



## LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES

### HELD AT THE LIVONIA TOWN HALL

December 22, 2025

Supervisors present: Hiller, Hass, Spencer, Kluge Jr., Kukowski.

Staff present: Clerk/Treasurer Fiedler, Deputy Clerk/Treasurer Jewett, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart.

Others present: William Tessmer and Craig Wensmann from Bogart, Pederson & Associates.

Chair Hiller called the meeting to order at 6:00 pm.

**1.1 Pledge of Allegiance:** The assembly recited the Pledge of Allegiance.

**1.2 Approve Regular Meeting Agenda:** Spencer/Kluge Jr. unanimous to approve regular meeting agenda.

**1.3 Approve Consent Agenda:** Spencer/Kukowski unanimous to approve the Consent Agenda Items A) November 24, 2025, Regular Meeting Minutes. B) December 8, 2025 Meeting with Zimmerman Council (minutes written by Kary Tillman).

**1.4 Fire Report:** Chief Maloney presented the October calls for service: 7 medical assists, 1 gas leak, 3 motor vehicle personal injury accident, 2 fire alarm, 2 person in distress (lift assists), 1 vehicle fire, 1 residential garage (Livonia), 1 residential house fire (Livonia), 2 Mutual Aid (ER, BL). Neighbors helping Neighbors just finished and there were 90 families, special thanks to American Legion for the monetary donation. Supervisor Hiller stated that the relief association has come up with all the funds to pay for the new fire truck.

**1.5 Sheriff's Report:** Sgt. Wilson presented the November Calls for Service. There were 2 thefts, 1 was a USPS issue and the other was mail that was taken and recovered later.

Incident	May	June	July	August	September	October	November
Total Calls	289	257	324	285	315	375	264
Motor Vehicle Accident	2	8	5	9	6	18	12
Medical	16	15	30	19	31	13	8
Traffic Stop	133	103	111	123	144	177	95
Security Check	4	6	26	19	18	10	17
Extra Patrol	22	12	17	18	14	25	12

**1.6 Event Center:** Coordinator Hunnicutt has been researching pricing to compare around in the areas. A venue she came across has sponsors who take care of various things, looking at how they do it and what it entails.

**1.7 Engineering Updates:** Engineer William Tessmer with Bogart Peterson said he has the final payment for 277<sup>th</sup> project since retainage is done at 90 days, doesn't have final for Woodlands there were still missing items, and grass seeding in October. Hass/Hiller unanimously approve the final payment for 277<sup>th</sup>. He obtained 3 quotes for the 20'X24' patch on 112<sup>th</sup> St, Kluge Jr to work with the developer on getting road fixed. LRIP grant was turned in we got support from the City, State senator and Sherburne County. The engineering and surveying are not included in the grant. 2026 projects plans have been updated: 145<sup>th</sup> Ave to 268<sup>th</sup> in the Woodlands about \$400K. Started plans for overlays but not finalized 140<sup>th</sup> Ave, Pinestone (98<sup>th</sup> St, 99<sup>th</sup> St and 240<sup>th</sup> Ave) around \$330K expected to go up a bit. We could look at adding another road and maybe less shouldering or micro surfacing to get more for the money. Discussion about tree removal in the right of way, crack filling, other items in the right of way and removal along with different shouldering options for other projects.

**1.8 Planning Commission:** Supervisor Hass did not attend the meeting.

#### REQUESTS FROM THE PUBLIC:

**2.1 Shoultz-hall rental:** Sara Shoultz was present to discuss using the hall for first aid and CPR class for licensing for child care providers in Zimmerman. It would be for 1 day in January from 5:30-8:30pm. Hass/Hiller unanimous to



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approve the use of the town hall for first aid and CPR class with no fee. Each individual will pay for themselves to get licensed.

#### **3. Open Forum: No one present.**

**4.1 Clerk/Treasurer Report:** Clerk/Treasurer Fiedler items of interest last month included: Reminder the yard waste site cards will be deactivated come January 1<sup>st</sup> 2026. There is a notice in your binders about it. FYI-Lake Fremont parcel by North Point Park the realtor called and said they are going to list it for sale.

**4.2 Approve payment of claims:** Hass/Hiller unanimously approved the payment of claims and payroll totaling \$411,085.63 and to transfer \$412,000.00 to cover check numbers 22567 through 22610 and October EFT #261-264 for Federal, State, and PERA, and CenterPoint. Also requesting approval for payment of claims and transfer of funds for claims received through the end of December, also the bond payment check that is due before our next meeting.

#### **4.3 Road Report-Kelly:**

Kelly provided the following report November 17, 2025-December 14, 2025.

Putting together an order for signs from M&R.

Will be picking up a truck from Rochester Township and will sell truck #36. Still looking for more snowplow drivers. Supervisor Hiller directed Kelly to look at costs for a shoulder attachment for the skidloader to see if we could save money in the long run.

#### **Vehicles:**

Truck 41: Replaced front plow cylinder on left side due to damage during snowstorm.

Truck 43: Foot valve replaced.

Truck 44: Took to Nuss Truck and Equipment to have actuator replaced. Central Hydraulics repair bill has been processed. Replaced wing coupler on rear wing.

Truck 45: Took to CountrySide Services to have electrical fuse on plow replaced.

Tar Machine: Two tons of cold patch loaded, ready for use.

#### **Road Maintenance**

**Throughout township:** Plowing, sanding and salting ongoing.

**North Point Park:** Cut the tree that came down across the trail during snowstorm.

**Public Works Sand Shed:** Hauled 17 loads of salt/sand to the shed.

**Public Works Building:** Ongoing cleaning.

**Grading Roads:** Will continue in the spring.

**Woodlands:** Cut trees on Woodlands Parkway and 112<sup>th</sup> St (after snowstorm).

#### **4.4 Park and Cemetery Report-Aubart:**

Aubart provided the following report: Reporting Period November 22, 2025 – December 19, 2025.

#### **Parks Maintenance:**

**North Point:** Cut and removed oak tree on northwest side of trail.

#### **Sugar Bush Preserve:**

#### **Cemetery Maintenance:**

**Livonia Township Cemetery:** Snow removal was done on the driveway.

**Other duties:** Hauling sand/salt, plowing snow, worked on truck repairs.



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**4.5 Supervisor or Committee Reports:** **Kluge Jr.:** no **Hiller:** The township has received a bill for the event center shortfall for \$60,000. There is also a projected shortfall for 2026 in their budget. Will need to keep that in mind when doing the 2027 budget. He also asked the Board for approval to give each of the four regular township employees a bonus of \$100 for Christmas. **Hiller/Kluge Jr** unanimous to approve. **Kukowski:** no **Spencer:** no **Hass:** no

#### OTHER BUSINESS:

**5.1 Amendment to Fire District JPA:** This agreement is the fifth amendment to the Zimmerman Livonia Fire District Joint Powers Agreement that is between the City of Zimmerman and Livonia Township. It will extend the Joint Power Agreement that is in place now to December 31, 2026. Spencer/Hiller unanimously approves extending the current agreement for one year. Discussion about the fire board and the township representatives, currently it is Buch Hass and Patti Kukowski with Kevin Hiller as an alternate. The board would like to add Lila Spencer as the 1<sup>st</sup> alternate and Harold Kluge Jr as 2<sup>nd</sup> alternate, Hiller/Kukowski unanimously approves that update.

**5.2 SCAT meeting 1/21 6pm:** Reminder of the SCAT meeting on January 21<sup>st</sup> and the Sherburne County History Center.

**5.3 Filing period:** Filing period will open on December 30<sup>th</sup>-January 13<sup>th</sup>. The office that is up for re-election is Supervisor B, and there will also be the question of whether to move the town election to November.

**5.4 LBAE Date & Training:** Local Board of Appeal and Equalization is set for April 27<sup>th</sup> at 6:00pm. This is the regular board meeting date so we will start our regular meeting right after this meeting is done. We have 4 of our supervisors trained and one of them needs to be here.

**5.5 Municipal Yard Waste Site Update:** There is a hard reset on all access cards to the municipal yard waste sites. Each household will need to bring their old cards (or pay for new ones) and proof of residency to get new ones. No action taken.

Hiller/Kluge Jr. unanimous to adjourn at 6:57 p.m.

**Approved this 26<sup>nd</sup> day of January 2026.**

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**Chairman or Vice Chairman**

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**Clerk/Treasurer or Deputy Clerk/Treasurer**