



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
November 25, 2024

Supervisors present: Hass, Spencer, Hiller, Kluge Jr, Kukowski.

Staff present: Clerk/Treasurer Fiedler, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart

Others present: William Tessmer, Bogart, Pederson & Associates.

Chair Hiller called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: the assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Spencer/Kluge Jr. unanimous to approve the Regular Meeting Agenda with the addition of 5.4 feedback fire budget, and 5.5 office staff.

1.3 Approve Consent Agenda: Spencer/Kluge Jr. unanimous to approve the Consent Agenda Item A) October 28, 2024 Regular Board Meeting Minutes and B) Workshop minutes October 14, 2024.

1.4 Fire Report: Chief Maloney presented June calls for service: 4 medical assists, 1 motor vehicle personal injury accident, 1 fire alarm, 1 persons in distress (lift assist), 7 arching down power line, 1 grass fire, 1 vehicle fire. There will be a toy drive on 12/7 from 1-3pm at the American Legion. There are new firefighters at Elk River Academy that will graduate in the spring.

1.5 Sheriff's Report: Sgt. Wilson presented the August Calls for Service.

Incident	April	May	June	July	August	September	October
Total Calls	225	245	294	311	353	282	289
Motor Vehicle Accident	4	3	7	8	6	8 (1 fatal)	7
Medical	15	10	21	12	14	24	23
Traffic Stop	85	89	100	136	163	107	112
Security Check	8	9	16	12	8	11	6
Extra Patrol	14	17	29	24	21	23	15

There was a speed study conducted on 107th St, a few random speeders, but most were within. The rest of the calls were miscellaneous calls for service.

1.6 Engineering Updates: Engineer William Tessmer with Bogart Peterson gave the board update on West Hunter Lake: error on spreadsheet we owe additional \$156.20, submitted as partial payment 4. Hiller/Spencer unanimous to approve payment. The township received \$7500 from Sherburne soil and water for the project and is wrapped up. There will be rough drawings for both projects to have for Dec meeting and out for bids hopefully in Jan, we will have open house to invite homeowners to. Kevin was out to the project area and there seems to be ponding issues in NW corner, homeowner was redoing that area so thinking class 5 will fix it later. There is also a stump that was ground down right next to the road and we could have problems from roots later down the road.

1.7 Planning Commission: Recommend approval for name change of mini storage in a planned highway unit development. Recommend approval of final plat of Robeck addition consisting of two lots. Recommend approval for a home business in an accessory building for dog grooming. Recommend approval of a home business in an accessory building to Design 10 Meter Radios. Recommend approval for X cel Energy for a solar related business and communication tower in Clear Lake township.

1.8 Road Report: Kelly provided the following report October 20 – November 17, 2024:

2 Curve signs were placed along 96th St and 1 stop sign. Picked up drywall, 2 tires and a loveseat on Fremont Rd. Hass/Kukowski unanimous to approve the payment difference to get a diesel model for the Vermeer woodchipper.

Vehicles:

Truck 36: parking brakes fixed by Crow River Alignment. Ready for winter.

Truck 40: Reinstalled plow, wing, sander. Ready for winter.



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Truck 41: Ready for winter.
Truck 43: Reinstalled sander. Ready for winter.
Truck 44: Installed new sander. Ready for winter.
Truck 45/1 Ton: Ready for winter.
Truck 46/Ford 550: Ready for winter.
Pay loader: Greased and ready for winter.

Road Maintenance

Throughout township: mowed ditches and widened the right of ways. Cut trees on 277th Ave, 257th Ave, 253rd Ave and 112th St.

Fremont Minimum Maintenance Road: graded gravel road.

Grams gravel road: graded.

Woodlands: cleaned drains, staked all drains.

Fox Hollow: staked certain curves.

Hot Tar: throughout the township averaging 2-4 tons per week.

Cemetery Road: staked cemetery. See Chris' report.

Jr. placed an ad on indeed free for 3 days, generated interest and hired 4 new drivers for both cul-de-sac and big trucks.

Staffing: hired 4 new drivers, completed OSHA and route training, worked with Clerk and Deputy Clerk to complete all paperwork.

1.9 Park and Cemetery Report: Aubart provided the following report: Reporting Period October 26, 2024 – November 22, 2024.

Parks Maintenance:

North Point: Cleaned leaves up from the park. Mowed grass one last time for year. Cleaned up two oak trees that fell on the trail.

Sugar Bush Preserve: Cleaned trail and one elm tree that fell on the trail. Checked on a deer stand that had been placed and was called in by an individual that was walking along the hiking trail. Deer stand was located and found to be on property owners' land.

Cemetery Maintenance:

Livonia Township Cemetery: All plots marked for locating with snow on the ground. Cleaned up some garbage.

Other Duties:

Road grading and helped with election setup and takedown.

REQUESTS FROM THE PUBLIC:

2.1 Zachary Brink-snowplowing: discussion about plowing and where snow goes in this cul-de-sac, board directed maintenance to mark the ROW and where the snow will be put when plowing. Directed to push the snow between the 2 properties.

2.2 Rooney-unpermitted driveway: a letter was sent to property owner regarding a 2nd driveway on this property. They put in an outbuilding and have been driving off the cul-de-sac to access the outbuilding. They still mow that strip of land, have sprinklers in that area and snow blows that part out. They are not looking to put gravel down just to access their building a few times a year. Hiller stated he is not in favor of having a third driveway in that cul-de-sac. If not accessing the building shouldn't be much tearing up yard. Hass asked if they had brought in fill on edge of cul-de-sac, and they had not. Kukowski agreed with Hiller to access the building from the existing driveway, move sprinkler heads if needed to, signed waiver stating not going to put in a 2nd driveway. Hass/Hiller unanimous to deny the request for a 2nd driveway.



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3. Open Forum-Tom Sterneman (Hope Fellowship Church) present to say Thank you for letting them rent the facility, it has worked out well for them.

4.1 Clerk/Treasurer Report: Clerk/Treasurer Fiedler items of interest last month included: Elections went well, line of people all day at each precinct. The key fob system for the door is in the process of being installed. There are 2 different people that are working on it. Livonia is one of a few townships that have March elections still, discussion on process and chair terms, annual meeting and township day. The board directed Fiedler to investigate moving to November elections.

4.2 Approve payment of claims: Spencer/Hiller unanimous to approve payment of claims and payroll totaling \$134,365.29 and to transfer \$134,000.00 to cover check numbers 22055 through 22115 and September EFT #213-215 for Federal, State, SUTA and PERA withholding.

4.3 Supervisor or Committee Reports: **Kluge Jr.:** no report. **Hass:** Connexus charged us \$13,000 to hook up power for the new fire building. They have started billing them for downed power lines, and now they want to meet with us to talk about rates. **Hiller:** Brad Schumacher was in attendance to introduce himself. Hiller stated employee handbook should be done to vote on next month. **Kukowski:** worked with County to continue road segments to use for future grading system. **Spencer:** would like the board to consider moving items 1.7-1.9 down to after 4.3, no action taken.

OTHER BUSINESS:

5.1 Resolution 24-15 Appointing 2025 Absentee Ballot Board Township Election: Fiedler explained that this is the yearly required resolution to appoint the Ballot Board for the Township Election. Resolution 24-15 passed by unanimous roll call.

5.2 Resolution 24-16 Designating 2025 Annual Polling Place: Fiedler explained that this is the yearly required resolution to designate polling places for each of the elections occurring in the year. Resolution 24-16 passed unanimously by roll call.

5.3 Email updates: costs for monthly fee take care of all the emails and the website. Hass/Hiller unanimous to approve switching to TC Networks to handle emails and website.

5.4 Feedback for fire budget: There was discussion on the event center and a specified dollar amount per year that the township and the city will both put in. Looking at the budget there is a shortfall in funds, there are categories on the spreadsheet that need clarification and what they cost. Fiedler to send out the budget that was sent to use as a starting point to all supervisors.

5.5 Office Staff: approaching hours reached with agency, Hiller/Hass unanimous for Hiller and Fiedler to look into manual update and hiring process for Deputy.

Hass/Kluge Jr. unanimous to adjourn at 8:16 p.m.

Approved this 23rd day of December 2024.



Chairman or Vice Chairman



Clerk/Treasurer or Deputy Clerk/Treasurer