



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES  
HELD AT THE LIVONIA TOWN HALL  
January 26, 2026

Supervisors present: Spencer, Hiller, Kluge Jr, Kukowski.

Staff present: Clerk/Treasurer Fiedler, Deputy Clerk/Treasurer Jewett, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart

Others present: William Tessmer, & Craig Wensmann from Bogart, Pederson & Associates.

Chair Hiller called the meeting to order at 7:00 pm.

**1.1 Pledge of Allegiance:** the assembly recited the Pledge of Allegiance.

**1.2 Approve Regular Meeting Agenda:** Kukowski/Kluge Jr. unanimous to approve the Regular Meeting Agenda.

**1.3 Approve Consent Agenda:** Hiller/Kukowski unanimous to approve the Consent Agenda Items A) December 22, 2025, Regular Meeting Minutes B) Training Sessions for the Year C) IRS Standard Mileage Rate.

**1.4 Fire Report:** Chief Maloney presented November calls for service: 6 medical assists, 4 motor vehicle personal injury accident, 1 carbon monoxide, 1 fire alarm, 1 residential garage fire (Livonia), 1 residential house fire (Becker). Fire Station 1 worked out well in regards to the incident that took place on January 21, it was used for a command center and to coordinate volunteers.

**1.5 Sheriff's Report:** Sgt. Wilson presented the December calls for service. No burglaries or thefts either year in December but an increase in the number of calls from 2024 to 2025. There was a decrease in motor vehicle accidents, there was a decrease in medicals from 38 to 17, and an increase in traffic stops from 77 to 106. Next meeting Commander Ben Zawacki will be to go over numbers in depth.

Incident	June	July	August	September	October	November	December
Total Calls	257	324	285	315	375	264	259
Motor Vehicle Accident	8	5	9	6	18	12	3
Medical	15	30	19	31	13	8	17
Traffic Stop	103	111	123	144	177	95	106
Security Check	6	26	19	18	10	17	6
Extra Patrol	12	17	18	14	25	12	28

**1.6 Event Center:** Coordinator Hunnicutt stated that January is the slow month with 2 baby showers and the Legion Riders Bingo. For the month of February every weekend is booked with 2 showers, gun and knife show, Baldwin Fire Department purse bingo, Zimmerman/Livonia Fire Relief Association 5<sup>th</sup> amendment bingo and Pheasants Forever Banquet. They will be looking at rental packages and pricing at the next fire board meeting.

**1.7 Engineering Updates:** Engineer William Tessmer with Bogart Peterson spent time meeting with Supervisor Kukowski and the 2026 road projects. The Woodlands project will be around \$400K and the overlays (traditional or ultra-thin) for the other projects around \$358K. Kukowski/Hiller unanimous to approve going out for bids for these projects and put ads in the paper starting 1/31 and 2/7. The bids will be opened at the 2/23 board meeting at 6pm under the Engineering Updates. If we do a road tour this spring, we could look at roads that need crack filling, or an overlay.

**1.8 Planning Commission:** Supervisor Spencer attended the meeting on January 15<sup>th</sup>, 1) Request for Residential Preliminary and Final Simple Plat of "Creeside Woods" in Santiago Township. 2) Request for Residential Preliminary and Final Simple Plat of "Creeside Woods 2" in Santiago Township. They also approved the 2026 planning commission schedule. The steering committee is looking at updating the zoning ordinance regarding Hamlets and twin homes. They are looking at Orrock, Palmer and Santiago townships. Discussion about the lot sizes and potential for smaller lots, septic systems, sewer and water and setbacks.



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### REQUESTS FROM THE PUBLIC:

**2.1 Variance-Trosper/Bade & Schletty PID 30-00004-3435:** No one was here to discuss this with the town board. Chair Hiller stated he talked with Sherburne County today and stated they turned them down for a building permit already. This variance would put the four-season porch 23-28 feet away from the water. They haven't heard anything back from the DNR regarding this variance. The board is concerned with the proximity to the water, potential flooding and causing damages and issues if the property is sold in the future. Hiller/Spencer unanimous to deny the variance.

**2.2 Proposed Ordinance Amendment to Zoning Ordinance:** This ordinance amendment is to establish a new Interim Use Permit into Sherburne County for Veterinary clinics. This use has not existed in Sherburne County Zoning Ordinance before. Chair Hiller thought it would be great to add this. This would be a beneficial service to the area. They would be going through the IUP process when approved. Kukowski/Spencer unanimously agree with the proposed ordinance.

### 3. Open Forum-No one present.

**4.1 Clerk/Treasurer Report:** Clerk/Treasurer Fiedler items of interest last month included: I attended the SCAT meeting last Wednesday, they asked us to send questions regarding the tornado sirens to Francine, and they will discuss them at the next meeting in April. There was a discussion about the different apps out there and Supervisor Kukowski will get ahold of Derek at the county for more information. We need to set a date for employee reviews/step raises/COLA. We have started the audit which will take months to do, and they are here in April for fieldwork. The newsletters are normally done in February, is there anything you think needs to be in there? Lila Spencer was the only person who filed for Supervisor B open seat this year.

**4.2 Approve payment of claims:** Spencer/Hiller unanimous to approve payment of claims and payroll totaling \$45,403.74 and to transfer \$41,000.00 to cover check numbers 22622 through 22651 and January EFT #265-270 for Federal, State, PERA withholding and also CenterPoint.

**4.3 Road Report:** Kelly provided the following report December 15, 2025 – January 18, 2026: Picked up chunks of slate countertop from 112<sup>th</sup> St, picked up television on 96<sup>th</sup> St and a large picture frame on 271<sup>st</sup> Ave.

#### Vehicles:

Truck 41: Installed new blades on wing.

Truck 44: Installed new blades on front plow.

Truck 45: Rotated tires.

Truck 46: Rotated tires. Replaced back-up beeper.

Volvo grader: Ordered brake fluid.

#### Road Maintenance

**Throughout township:** Plowing, sanding and salting ongoing.

**Sand Shed:** Hauled 30 loads of salt/sand to the shed.

**Public Works Building:** Installed new thermostat.

**Station 2:** Replaced light switch.

**Woodlands:** Cut trees on 136<sup>th</sup> St, 257<sup>th</sup> Ave and 273<sup>rd</sup> Ave.

Bioengineering estimates from Rebecca Nestingen working with Dan Cibulka with Soil and Water, and James Bedell from the DNR. Site 1: \$60,000 to \$90,000. Site 2: \$90,000 to \$135,000. Site 3: \$34,000 to \$55,000. Site 4: \$40,000 to \$65,000. Total for all 4 sites: \$224,000 to \$343,000. Dan will submit grant requests through the State of MN Clean Water Land and Legacy Amendment allocation. We anticipate around \$50,000 contribution towards the project.



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**4.4 Park and Cemetery Report:** Aubart provided the following report: Reporting Period December 20, 2025 – January 23, 2026.

**Parks Maintenance:**

**North Point:** There is a brush pile that will be burned next month.

**Sugar Bush Preserve:** People using trails and all looks fine there.

**Cemetery Maintenance:**

**Livonia Township Cemetery:** Keeping driveway open from snowfalls. A little sand was spread on some ice issues on the sound end of the driveway.

**Other Duties:**

Plowing snow, truck maintenance, repaired light switch on fireside of shop. Tech support from the manufacturer. Back up alarm on truck #46 F550 quit working. Found that is shared a circuit with trailer plug in terminal that had blown a fuse. Replaced cutting edges of truck #44 front plow and wing of truck #41. Hauling sand/salt for roads.

**4.5 Supervisor or Committee Reports:** **Kluge Jr.:** will contact Wind Dancer developer on the road repair on 112<sup>th</sup> St. Wednesday was a horrible situation but how everyone came together was remarkable. **Hass:** Not present **Hiller:** will be leaving early February would like budget meeting before then, will need to zoom the February board meeting. Would like Spencer to attend the fire board meeting on 2/10. Will do performance reviews on Tuesday this week. Discussion about City of Zimmerman and them having a meeting about orderly annexation-no action taken. **Kukowski:** Nothing **Spencer:** Nothing

**OTHER BUSINESS:**

**5.1 Gopher Bounty:** Fiedler presented a form from the county to reimburse our expenses for the gopher bounties. Kluge Jr./Kukowski unanimous to send form to county as presented.

**5.2 Board of Audit Information:** Fiedler passed out form for each to fill out, setting date for February 4<sup>th</sup> at 3:30pm for the budget meeting also.

**5.3 Budget meeting date:** Will be February 4<sup>th</sup> at 3:30pm.

**5.4 Clean Up Date Update:** The date is set for May 2, 2026, from 8:00 am -12:00 pm at the town hall. Jim's Mille Lacs have been secured as garbage vendor and First State Tires are confirmed for tires. Kluge Jr would like to use local vendors, got pricing from JR's, Lake State Recycling and B&E. They have same prices for appliances, different prices for scrap and electronics. The grant from Sherburne County does not cover garbage/furniture items that are brought to the landfill. Fiedler would like to use B&E for mattresses again this year but would like to get a semi-trailer for them instead of roll offs. Hiller/Spencer unanimous to go with Lake State Recycling for clean up day. Hiller/Kukowski unanimously approves to allow Fiedler to change vendors if needed.

**5.5 Appoint Election Judges:** Hiller/Spencer unanimously appoint any trained election judges who have a current Election Judge Certificate of Training to serve as an Election Judge on March 10, 2026, Town Election.

**5.6 Appreciation Letter to Elk River Landfill:** Fiedler presented the Appreciation Letter to the Elk River Landfill for accepting the garbage that is dumped in the township ditches. Hiller directed Fiedler to send the letter as presented and would also like Ralph and Mike Miller to receive a copy.

**5.7 Separation Agreement:** Accept the separation agreement presented by the Zimmerman/Livonia Fire District and authorize the Chair and Clerk to sign said agreement on behalf of the Township. Discussion about where the money would be coming from and potential future issues. Hiller/Spencer unanimously accepted the agreement. Roll call-Hiller-yes, Kukowski-yes, Spencer-yes, Kluge Jr.-yes.



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Hiller/Kukowski unanimous to adjourn at 7:31 p.m.

Approved this 23<sup>rd</sup> day of February 2026.

*Lisa M Spence*

Chairman or Vice Chairman

*Kelli Fisher*

Clerk/Treasurer or Deputy Clerk/Treasurer