



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES

HELD AT THE LIVONIA TOWN HALL

December 23, 2024

Supervisors present: Hass, Spencer, Hiller, Kluge Jr, Kukowski.

Staff present: Clerk/Treasurer Fiedler, Deputy Clerk/Treasurer Jewett, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart

Others present: William Tessmer, Bogart, Pederson & Associates.

Chair Hiller called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: the assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Spencer/Kluge Jr. unanimous to approve the Regular Meeting Agenda.

1.3 Approve Consent Agenda: Spencer/Kluge Jr. unanimous to approve the Consent Agenda Item A) November 25, 2024, Regular Board Meeting Minutes.

1.4 Fire Report: Chief Maloney presented November calls for service: 8 medical assists, 3 motor vehicle personal injury accident, 3 fire alarm, 1 person in distress (lift assist), 1 arching down power line, 1 grass fire, 1 vehicle fire, 2 residential house fire (Elk River, Zimmerman). Received a check back for low work comp claims, the ladder testing was completed and passed with no issues. Just finished toy drive with neighbors helping neighbors who give gifts and clothing to 200 kids highest amount requested ever, process starts with application through schools and help of counselors to identify kids and all stays within our community. Hass would like the fire chief to look into the dictionary project again.

1.5 Sheriff's Report: Sgt. Wilson presented the November Calls for Service.

| Incident | May | June | July | August | September | October | November |
|------------------------|-----|------|------|--------|-------------|---------|----------|
| Total Calls | 245 | 294 | 311 | 353 | 282 | 289 | 260 |
| Motor Vehicle Accident | 3 | 7 | 8 | 6 | 8 (1 fatal) | 7 | 10 |
| Medical | 10 | 21 | 12 | 14 | 24 | 23 | 12 |
| Traffic Stop | 89 | 100 | 136 | 163 | 107 | 112 | 130 |
| Security Check | 9 | 16 | 12 | 8 | 11 | 6 | 5 |
| Extra Patrol | 17 | 29 | 24 | 21 | 23 | 15 | 12 |

Office staff received an email regarding an accident, Hiller would like Sgt Wilson to see about providing the incident report.

1.6 Event Center: Coordinator Hunnicutt said they are getting more bookings; sales were up from last year and lots of things to make it happen and hoping to break even. There is a budget meeting on January 2nd to finalize the numbers for the event center. Hunnicutt would like to see a revenue of \$110K and hopes the changes make that happen.

1.7 Engineering Updates: Engineer William Tessmer with Bogart Peterson stated had majority of plans ready for 277th, need to double check driveways along that stretch (gravel vs bituminous). Would like to communicate with Baldwin to see about a joint project and save some money. There will be swing away mailboxes put back, and sign replacement will be up to the road superintendent. The contractor will take them down and put them back up. Discussion about driveways and tree clearing along the road and invite them to the road meeting. Woodlands will be starting at the entrance from when it was done prior and the two cul-de-sacs off of the entrance (142nd and 265th) bituminous curbing with concrete where needed. There were two alternatives that were discussed that could be added depending on how the bids come back. Discussion on curbing that is there already and how that's held up and if concrete curbing would be needed and the difference in costs. Also discussed ways to get the water off the road and how to incorporate those different options. The City of Zimmerman and Sherburne County are doing a portion of memorial road with their upcoming road project we would like to look into adding on the rest of the road while they are already out there, looking at a mill and overlay for that like we did for 120th St. We need to hold a special meeting for open house for 2025 road project, picked January 21st from 4-6. Fiedler was directed to mail out letters to those on 277th and surrounding and get a letter for the Woodland residents to their HOA, also to send information to township attorney on the performance bonds.



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1.8 Planning Commission: There was no meeting.

1.9 Road Report: Kelly provided the following report November 18 – December 15, 2024:

Speed study post removed from Pinecrest Estates and a deaf child sign removed in West Hunter Lakes. Ended up buying a magnet to clean up screws and nails from the dumping on Lake Fremont Rd. Discussion on lights in shop.

Vehicles:

Truck 36-Truck 41: running well.

Truck 43: Installed new hydraulic pump on sander.

Truck 44: Installed rebuild hydraulic cylinder on wing. New sander spinning wheel installed with motor.

Truck 45/1 Ton: running well.

Truck 46/Ford 550: running well.

Pay loader: running well.

Woodchipper: took possession on 11/25/24. Have been using it on regular basis and planned to throughout winter.

Road Maintenance

Throughout township: snow removal.

Cold patch: picked up 2 tons, ready when needed.

Staffing: completed OSHA forms per Jr, safety trainer.

Public Works Building: air compressor: installed air lines to air reels in 3 locations in the main shop and one in the small shop. Installed new furnace in shop.

Station 2: Installed 2 new furnaces and work was done by Hilliard Heating and Air.

North Point: removed big tree and chipped.

1.10 Park and Cemetery Report: Aubart provided the following report: Reporting Period November 23, 2024 – December 20, 2024.

Parks Maintenance:

North Point: removed fallen Oak tree from swamp. Cut and chipped brush from the tree.

Sugar Bush Preserve: cut large trees that were leaning over trail. Two Poplars and one Oak.

Cemetery Maintenance:

Livonia Township Cemetery: plowed snow off driveway.

Other Duties:

Cleaning garbage out of the ditch right of ways.

Used new chipper for some trees in the right of way. Works Great!

Plowed snow.

REQUESTS FROM THE PUBLIC:

2.1 Chris Fritch new plat discussion: Chris Fritch would like to develop three parcels that total 83 acres that are under contract pending approval of the plat. He presented the board with two different designs, one with shared driveways on 237th Ave and another without shared driveways. Discussions on the proposed development road and how it exceeds the maximum length that the road authority has set, some setbacks needed to be corrected, questions on proposed number of lots and access to existing roads. Hiller was not in favor of the super long road ending in a cul-de-sac and wants to see a set of plans that zoning is in favor of and checks all their criteria. Spencer would like changes made to the plans and brought back to the board. Hass was concerned about the grade changes and the water situation.

3. Open Forum-no one present.



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4.1 Clerk/Treasurer Report: Clerk/Treasurer Fiedler items of interest last month included: The key fob system is still a work in progress.

4.2 Approve payment of claims: Spencer/Hiller unanimous to approve payment of claims and payroll totaling \$115,751.72 and to transfer \$115,000.00 to cover check numbers 22116 through 22163 and December EFT #216-218 for Federal, State, and PERA withholding. Also requesting approval for payment of claims and transfer funds for claims received through the end of December. Also requesting approval of the bond payment principal and interest totaling \$154,053.15 after January 1st to issue check and to transfer funds for that claim. Hass/Kukowski unanimous to approve with a \$20,000.00 cap to pay the remaining bills and to pay the bond principal and interest payment.

4.3 Supervisor or Committee Reports: Kluge Jr.: no report. **Hass:** stated cost of living index for 2025 is 3.2%, City was given a 5% increase. Hass/Kukowski unanimous to approve a 3.2% cost of living increase for township employees. **Hiller:** asked the Board for approval to give each of the four regular township employees a bonus of \$100 for Christmas. Hiller/Kluge Jr unanimous to approve. Stated the City gives their staff health insurance and the fire district just approved health insurance for their two employees. The township gives staff a health stipend per month. Fiedler to research plans for staff. Hass stated to hold off until fire district finalized and can get information from them. **Kukowski:** working on right of way database for each road, add in when built, chip seal and crack seal to be able to know timelines of work that was completed on each road. **Spencer:** would like the board to consider moving the December meeting next year a week earlier so it's not so close to Christmas, no action taken.

OTHER BUSINESS:

5.1 Approve LBAE Date & Training: Currently have 3 supervisors trained, Hass and Hiller would like link to get trained. Spencer/Hass unanimous to have LBAE prior to board meeting on April 28th at 6:00.

5.2 SCAT meeting is 1-15-25: Fiedler reminded the board the quarterly meeting was coming up.

5.3 ARPA remainder: Hiller/Kukowski unanimous to obligate the remaining ARPA funds to the maintenance and office departments for capital expenditures.

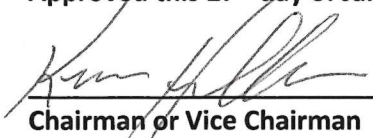
5.4 Fire Board budget meeting: Discussion on amounts that were given for the event center for previous years and how much of a shortfall there is. Talked about different budget categories and different options we have. There will be a budget meeting on January 2, 2025, to discuss the budget in depth with the fire district and relief association. Hiller/Kukowski unanimous to obligate \$35,000 from the ARPA money for the event center.

5.5 Filing period: Supervisor A and Supervisor D are both up for election in March. The filing period is from December 31-January 14, the ad was placed in the paper. Discussion about switching to November elections and how that process works with dates and where township officers would be on the ballot.

5.6 Solar Farm handout: Look it over, this was given at a training, no board action taken.

Hass/Kluge Jr. unanimous to adjourn at 8:16 p.m.

Approved this 27th day of January 2025.


Chairman or Vice Chairman


Clerk/Treasurer or Deputy Clerk/Treasurer