes into those rates were all discussed. The city of Zimmerman wants to meet with the township to discuss renewing the joint powers agreement that is expiring. Hiller: will discuss MS4 as it is later on the agenda. Kukowski: Nothing Spencer: attended the MAT town law review where they had presented good information. Their presentations will be online later if we want to see them. She also attended the Couri & Ruppe legal seminar and gave very good information.

OTHER BUSINESS:

5.1 Clean-Up Day report: We had the same number of cars as last year. With our grant money and gate fees we should hopefully not have anything left to owe. We collected 136 mattresses this year and recycled them at B & E which was a new vendor for us this year.

5.2 Garbage service: Current garbage vendor wants a 5-year contract with the price able to fluctuate in that time frame. Deputy Clerk/Treasurer Jewett did some calling around and Jim's Mille Lacs was the lowest at \$30 a month, Hiller/Kukowski unanimously approved to switch to Jim's Mille Lacs.

5.3 MS4 permit: The permit is \$400 abs it is a long process, Kukowski spoke with Nic and thought we needed to send in the application. There will be a seminar we can attend later in the fall, to look at the process of getting started.

Hass/Hiller. unanimous to adjourn at 8:15 p.m.

Approved this 28th day of July 2025.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer