



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
June 22, 2026

Supervisors present: Spencer, Kluge Jr., Kukowski, Hiller.

Staff present: Clerk/Treasurer Fiedler, Deputy Clerk/Treasurer Jewett, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart

Others present: William Tessmer from Widseth.

Chair Hiller called the meeting to order at 6:00 pm.

1.1 Pledge of Allegiance: the assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hiller/Kluge Jr. unanimous to approve the Regular Meeting Agenda.

1.3 Approve Consent Agenda: Kluge Jr./Kukowski unanimous to approve the Consent Agenda Items A) May 20, 2026 Regular Meeting Minutes.

1.4 Fire Report: Chief Maloney presented April calls for service: 3 medical assists, 1 motor vehicle personal injury accident, 1 fire alarm, 1 person in distress (lift assist), 1 grass fire, 1 vehicle fire. Total calls for the month, Livonia-8, Zimmerman-13, Orrock-2, Stanford-1, Mutual Aid-1 total-25. On June 27th there will be a benefit for assistant chief Jim Plude's son Brooks at the event center and on July 25th there will be a golf tournament.

1.5 Sheriff's Report: May calls for service there was 1 theft reported of a dock along Lake Fremont. There was a complaint about the traffic on minimum maintenance road, Sheriff Wilson reported he has been on it, and other patrols are very visible out there.

Incident	November	December	January	February	March	April	May
Total Calls	264	259	226	215	230	233	242
Motor Vehicle Accident	12	3		1	8	9	10
Medical	8	17		14	14	15	14
Traffic Stop	95	106	92	85	80	68	73
Security Check	17	6		13	17	21	19
Extra Patrol	12	28	22	26	15	25	35

1.6 Event Center: Coordinator Hunnicutt gave each board member a copy of the new program she is using. She highlighted the revenue for the event center and the bar revenue. The relief association has agreed to pay for the new website for the event center and for the fire department. The program will also bill out for the fire department. Trying out different ways to save money by looking into different vendors. Looking at putting together different packages and what will be included.

1.7 Schlenner Wenner Audit Presentation: Riann George presented the Audited Financial Statements for the Fiscal Year ending December 31, 2025. Ms. George began with an overview of the audit process and opinion. She explained the general procedures of analyzing Livonia Townships finances and records. After that the ideal outcome is to have an unmodified (clean) opinion of the township's financials. George also reported that the Audit went smoothly, and they have a positive working relationship with Office Management. Nothing unusual was noted in terms of recorded transactions or accounting policies/treatments. There were several audit adjustments as is normal. There is a significant estimate for net pension liabilities balance. There is a lack of proper segregation of duties, due to the limited office staff. Minnesota Legal Compliance was reviewed. It was found that the township failed to obtain competing quotes for a contract and failed to get certification from contractors that a withholding affidavit for contractors was submitted to the Department of Revenue prior to final payment. Ms. George then went on to discuss details about the analysis and budgetary comparisons of major funds, cash trends, financial highlights, and liabilities. This concluded the presentation of the Audited Financial Statements for Livonia Township.



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1.8 Engineering Updates: Engineer William Tessmer with Widseth said the Woodlands have completed the base course of paving including the curbing. This week the topsoil and seeding will be done. They would like to get a water truck or rain to test out the drains, they did some adjustments to gravel before paving so hopefully that will help. There is one tree branch that hangs out over the road at 26788 145th, originally was scheduled to take out, we will have to look at it this fall. Kukowski/Hiller unanimously approve \$124,427.53 for what has been completed so far. The 2026 overlays are done and only have retainage left. Installed mailboxes on 140th and took extra mailboxes back, we didn't have any concrete driveways to tie in so overall project was under budget. Kukowski/Spencer unanimous to approve \$255,544.08 for that project. Wind Dancer Estates did complete their final list of paving, wrote up approval letter recommending approval and acceptance contingent to the rest of the requirements in the developer's agreement and there is a year warranty and 10% retainage, and they will keep their letter of credit for that amount. Kukowski/Spencer unanimous to approve. 98th, 266th & 268th Astech is doing the project and hasn't gotten William a start date. Aspen Heights project there is no start date yet. 253rd Ave is not on the schedule yet and we will try for the grant again to do project in 2028. Would like to see projects that have worked up sets of plans, and to get support from the school boards for the project. Wetland delineations could cost around \$4500.

1.9 Planning Commission: they met on June 18th; all the following were recommended for approval. Conditional Use Permit for Personal Storage Structure in Palmer Township. Request for the Adoption of the Sherburne County Zoning Ordinance: Rescind Ordinance No. 002 and adopt No. 292 in its place. Request for the Adoption of the Official Sherburne County Zoning Map: Rescind map last amended in 2025 Zoning Map and adopt Ordinance No. 298 as the new Official Sherburne County Zoning Map. Request for the Adoption of the Sherburne County Subdivision Ordinance: Rescind Ordinance No. 003 and adopt No. 297 in its place.

REQUESTS FROM THE PUBLIC:

2.1 Tornado Sirens: Derek Baas was present to discuss the 5 tornado sirens in Livonia Township. He stated that the City of Becker and the City of Big Lake along with all the other townships in Sherburne County have voted to decommission them. He talked about the costs of maintaining them, the cost for utilities, and their current conditions. We will continue to investigate other options to let residents know about weather alerts. Sherburne County is the only county in the state that takes care of the sirens, every other county, the cities, and townships take care of them. Sherburne County will continue to be the ones that send out the alarm. Hiller/Kluge Jr. unanimously approves to keep the 5 Livonia Township sirens and maintain them.

2.2 253rd Ave-Chris Rasmussen: not present

2.3 25865 141st St-Lorendo 2nd Driveway: homeowner was present to ask the board about putting in a 2nd driveway to access the back of his property. He would like to take the pool out and park trailers and trucks back there, also to access a future building if he put one up. He would be 10' off the property line. There are trees along the road and down the side of his property. He would pull a survey and get certificate to show lot lines, and driveway would be con bit. Discussion about placement, where irrigation system is, having more than 1 driveway and safety. Hiller motion to approve with contingent to pull driveway permit with Kukowski second, vote was 3-1, to approve.

3. Open Forum: No one present.

4.1 Clerk/Treasurer Report: Clerk/Treasurer Fiedler, items of interest last month included: There is a new contract for Chair Hiller to sign for Midco. There is also a new contract for Your Computer Hero for Chair Hiller to sign. Couri and Ruppe legal seminar is on Thursday this week so the office will be closed. We have 3 CD's that are renewing and they are offering 3.93% for 3 months or 11 months, board directed Fiedler to renew at 11 months. There is a resident that would like to use the hall for an adoption party, board in favor with them to fill out rental paperwork.



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4.2 Approve payment of claims: Spencer/Kukowski unanimous to approve payment of claims and payroll totaling \$463,101.14 and transfer \$462,000.00 to cover check numbers 22803 through 22839 and June EFT #291-295 for Federal, State, PERA withholding tax and CenterPoint.

4.3 Road Report: Kelly provided the following report May 11, 2026 – June 14, 2026:
Installed a stop and neighborhood watch sign on 97th St. Picked up a trailer on 112th St, sheriff deemed abandoned. Few deer that have been picked up lately.

Vehicles:

Truck 36, 43, 44, 45, 46: DOT passed.

Truck 40: DOT passed, break slack adjusters installed on front.

Truck 41: DOT passed, rear seal leaking.

Truck 47: DOT passed, new tires installed. Crow River Suspension has been scheduled to replace outer tie rods and complete a front-end alignment.

Payloader: May need lower cylinders to be rebuilt. We will have Ziegler CAT come for evaluation.

Chevy 1 Ton: DOT passed.

John Deere Tractor: Changed oil, air filters. Ready to start mowing ditches. Installed new brushes on sweeper.

Ford Tractor: Ready to start mowing ditches.

Road Maintenance

Throughout township: Hot patch ongoing, Fahrner started work on crack filling, flex patch, sealcoat, gilsonite sealer and striping on going.

Aspen Heights: Omann Contracting was awarded contract, start date not confirmed yet.

266th, 268th & 98th St: Astech was awarded contract, end of June for start date.

Minimum Maintenance Road: Ongoing grading, keeping an eye on traffic flow.

Lake Fremont Shoreline: Hauled 6 loads of class 5.

4.4 Park and Cemetery Report: Aubart provided the following report: Reporting Period May 16, 2026 – June 19, 2026.

Parks Maintenance:

North Point: Mowing grass continued. Spread the remainder of the granite that was hauled in. Trail is completed with fresh granite. Watering trees a couple times a week when we haven't seen much rain.

Sugar Bush Preserve: Mowed grass a couple of times and checked trails.

Cemetery Maintenance:

Livonia Township Cemetery: Mowed and trimmed cemetery. Hauled some black dirt in for around monument markers and flagpole. Seeded with grass. Kyler officially finished his eagle scout project by placing a donor recognition marker/plaque on the backrest of the bench.

Other Duties:

Mowing ditches started, road grading, working on trucks for DOT inspections, Hot tar and maintenance on John Deere 5083 mower was done.

4.5 Supervisor or Committee Reports: Kluge Jr.: Nothing. Hass: Absent. Hiller: Have contacted the county commissioner about the property that seems to be bringing in a lot of stuff. Ralph is leaving WM. Kukowski: Received email about the Woodlands and the width of the road. Discussion about the width and the plow trucks, no action taken. Spencer: Questioned if we should vacate 251st Ave and the maintenance that has been done with that road, no action taken.



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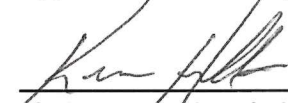
OTHER BUSINESS:

5.1 Appoint Election Judges: Spencer/Hiller unanimous to appoint any Election Judge who has a current Election Judge Certificate of Training to serve as an Election Judge at the Primary Election on August 11, 2026 and the General Election on November 3, 2026.

5.2 Clean Up Day Final Report: Clerk Treasurer Fiedler presented the report for clean-up day. We had the same number of cars as last year. With our grant money and gate fees we should hopefully not have anything left to owe. We collected the same number of mattresses this year and recycled them at B & E which was covered with our grant money. Spring items, garbage and tire pricing have gone up so we may need to adjust for next year. Kluge Jr. recommended looking at another vendor for tires for next year. Waiting on the check from the City of Zimmerman before we send in our final numbers.

Hiller/Spencer unanimous to adjourn at 7:52 p.m.

Approved this 27th day of July 2026.



Chairman or Vice Chairman



Clerk/Treasurer or Deputy Clerk/Treasurer