



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
October 28, 2024

Supervisors present: Hass, Spencer, Hiller, Kluge Jr, Kukowski.

Staff present: Clerk/Treasurer Fiedler, Deputy Clerk/Treasurer Jewett, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart

Others present: William Tessmer, Bogart, Pederson & Associates.

Chair Hiller called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: the assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Spencer/Kluge Jr. unanimous to approve the Regular Meeting Agenda as presented.

1.3 Approve Consent Agenda: Hiller/Spencer unanimous to approve the Consent Agenda Item A) August 26, Regular Board Meeting Minutes.

1.4 Fire Report: Chief Maloney presented June calls for service: 10 medical assists, 3 motor vehicle personal injury accident, 2 fire alarm, 3 gas leaks, 2 persons in distress (lift assist), 1 arching down power line, 1 outside rubbish fire, 2 residential house fire (Orrock, Elk River), 1 residential garage fire (Isanti). Have been billing companies for downed power lines, and for accidents. The pressure washer has been set up, can get another controller, wired and plumbing if wanted to our side of the building. The board thanked the fire department for showing up for a benefit for a retired Princeton firefighter.

1.5 Sheriff's Report: Sgt. Wilson presented the August Calls for Service.

Incident	March	April	May	June	July	August	September
Total Calls	246	225	245	294	311	353	282
Motor Vehicle Accident	9	4	3	7	8	6	8 (1 fatal)
Medical	17	15	10	21	12	14	24
Traffic Stop	100	85	89	100	136	163	107
Security Check	22	8	9	16	12	8	11
Extra Patrol	17	14	17	29	24	21	23

There was 1 theft of a wallet from a car. There were 13 mental health calls, there is a co-responder available also some of the time. The position started out as a grant but will now be paid for through the county. The rest of the calls were miscellaneous calls for service.

1.6 Engineering Updates: Engineer William Tessmer with Bogart Peterson gave the board update on West Hunter Lake: largely done with NW Hunter Lake, it is paved and seeded. May need to come back in the spring, we will see how it comes it. Partial payment to be paid out tonight. We are \$2,000 over budget due to extra trees being cut, extra mailboxes, and replacing driveways. Replaced all the cracked panels on the curb, spots where base layer was cracking were cut out and replaced when doing driveways and putting down the 2nd layer. The easement for holding pond, the drawing and description are done but want to check on the language that is attached to the easement. A concrete stamped driveway that was to be replaced will be discussed at a later date.

Went into discussing Woodlands of Livonia roads-discussions on costs of roads, curbing, drainage, patching, tying into existing curbing will be a problem, landscaping right to the roadway, sprinkler heads along the roadway, need to keep water off the roadways. These are all issues that will need to be addressed in the new plans. The goal is to have an open house when we get the drawings done for the residents to come and ask questions. The board directed William to get plans done up to the first stop sign with some alternates and address how the drainage will be fixed and what the curbing will look like to start in 2025.



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1.7 Planning Commission: Recommend approval to amend the Sherburne County zoning ordinance for solar farm related businesses to be in an Ag district. To be in a general district, to establish performance standards for solar related businesses Recommend approval to amend the Sherburne County Zoning for Cannabis Related Businesses. Section 7, Section 8, Section 9, Section 10, Section 12. To allow for Cannabis businesses with an Interim use permit in all areas. To establish performance standards for Cannabis businesses

1.8 Road Report: Kelly provided the following report September 16 – October 19, 2024:

2 stop signs on 97 ½ St were replaced, 8 tires were picked up in Deer Haven and nearly 1 ton of processed meat was dumped on 239th by Sugarbush Park. Rochester is ordering a new truck so we will not get another truck until 2026. It would replace our 2014 truck. Would like to get a woodchipper, got prices from Vermeer RDO Equipment Company, Kluge Jr/Kukowski unanimous to approve using ARPA funds to purchase. Hass stated he had received 3 compliments on the right of way mowing.

Vehicles:

Truck 39, Dodge 4500 Plow: Sold putting it at the fire station.

Truck 40: Picked up new cylinder for side wing.

Skid loader: Had new tires installed.

Road Maintenance

Throughout township: mowed ditches and widened the right of ways.

Fremont Minimum Maintenance Road: repaired concrete culvert and added one load of gravel over the top.

Hot Tar: throughout the township averaging 2-4 tons per week.

North Point: worked with Chris, dock removal.

1.9 Park and Cemetery Report: Aubart provided the following report: Reporting Period September 21, 2024 – October 25, 2024.

Parks Maintenance:

North Point: mowing grass slowed down. Leaves removed off trails. Pulled dock from north end of Fremont on October 10.

Sugar Bush Preserve: mowed grass and cleaned trails of leaves.

Cemetery Maintenance:

Livonia Township Cemetery: signs reposted on updated of cemetery bi-laws. The cemetery was cleaned of all items on Monday October 14. One headstone and one footstone were marked for placement.

Other Duties:

Ditch mowing was done alone with removing brush in right of ways of needed areas.

REQUESTS FROM THE PUBLIC:

2.1 Bob Kvam-26545 143rd St-Woodland Roads-taken out of order started discussing after 1.6 Engineering Updates.

2.2 Robeck Simple Plat-30-00027-3400-Seth Monroe from Hakanson Anderson presented the simple plat for Robeck. Stated it conformed to all county standards; the driveway would be towards the easterly side of the property. Discussion on how far driveways would be apart but since it would be off a county road the township would not regulate that. The Board is fine with the plat as presented. Kluge Jr/Spencer unanimous to approve.

2.3 Chris Kirwan-IUP Mini Storage-Chris Kirwan presented the new Interim Use Permit for the name change for highway PUD mini storage. He explained that there will be no changes to the property in its use. Discussion on how the property was being run and looked. The board would like to note that there are no outside vehicles to be stored on the property and would like them to mow the berm occasionally, to keep it looking nice. Kukowski/Hass unanimous to approve.



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3. Open Forum-no one present

4.1 Clerk/Treasurer Report: Clerk/Treasurer Fiedler items of interest last month included: check #22021 was issued for Minnesota Paving for \$167,865.23 for partial payment 2, Hiller approved transaction. The public accuracy testing is tomorrow at the government center. Waiting on the locksmith for the key fob entry system.

4.2 Approve payment of claims: Spencer/Hiller unanimous to approve payment of claims and payroll totaling \$372,624.03 and to transfer \$375,000.00 to cover check numbers 22021 through 22029 and September EFT #209-212 for Federal, State, SUTA and PERA withholding.

4.3 Supervisor or Committee Reports: Kluge Jr.: Places the ad on indeed for plow drivers, if we want to put the pressure washer in on our side price quote of \$5,574 Kukowski/Kluge Jr unanimous to approve purchase using ARPA funds. **Hass:** Met with Woodlands HOA would like the board to consider concrete curbing for the whole project. Asking Troy for information on subordinate service districts and assessing homeowners. **Hiller:** if anyone wants to donate money to Kellie to put towards a bench in Jody's honor to be placed along the great northern trail. **Kukowski:** provided a letter to use as a template that we can update with each road project, along with the residents that would need contacting using GIS to keep in files. **Spencer:** nothing.

OTHER BUSINESS:

5.1 Event Center Budget- 2022 the township and City each put in \$25,000, in 2023 the township and City each put in \$50,000. In 2024 the township spent \$93,000 to improve the backyard, the Fire relief association put in \$20,000 for furniture. In the budget now the event center wants \$75,000 from each the township and the city, discussion about other things purchased, how many events booked, how much money brought in, the expenses that are being paid out. The board feels there are things that need to be looked at further and wants to see the numbers.

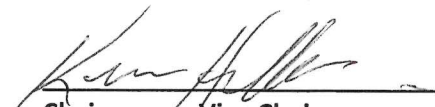
5.2 Road Project Letter- addressed in her supervisor report.

5.3 Buck Point-park dedication fees- unanimously approved by roll call vote.

5.4 Email address updates- Looking into having TC Networks host our website and host our emails. There is an upfront cost one time fee to transfer and set them up. The board directed staff to find out what the monthly cost would be to manage the website and emails through TC Networks.

Hass/Hiller unanimous to adjourn at 9:08 p.m.

Approved this 25th day of November 2024.


Chairman or Vice Chairman


Clerk/Treasurer or Deputy Clerk/Treasurer