



## LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES

### HELD AT THE LIVONIA TOWN HALL

November 24, 2025

Supervisors present: Hiller, Hass, Spencer, Kluge Jr., Kukowski.

Staff present: Clerk/Treasurer Fiedler, Deputy Clerk/Treasurer Jewett, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart.

Others present: William Tessmer, Bogart, Pederson & Associates.

Chair Hiller called the meeting to order at 6:00 pm.

**1.1 Pledge of Allegiance:** The assembly recited the Pledge of Allegiance.

**1.2 Approve Regular Meeting Agenda:** Add Mike Juricich and Scotty Harder with the Snowmobile Club before 2.1. After 5.4 add Resolution 25-13, 25-14 and 25-15 Spencer/Kluge Jr. unanimous to approve regular meeting agenda with the additions.

**1.3 Approve Consent Agenda:** Spencer/Kluge Jr. unanimous to approve the Consent Agenda Items A) October 27, 2025, Regular Meeting Minutes.

**1.4 Fire Report:** Chief Maloney presented the October calls for service: 3 medical assists, 4 gas leak, 2 motor vehicle personal injury accident, 2 carbon monoxide, 3 fire alarm, 2 person in distress, 2 good intent (false alarm), 2 vehicle fire, 1 outside rubbish fire, 1 fire other (oven fire). The Neighbors helping Neighbors organization will be at the American Legion on 12/6 from 12-3. Hass mentioned the Dictionary Project which will give each 3<sup>rd</sup> grader a dictionary of their own to keep and present them at an open house for the kids.

**1.5 Sheriff's Report:** Sgt. Wilson presented the October Calls for Service. There was 1 theft of a large inflatable pumpkin valued at \$150, no other thefts.

Incident	April	May	June	July	August	September	October
Total Calls	312	289	257	324	285	315	375
Motor Vehicle Accident	8	2	8	5	9	6	18
Medical	15	16	15	30	19	31	13
Traffic Stop	148	133	103	111	123	144	177
Security Check	14	4	6	26	19	18	10
Extra Patrol	17	22	12	17	18	14	25

**1.6 Event Center:** Coordinator Hunnicutt said this week she is decorating for Christmas; they have their meet Santa on Sunday along with a craft show. Looking at booking holiday parties, retirement parties, corporate events. They are finishing up painting tomorrow and Wednesday.

**1.7 Engineering Updates:** Engineer William Tessmer with Bogart Peterson stated that he has plans done for the next phase for the Woodlands along with a few alternates. There was discussion about the other roads to be completed for 2026 and doing mill and overlays or ultrathin. For road projects for 2026 Hass/Kukowski unanimous to approve work done in the Woodlands, 140<sup>th</sup> St, 98<sup>th</sup> St & 240<sup>th</sup> Ave along with crack filling. Hass/Hiller unanimous to approve Bogart, Pederson to start the process of applying for the grant and starting the plans on 253<sup>rd</sup> Ave. They talked about the LRIP grant for 253<sup>rd</sup> Ave the design, the traffic counts and costs of the project for the paperwork. He asked the town board to get letters of support for the project to help get funding for it. William went through the cost estimate for Wind Dancer Estates, looking at what was completed and what amount to retain. They are looking to lower the LOC Hiller/Kluge Jr. unanimous to approve reducing the LOC for Wind Dancer Estates to what William recommended.

**1.8 Planning Commission:** 1). Recommend approval of the request for approval of a Residential Preliminary and Final Plat of "fun farm" consisting of one lot. 2). Recommend Revoking existing CUP for a Farm related business (wine bar) for failing to comply with conditions set forth in their existing CUP. Carol Zimmerman (owner).



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#### REQUESTS FROM THE PUBLIC:

**2.0 Mike Juricich & Scott Harder-Snowmobile trail:** 3 years ago, attended meeting to ask about putting snowmobile trail along 249<sup>th</sup> Ave, due to new apartment buildings going up in the city. This has taken years to get everyone on the same page and this year started clearing brush and putting up signs to designate where the trail is going to be. There have been complaints about it going along 249<sup>th</sup> Avenue from township residents, residents have also taken signs down. The trail is on the north side of road with signs to keep them in the ROW and off the resident's property. The Polaris app and the DNR have trail maps on their website. There was discussion about the route of the trail and which side of the road the trail is on, along with the ROW issues. No action taken.

**2.1 Gordon-26247 107<sup>th</sup> St-2<sup>nd</sup> Driveway:** Cole Gordon was here to ask for a 2<sup>nd</sup> driveway to be able to park his work truck. He recently built an access to the south of his property with class 5, there was discussion about how to utilize his existing driveway, if he could make the existing driveway wider, the weight of his vehicle and breaking the road up. Kluge Jr./Hass unanimously granted temporary access to his second driveway he put in and attend a board meeting in the spring to discuss a permanent solution.

**2.2 30-00403-0214 access to property:** This parcel is up for sale, and the cul-de-sac was never paved or finished when the plat was done which would be there access. The township needs to figure out how to get access to them with the retention pond there. Discussion about where to put access, using a cartway, if it's buildable, and who is responsible for the maintenance. Kukowski will call the county and update later.

**2.3 14327 250<sup>th</sup> Ave-2<sup>nd</sup> Driveway:** Zachary Springman was present to ask for a 2<sup>nd</sup> driveway to access an accessory building. He lives off a cul-de-sac, and he has a well and irrigation system to the right of his house, to the left is heavily wooded. There was discussion about where to put snow, plowing and if there are issues with maintenance. Hass/Kukowski unanimously approve the second driveway with the mention if our maintenance department puts snow there he is responsible for cleaning out the driveway himself.

**2.4 Hall Rental-American Sewing Guild:** Michelle Johnson and Jennifer Baldwin would like to rent the townhall on the 2<sup>nd</sup> Sunday and 4<sup>th</sup> Thursday of every month. They have partnered with the American Sewing Guild a non-profit that is open to all skill levels, they have service projects they take part in. They have a great interest in people in our community that would like to participate in this. Discussion about access, costs, and projects that they have done. Hass/Kukowski unanimous to approve the use of the hall on the dates they requested.

**2.5 11875 257<sup>th</sup> driveway-cracked corner:** not present. Hass/Kluge Jr. motion that it is a non-issue.

**3. Open Forum:** Paul Christensen was present to discuss with the board a few meeting notices that were not sent to him after he requested them. His full statement is available at the town hall. No action taken.

**4.1 Clerk/Treasurer Report:** Clerk/Treasurer Fiedler items of interest last month included: MAT has a new video library which replaces MAT-U, they have lots of training videos, operations, finance and meeting info.

**4.2 Approve payment of claims:** Spencer/Kukowski unanimously approved the payment of claims and payroll totaling \$35,627.08 and to transfer \$35,000.00 to cover check numbers 22538 through 22566 and October EFT #257-260 for Federal, State, and PERA, and CenterPoint.

**4.3 Road Report-Kelly:**

Kelly provided the following report October 20, 2025-November 16, 2025.

Putting together an order for signs from M&R.



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Central Hydraulics worked on truck 44 and still have issues with it. The board recommended documenting the issues, and cutting ties. Hass/Kukowski unanimously to not pay bill before talking with Kevin about it. The maintenance department will take care of the ROW issue along 249<sup>th</sup> Ave.

Talked about the accident on 112<sup>th</sup> St/237<sup>th</sup> Ave and who to contact for damages done to the road. The board directed Kevin to talk with Craig from Bogart to get a cost.

Rochester called and their next truck would be available to purchase the middle of January, it is a budgeted item and is equal to the other trucks we have gotten from them.

#### **Vehicles:**

Truck 36, 40, 41, 43, and 46 all ready for winter. Truck 44 took back to Central Hydraulics to replace a valve, ready for winter. Truck 45 took to Cornerstone to recalibrate backup camera and complete oil change per Certified Dealer Warranty, ready for winter.

John Deer Tractor: Removed 3-point ditch mower and reinstalled sweeper. Ready for spring.

Ford Tractor: Ready for spring.

#### **Road Maintenance**

**Throughout township:** Finished mowing 253<sup>rd</sup> Ave and Sewer Rd, delayed due to Cty Rd 4 construction.

**Hot Tar:** Throughout the township, hoping to get one more load before plant closes.

**Lake Fremont Shoreline:** Met with Dan, Patti to go over log placement. Also discussed Phase 2,3 & 4 different locations along the shore. Dan will survey the banks and slopes. He will set up a meeting once survey is complete.

**Public Works Building:** Cleaned floor drains, had overhead garage door serviced.

**Grading Roads:** Ongoing gravel grading on Fremont, Grams and Cemetery roads.

**143<sup>rd</sup> St and 235<sup>th</sup> Ave:** Cutback the road right of way to improve visibility.

**257<sup>th</sup> Ave:** Blacktop down and pulled dirt back to the shoulder. Waiting to see if any other shouldering will be done.

**Trash Run:** Picked up chemical spray bottle and chemical jug on 130<sup>th</sup> Ave.

#### **4.4 Park and Cemetery Report-Aubart:**

Aubart provided the following report: Reporting Period October 26, 2025 – November 21, 2025.

#### **Parks Maintenance:**

**North Point:** Cleaned up the leaves in mowed areas of the park on November 14. Blew leaves off the trail multiple times.

**Sugar Bush Preserve:** Continued blowing leaves off trails.

#### **Cemetery Maintenance:**

**Livonia Township Cemetery:** Eagle Scout job just about finished. A really nice flag and bench were placed with some landscaping. He would like to put a plaque up with the names of the people who donated and is going to reach out to the fire district to see about a donation. Cleaned up the fallen leaves, marked the plots for winter locating.

**Other duties:** Hot tar, tree trimming in right of ways continued, working on trucks and working on Lake Fremont Road erosion project.

**4.5 Supervisor or Committee Reports:** **Kluge Jr.:** Questioned a letter about 269<sup>th</sup> a driveway and plowing. Our maintenance will take a look tomorrow. **Hiller:** 257<sup>th</sup> has been paved, shouldered and happy with the work. There was some discrepancy regarding pricing and what our engineer estimated and will work on getting that straightened out. There is a resident who is new to the township who has been hauling in tons of stuff. Clerk/Treasurer has already called solid waste to report. Hiller voiced frustration about the county not acting on this sooner and haven't been out there for a site visit yet. He met with Big Lake township supervisors and talked about roads. **Kukowski:** MS4 put together a PowerPoint with the 6 components we need to fulfill. Still need to figure out which roads to crack fill for next year, she



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will work with Hass on that. **Spencer:** went to City of Zimmerman meeting where they talked about the organized waste collection, Kluge Jr. to help with this process. Attended meeting about MPCA and the landfill expansion and the steps that WM must go through to keep moving forward. The comment period is open now on their website. There is the annual conference December 11-13 in St. Cloud that the MN Association of Townships puts on. **Hass:** attended meeting regarding round about going in by the new fire department will be putting a new road in that will be fire truck only. Hass/Hiller unanimous to draft a letter in support of WM for their landfill expansion.

#### OTHER BUSINESS:

**5.1 Planning & Zoning Proposed Amendment to Section 11:** Marc Schneider sent information about the proposed amendment to zoning ordinance section 11 Industrial district, subdivision 4 interim uses and section 16.2 interim use permits, subdivision 4 list of interim uses. They would like the proposed amendment to include interim use for wrecker and towing services. The wrecker and towing services are not currently defined or permitted under the existing ordinance. The board questioned if it had to be industrial, they thought it was more restrictive than commercial. There was discussion about other tow companies and what they are zoned. In favor of it being in industrial as long as it can also be commercial to expand opportunities.

**5.2 Appoint new Planning Advisory Board Member:** Carrie Winter reached out and said Butch Hass and Todd Maloney's terms are expiring on December 31, 2025. Hiller nominated Butch Hass again and Lila Spencer as the alternate. Kukowski/Kluge Jr. unanimous to go with Hass and Spencer.

**5.3 269<sup>th</sup> Ave Speed Limit:** There have been discussions surrounding the speed limit on 269<sup>th</sup> Ave, there was a speed limit study done back in September 2023. After that meeting it was posted with signs at 35mph. If the road is not posted it is defaulted to 55mph. There was discussion about when 269<sup>th</sup> went all the way to HWY 169 and how that will impact traffic and speed. Kluge Jr./Hiller to take the 35mph speed limit sign down. Roll call vote motion carried 3-2.

**5.4 Paid Leave:** PFMLA takes effect on January 1, 2026. The law applies to all employers in Minnesota, regardless of size, and covers all employees working in "covered employment," defined as those who worked 50% or more of their hours in Minnesota or lived in Minnesota for 50% or more of the calendar year. Application for these benefits is done through the State. Minnesota Paid Leave benefits will be funded through premium contributions payable to the State of Minnesota. The Town is considered a small employer (< 30 employees) and qualifies for a 75% reduction of the standard deduction. To begin, the total deduction to be taken from payroll checks is 0.66% the Town will pay 50% of the premium and the employee will pay 50% of the premium and the benefits will run concurrently with other benefits which employees are eligible for. There is an employee notification that they all employees will need to sign and get back to the Clerk/Treasurer.

**5.5 Resolution 25-13 Appointing the 2026 Absentee Ballot Board:** This is a yearly required resolution to appoint the Ballot Board for the Township election. Resolution 25-13 passed unanimously by roll call vote, all in favor.

**Resolution 25-14 Designating Annual Polling Place:** This is the yearly required resolution to designate polling places for each of the elections occurring in the year. Resolution 25-14 passed unanimously by roll call vote, all in favor.

**Resolution 25-15 Local Road Improvement Program (LRIP) for 253<sup>rd</sup> Avenue:** This resolution was to apply for funding through grant dollars to reconstruct 253<sup>rd</sup> Avenue. Resolution 25-15 passed unanimously by roll call, all in favor.

Spencer/Hiller. unanimous to adjourn at 8:19 p.m.

Approved this 22<sup>nd</sup> day of December 2025.

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Chairman or Vice Chairman

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Clerk/Treasurer or Deputy Clerk/Treasurer