



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
February 23, 2026

Supervisors present: Spencer, Kluge Jr., Hiller-via telecommunications per MN Statue 13D.02.

Staff present: Clerk/Treasurer Fiedler, Deputy Clerk/Treasurer Jewett, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart

Others present: William Tessmer from Widseth.

Per MN Statue 13D.02 all voting was done by roll call.

Vice-Chair Spencer called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: the assembly recited the Pledge of Allegiance then turned the meeting over to Chair Hiller.

1.2 Approve Regular Meeting Agenda: Spencer would like to move item 5.4 to 1.9. Item 5.1 should say proposed 2027 levy. Spencer/Kluge Jr. unanimous to approve the Regular Meeting Agenda with the item changes.

1.3 Approve Consent Agenda: Hiller/Kluge Jr. unanimous to approve the Consent Agenda Items A) December 22, 2025, Regular Meeting Minutes B) Training Sessions for the Year C) IRS Standard Mileage Rate.

1.4 Fire Report: Chief Maloney presented January calls for service: 4 medical assists, 3 gas leaks, 3 motor vehicle personal injury accident, 3 carbon monoxide, 3 fire alarm, 1 good intent, 1 grass fire, and 1 vehicle fire. They are sending down 4 guys to preconstruction meeting for the fire engine that was ordered years ago and may be here by the first of the year.

1.5 Sheriff's Report: Commander Zawacki presented the January calls for service.

Incident	July	August	September	October	November	December	January
Total Calls	324	285	315	375	264	259	226
Motor Vehicle Accident	5	9	6	18	12	3	
Medical	30	19	31	13	8	17	
Traffic Stop	111	123	144	177	95	106	92
Security Check	26	19	18	10	17	6	
Extra Patrol	17	18	14	25	12	28	22

Annual Sherburne County Sheriff Report-Ben Zawacki, commander for Sherburne County Sheriff's Department presented Annual Sheriff's report. Zawacki presented an overview of the reports given monthly by Sergeant Wilson of the calls and activities performed by the Sheriff's Department each month. In 2025 the Sheriff's Department had 3,429 contacts which include services and arrests, this is an increase from the previous years. This compares to 2,718 contacts made in 2023 and 3,245 made in 2024. Zawacki stated that these are contacts made within the township limits. He then went over the serious criminal activity numbers and comparisons including assaults-16, burglary-1, narcotics-6, DUI-12, criminal damage to property-9, and theft-6. These numbers declined from 2024 in almost all categories. Zawacki talked about the individuals who have retired and noted their number of years of service, most over 20 years. He mentioned the loss of K-9 Bronco, and they have gotten a new K-9 Bane and also have K-9 Storm. Zawacki continued with other updates, community involvement, events, cases of interest, department updates and projects in the Sheriff's Department. They have selected Hyper-Reach to provide emergency alerts to county residents via phone, email and text. Town board thanked Zawacki for all they do for the township.

1.6 Event Center: Coordinator Hunnicutt stated that in January there were 2 baby showers and 2 Bingos. The carpets were cleaned this week. Next event is Pheasants Forever Banquet. In March there are 3 school banquets, Legion Rider Bingo and Elk River gala. One of the weddings cancelled due to finding something closer.

1.7 Engineering Updates: Engineer William Tessmer with Widseth was present to start the bid opening. The following companies submitted bids for the 2026 road projects.



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Company Name	Time Received	Woodlands	Mill & Overlays
Park Construction	3:49 PM	\$312,611.28	\$339,554.90
Knife River	4:24 PM	\$293,634.80	\$305,306.70
Northwest Asphalt	5:10 PM	\$329,122.00	\$361,332.02
Hanson Paving	5:17 PM	\$227,384.69	\$319,565.45
Capital Paving	5:45 PM	\$283,866.25	\$321,792.20
North Valley	5:46PM	\$291,806.68	\$324,559.01
Astech Corp	5:52 PM	\$331,368.73	\$314,709.69
			Alternate \$321,384.63

The apparent low bid for the Woodlands project is Hanson Paving at \$227,384.69 and the apparent low bid for the Mill and Overlays is Knife River at \$305,306.70. Deputy Clerk Jewett will send all the bids to William at Widseth, to confirm all the numbers. Chair Hiller thanked everyone for providing bids. William said the retainage for 2025 Woodland’s project was \$21,169.67 Kluge Jr./Hiller unanimous to approve paying the retainage. The Right of Way has been staked out for the 2026 project.

1.8 Planning Commission: Supervisor Spencer attended the meeting on February 19th, 1) Request for Residential Preliminary and Final Simple Plat of “Wagon Trail Woods” in Palmer Township. 2) Request to amend the Sherburne County Zoning Ordinance: Sec 7, Subd 4, Sec 8, Subd 4, Sec 10, Subd 4 and Sec 16.2, Subd 4 to add Veterinary Clinic as an Interim Use was tabled due to not having enough language in the amendment, and they can bring it back. 3) Request to Amend the Land Use Map from Rural Residential to Energy Production and same people had request for an Interim Use Permit for a Solar Farm both requests were denied, again would be a full county amendment and they were not in favor of it.

1.9 Steering Committee Zoning and Subdivision Ordinance moved from 5.4: Chair Hiller stated we will have another meeting before this goes before Planning Advisory Committee in April, they are not looking for comment quite yet. Most of this information was brought before Planning Commission in January and is still drafted and not quite ready to move forward. There are no decisions that have been made yet. Will be on March agenda again for comments.

REQUESTS FROM THE PUBLIC:

2.1 Wild West 5K: The Zimmerman XC/Track Coach puts on a 5K that starts and ends in Gram’s Park and runs along Lake Fremont. The board packets showed the registration and route of the event. The proceeds support the XC team but also will pay forward to support mental health by donating portion of proceeds to Mainstreet Family Services. Kluge Jr./Hiller unanimously approves the 5K, he stated that people enjoy it and they do a great job of the event.

2.2 Dane Allen Home Preliminary plat: Jason Osberg and Annette Parkay were here to present the beginning plat that Annette has had drawn up regarding parcel at 13820 273rd Ave. She has entered into a purchase agreement with the landowner and wants to build an additional 11 lots. They wanted feedback on the temporary cul-de-sacs and permanent cul-de-sacs. The township’s position has been to have the cul-de-sac to come as close as possible to the property line,



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we don't want the length to be longer than 1400 feet. Those are the current road standards. There was discussion about the length of the road, other ways to access the development, the owners to the east and west of the property and possible connections. The board would like them to address the concerns of the township and bring back another option. No action taken.

2.3 30-00024-4205 Variance: Stephen Mastey and Lisa Van Der Pol were present to request for a 56.4-foot variance to the Ordinary High-Water Level of Unnamed (71-27W) at 24735 100th St to construct an addition to a nonconforming structure. The board reviewed the request. The current OHWL setback is 150 feet. The owners are on a lake lot in which the home is located within the 150 feet setback, the existing garage is a great distance from the home. They are suggesting a detached garage with a simple roof only/open breezeway. The home is already in the OHWL and attaching the garage using the breezeway they don't have any other options but to place it within the OHWL. The homeowners should be allowed to build a garage on their property and must attach to their house by a walkway to avoid the weather conditions. They are requesting the minimum variance they can. They are responsibly managing the stormwater to avoid run off to the lake and reusing stormwater to water plants. Spencer/Hiller unanimous to recommend approval for the Request of 56.4' variance from the OHWL.

3. Open Forum-No one present.

4.1 Clerk/Treasurer Report: Clerk/Treasurer Fiedler items of interest last month included: Spring short course dates came out St Cloud is Tuesday March 24. Finalizing Clean Up day vendors, got paperwork from the County for our grant amount. We are still working on the audit. The newsletters are normally done in February; there is a copy to proof. Please let me know if there are any changes you would like to make. The Fire District has billed the township \$23,040.25 for half of the 2025 shortfall. Which puts the township having spent \$83,040.25 for the event center. They changed the 2026 amount to \$80,000 each for the City and Township. There is concern that our budgets are set long before the City's and the costs keep climbing. The Township supervisors would like to request a breakdown of events (including costs for what would go into renting it) a more detailed budget.

4.2 Approve payment of claims: Spencer/Hiller unanimous to approve payment of claims and payroll totaling \$89,093.53 and transfer \$15,000.00 to cover check numbers 22652 through 22679 and January EFT #271-273 for Federal, State, PERA withholding tax. This is significantly lower due to us voiding the check for the new truck because it is not ready yet. Will reissue later.

4.3 Road Report: Kelly provided the following report January 19, 2026 – February 15, 2026:
Order for street signs has been placed no ETA on delivery. Picked up 2 microwaves on 112th St, another television and 2 end tables on 96th St and trash on 140th St.

Vehicles:

Truck 36, 40, 41, 43, 44, 45, 46: New tags installed.

Chevy 1 ton: New tags installed.

Volvo grader: Brakes are working well at this point. Will continue to monitor for possible slow leak.

Payloader: Installed new blinker light on left hand side.

Road Maintenance

Throughout township: Plowing, sanding and salting ongoing due to additional winds creating drifts.

Public Works Building: Completed interior cleaning: removed black residue on metal siding (from truck exhaust). Washed the trucks, cleaned the floors, bathrooms and offices.

Road Project History: Chris, Kellie, Beth & I met with Patti, we are moving forward with logging road project data from 2014 to present.

Parks & Cemetery: Working with Chris cutting trees and burning brush.



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Bioengineering estimates from Rebecca Nestingen working with Dan Cibulka with Soil and Water, and James Bedell from the DNR. Site 1: \$60,000 to \$90,000. Site 2: \$90,000 to \$135,000. Site 3: \$34,000 to \$55,000. Site 4: \$40,000 to \$65,000. Total for all 4 sites: \$224,000 to \$343,000. Dan will submit grant requests through the State of MN Clean Water Land and Legacy Amendment allocation. We anticipate around \$50,000 contribution towards the project. Hiller asked Kelly to look into road candidates to see if we can do another mile of road this spring given the bids came back cheaper.

4.4 Park and Cemetery Report: Aubart provided the following report: Reporting Period January 24, 2026 – February 20, 2026.

Parks Maintenance: Called the county and had address numbers (911's) assigned to the parks and cemetery.

North Point: A pile of dead oak trees and brush was burned on February 11.

Sugar Bush Preserve: Cut 5 ash trees down that had been killed by ash borer. A resident that had been walking on the hiking trail requested that they be removed. We cut and burned in the same area on February 12.

Cemetery Maintenance:

Livonia Township Cemetery: Snow plowing continued.

Other Duties:

Plowing snow and keeping drains open in the Woodland's during warm weather.

4.5 Supervisor or Committee Reports: Kluge Jr.: Nothing. Hass: Not present Hiller: Discussion about absence and how to proceed moving forward, would zoom be an option. Kukowski: Not present Spencer: Nothing

OTHER BUSINESS:

5.1 Approve Proposed 2027 Levy/Budget for Annual Meeting: Fiedler presented the proposed levy that was discussed at the budget meeting in February. Hiller/Kluge Jr. unanimous to approve presented budget for the annual meeting.

5.2 Approve 2026 Annual Meeting Agenda: Kluge Jr./Spencer unanimous to approve the agenda with Hiller presenting the budget, Kluge Jr to present the road report, Kukowski to present the fire budget and Spencer to present the intergovernmental.

5.3 Assessment Agreement with the County: Kluge Jr./Spencer unanimous to sign the assessment agreement and sending it to the county.

5.4 Steering Committee Zoning and Subdivision Ordinance: This was moved to item 1.9.

Kluge Jr./Spencer unanimous to adjourn at 7:52 p.m.

Approved this 23rd day of March 2026.

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer