



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES

HELD AT THE LIVONIA TOWN HALL

August 26, 2024

Supervisors present: Hass, Spencer, Hiller, Kluge Jr, Kukowski.

Staff present: Clerk/Treasurer Fiedler, Deputy Clerk/Treasurer Jewett, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart

Others present: William Tessmer, Bogart, Pederson & Associates.

Chair Hiller called the meeting to order at 7:00 pm.

1.1 Pledge of Allegiance: the assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hiller requested to swap 2.3 and 2.5 so people can get home. Kukowski/Kluge Jr unanimous to swap agenda items.

1.3 Approve Consent Agenda: Kluge Jr/Hiller unanimous to approve Consent Agenda Item A) July 22, 2024, Regular Board Meeting Minutes B) Workshop Meeting Minutes July 10, 2024. C) Approve retroactive pay for Clerk Treasurer.

1.4 Fire Report: Chief Maloney presented June calls for service: 7 medical assists, 3 fire alarm, 4 motor vehicle personal injury accident, 1 person in distress (lift assist), 4 gas leaks, 1 arching/downed power line, 3 grass fire, and 4 residential house fires. Maloney noted that the dance open house was set for September 7th. Thermo-imaging camera ordered came in, they detect heat through the smoke.

1.5 Sheriff's Report: Sgt. Wilson presented the June Calls for Service.

Incident	January	February	March	April	May	June	July
Total Calls	261	247	246	225	245	294	311
Motor Vehicle Accident	6	6	9	4	3	7	8
Medical	21	11	17	15	10	21	12
Traffic Stop	104	109	100	85	89	100	136
Security Check	38	42	22	8	9	16	12
Extra Patrol	14	7	17	14	17	29	24

The rest of the calls were miscellaneous calls for service. Spencer requested more patrol along 98th St, 245th Ave and 112th St regarding heavy gravel trucks making sure they are going to the west exiting gravel pits and not onto our roads.

1.6 Engineering Updates: Engineer William Tessmer with Bogart Peterson gave the board update on West Hunter Lake: there is a revised schedule, the utility companies have finished out there. The contractor is going to start with the culverts for less interruption with road closure and less clean up. Going to start August 27th and should be done by end of October. The northwest corner of the project black top is alligatored there, Hass recommend we remove the alligator cracking and get the water to push to the north. There is one steep slope that may need to be graded out and mesh may be used to help stabilize.

1.7 Planning Commission: Only item on the agenda was Adys Acres, nothing was passed. There were issues with shared driveway that the township wanted, does not want to give easement for road, wants to split another 5 lots in the middle of the larger lot. Will let the board know when the next meeting will be.

1.8 Road Report: Kelly provided the following report July 14 – August 16, 2024:

Vehicles:

Truck 39, Dodge 4500 Plow: pictures taken and arranged for posting on Hiller auction for September auction. Kluge Jr/Kukowski to bring to Hiller auction and to put reserve on it with Hiller abstain from the vote.

Skid loader trailer-DOT certification complete.

Road Maintenance

Throughout township: cut trees on 277th, 245th, 98th, 101st, 268th. First round of mowing ditches completed.

Gravel Roads: graded gravel roads throughout township.

Fremont Minimum Maintenance Road: graded gravel road.



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Woodlands: cut 1 tree and cleaned road drains.

Hot Tar: throughout the township averaging 6-10 tons per week.

West Hunter Lake Road Project: 2023 project, repaired 2 washouts-1 w/riprap and other with millings. Tree on East Hunter send letter to see if hear anything back regarding taking it down.

Shop & Shop Office: pressure wash exterior sign and retaining wall in front of Fire Dept. Repainted lines on asphalt and replaced batteries in exit signs. Got pricing on air compressor for shop. Spencer/Kluge Jr unanimous to approve purchase with ARPA money.

Town Hall: replaced emergency light batteries for exit signs, helped set up election at Town Hall and Event Center, picked up food for election judges.

Road Tour is set for September 24th for the board members, maintenance and engineers.

1.9 Park and Cemetery Report: Aubart provided the following report: Reporting Period July 20, 2024 – August 23, 2024.

Parks Maintenance:

North Point: mowing grass continued. Removed one tree that fell over trail. Replaced a no parking sign and Livonia Township Park signs that were missing or vandalized.

Sugar Bush Preserve: mowed grass and removed two trees that fell over trails.

Cemetery Maintenance:

Livonia Township Cemetery: mowed cemetery. Sold one plot. Marked three plots for headstones. Added recycled concrete to driveway. Replaced metal corner bracket next to driveway with a cedar split rail fence.

Other Duties:

Continued hot tar, road grading, tree clean up off township roads, replaced 2 stolen stop signs. (Cumberland and Acorn Ridge). Cleaned up the cul-de-sac in Acorn Ridge of two dead trees and brush overgrown the guardrail. Swept sand that had washed onto road. Cleaned cul-de-sac on 97th St from weeds growing in the center rock landscaping. Would like to do a clean up on the 1st Monday in May and the 2nd Monday in October and post on the website Kukowski/Hiller unanimous to accept change in regard to grounds maintenance. Hass would like info on the Craig cemetery.

REQUESTS FROM THE PUBLIC:

2.1 269th Livonia row plat 1: the plat is to create a new road from Cty Rd 45 to HWY 169. We were asked to draft a resolution to accept the plat for the new road, which is not constructed yet. There have been some legal issues that have come up with the south road 121st St, also a new road and the Township does not want to be associated with any lawsuit that may arise. Hiller tried to meet with Andrew from Sherburne County to discuss the item with no avail. Hiller/Spencer unanimous to table this item.

2.2 Proposed Plat Buck Point-Maloney: Todd Maloney was in attendance to present a simple plat known as Buck Point. He is just splitting off one 3.44-acre parcel from a 40.45-acre parcel. Discussion about the smaller structures on the property and he stated that those were coming down due to not conforming to code. The bigger pole building would be staying since its used for farming. The rules that are in place now there are a lot of old historic barns that need to be taken down sad to see some of that history gone. Maloney stated the wetland approval, and the current title commitment had both been turned into the county. Hass/Hiller moved to approve the simple plat as presented. Motion passed all in favor.

2.3 ROW spreadsheet-Kukowski presented during her supervisor report.

2.4 26230 109th St-2nd driveway-Zach Smith: Was approved back in December for a wider driveway but would like a second driveway instead of a wider one. He would like to build an outbuilding to store some of the bigger items on his property. The dirt piles will be used for pad for the building. Hiller/Hass unanimous to allow the second driveway on the condition that the wider driveway is taken out before issuing the second driveway permit.



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2.5 10283 256th-solar panels-discussion about where the panels would be placed, how the panels would impede waterflow, if there would need to be a vacation, if there are objections, setbacks on property. Township needs to be uniform regarding solar panels would like to look at setbacks. Kukowski/Hiller unanimous to table.

3. Open Forum: no one present for open forum.

4.1 Clerk/Treasurer Report: Clerk/Treasurer Fiedler items of interest last month included: primary election went well and there are a few new judges that trained and worked.

4.2 Approve payment of claims: Spencer/Kukowski unanimous to approve payment of claims and payroll totaling \$123,274.47 and to transfer \$125,000.00 to cover check numbers 21931 through 21989 and August EFT #203-205 for Federal, State, SUTA and PERA withholding.

4.3 Supervisor or Committee Reports: Kluge Jr.: excused for fire call Hass: Discussion regarding town road orders for roads, where we would find them and maintenance records along with road ordinances. Hiller: after the road tour would like to see something done with the woodlands. ESST time for judges was calculated out. Documents provided to the board to show the annexation maps City of Zimmerman had proposed way back when. Kukowski: the website is up and running, please look at let know if changes need to be made. The ROW spreadsheet hoping to get updated, it is broken up into segments needed for road maintenance history and road tour. Spencer: Township insider reference ROW and driveways good article to read. Also, article on state auditor and new changes and information on broadband.

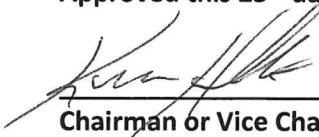
OTHER BUSINESS:

5.1 Hall rental ongoing-Sterneman: present to give background information on their own church so they can rent the hall on a weekly Sunday morning basis. Their long-term goal is to build their own building. They have no staff but hope to hire someone later. Discussion about who the hall is rented to now, the contracts, hours, wear and tear, ways to get into the building. Hass/Kukowski unanimous to allow a 6-month trial from 8-12 on Sundays with a \$25 weekly rental fee, damage deposit and responsibility for cleaning. Look into getting electronic door system for front door to use key fobs.

5.2 Emails: rights to email addresses and who owns them, contact website host to have emails on there and host them ourselves.

Spencer/Kukowski unanimous to adjourn at 8:36 p.m.

Approved this 23rd day of September 2024.



Chairman or Vice Chairman



Clerk/Treasurer or Deputy Clerk/Treasurer