



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWN HALL
April 28, 2025

Supervisors present: Hass, Spencer, Kluge Jr., Kukowski, Hiller.

Staff present: Clerk/Treasurer Fiedler, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart.

Others present: William Tessmer, Bogart, Pederson & Associates.

Chair Hiller called the meeting to order at 6:50 pm.

1.1 Pledge of Allegiance: the assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Spencer/Kluge Jr. unanimous to approve the Regular Meeting Agenda.

1.3 Approve Consent Agenda: Spencer/Hiller unanimous to approve the Consent Agenda Items A) March 24, 2025, Regular Meeting Minutes.

1.4 Fire Report: Chief Maloney presented March calls for service: 4 medical assists, 3 carbon monoxide, 2 fire alarms, 1 person in distress (lift assist), 1 good intent, 5 grass fire, 1 vehicle fire, 1 commercial building fire. Two new fire fighters graduated from the fire academy, thank you to Supervisor Hass for coming down for it.

1.5 Sheriff's Report: Sgt. Wilson presented the March Calls for Service. There was 1 theft of a chainsaw from a truck that was outside. Hiller asked to be put on the list to get the traffic counter to put on 120th St.

Incident	September	October	November	December	January	February	March
Total Calls	282	289	260	230	265	220	255
Motor Vehicle Accident	8 (1 fatal)	7	10	6	6	9	6
Medical	24	23	12	38	19	18	18
Traffic Stop	107	112	130	77	112	77	120
Security Check	11	6	5	11	12	20	22
Extra Patrol	23	15	12	12	12	5	4

1.6 Event Center: Coordinator Hunnicutt said that things are going great; the relief association has purchased a beer cooler for the event center. As of now there are 8 weddings booked this year and another one pending. The board thanked her for the update.

1.7 Engineering Updates: Engineer William Tessmer with Bogart Peterson stated the 2025 road contract for the Woodlands was signed and hoping to set up preconstruction meeting soon. Communication to the residents will be done through the HOA. He will talk with the contractor to make sure there are no issues with the Cty Rd 4 project. The 277th Ave project timeline is likely the first part of July. For work on 257th Ave the board is looking for a basic plan to be able to submit to contractors to save on costs. The board would like William to meet with road maintenance about a few spots that need extra attention.

1.8 Planning Commission: Supervisor Hass sent the following report from planning commission 1) Recommend approval of a commercial horse stable in blue hill township for Addie Droen 2) Recommend approval of an IUP for a cannabis micro business in Livonia township for Rebecca Holm and Brandon Johnson, with endorsements for Cultivation and Manufacturing. 3) Recommend approval of an IUP for construction of a 1 MW solar system operated by X Cel energy. Also recommend changing the comp plan to allow construction.

1.9 Road Report:

Kelly provided the following report March 16, 2025-April 19, 2025.

Installed 2 deaf child area signs along 102nd ½ St. Will start hot patching next week.

Vehicles:

Trucks 36, 40, 41, 43, 44: were serviced for summer: oil changed, new fuel filters and greased.

Truck 36: installed new battery boxes on both sides of the truck. Cleaned and put away for the summer.



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Truck 40: removed front plow, side wing and rear sander. Ready for gravel hauling.
Truck 43: removed front plow, side wing and rear sander. Ready for shouldering.
Truck 44: removed front plow, side wing and rear sander. Ready for shouldering.
Payloader: new air filters.

Road Maintenance

Throughout township: Walking ditches and picking up trash, shouldering work.
Cold Patch: Completed one round throughout the township.
Townhall: Replaced lightbulbs in kitchen.
Public Works Building: Continuing to work with Patti for long-term projects on our roads.
Road Grading Plan: Working with Patti to build a database for our township roads. Chris and Kevin evaluating township roads to establish status and determine possible future projects.

1.10 Park and Cemetery Report:

Aubart provided the following report: Reporting Period March 20, 2025 – April 25, 2025.

Parks Maintenance:

North Point: The dock was placed in Lake Fremont on April 17. There was a large oak tree in the park that fell. Cleaned up and shredded it along with some lawn repairs were done. Planted seven trees in various locations of the mowed area of the park. Six of the bare root trees were paid by the township and the seventh was donated to the park in memory of Jody Hammre by an anonymous family.

Sugar Bush Preserve: Still working on future projects this summer. Waste Management is interested in donating park benches for the park.

Cemetery Maintenance:

Livonia Township Cemetery: Three plots were sold. There was a burial on April 15. All the markers for locating plots during winter months were taken down. Spring clean-up day is coming up next Monday.

Other Duties:

Maintenance was done on the plow trucks, oil change, oil and fuel filters were replaced. All the trucks were greased. Maintenance was done on the Ford tractor with brush mower, put new blades on the mower. Maintenance was done on the payloader, oil change, oil, fuel and hydraulic filters were replaced, and machine was greased. Finished cutting brush and trees out of the right of way on 233rd Avenue. Cold patching was done in various areas throughout the township. Rip-rap was dumped by retaining wall on minimum maintenance road, the road was opened on April 8th. Sinkholes were filled with road grading. Started dumping asphalt milling on shoulders in various areas of township. Garbage cleanup in ditches started.

REQUESTS FROM THE PUBLIC:

2.1 Wallace-14545 268th Circle-Kvam-26545 143rd St-Woodlands project timeline, funding-he provided the board with a handout that talked about the mileage in the woodlands, how many years it was going to take to complete, possible funding avenues to consider completing it sooner. The town board provided clarification as to what phases were going to be completed this year and why those were chosen over the other. Discussions were had about mobilization, petroleum costs, different ways to complete the project, keeping taxes down and the amount of money for roads in levy. Hass stated that the township has never taxed properties for roads and that maybe we need to look into special assessments for projects to increase our revenue. Those could be figured out by the cost of the roads and how many residents are involved in the project.



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2.2 Adys Acres-PID 30-00006-2000- Paul Christensen was present on behalf of Mr. Arehart to request a residential standard preliminary plat for Adys Acres consisting of 5 lots. They would like to leave the additional 100+ acres as meets and bounds and platting the 5 lots. He provided the answers the county was looking for. Questions about the lots and where they could potentially have houses and septic, the width of the lots. They would be requesting one driveway per parcel. The board would like to have clear communication about lot 5 and the road set back so as not to be able to build within that set back. The board would also like to have future connections either through roads or cul-de-sac shown on the plat. Also, talking about having shared driveways, Paul Christensen presented a letter from his attorney that stipulates that if they meet the ordinance the township must approve the request and cannot deviate from our ordinance. The board then tabled the discussion so we can present the letter to our attorney. Hiller/Kluge Jr. unanimous to table upon attorney review. Christensen stated he would email our engineer the documents for him to review.

3. Open Forum-No one present.

4.1 Clerk/Treasurer Report: Clerk/Treasurer Fiedler items of interest last month included: Fiedler would like to add Centerpoint Energy to the list of ACH payments to avoid late fees Hass/Kluge Jr unanimous to approve making them an ACH vendor. The spring short course had lots of people and good information. The auditor did the field audit last week and will now work on the final financials. Also, at the SCAT meeting they talked about the tornado sirens and Xcel wanting to discontinue servicing them, the county will service them through 2026. Commissioner Schumacher stated that the county will move the service over to the township, the units themselves are at their depreciated life so to keep them going they will need to put money into them. Some communities have 4 and some have 14 so the cost sharing will be difficult. Some have gone to cell phone apps but those raise questions/problems also.

4.2 Approve payment of claims: Spencer/Hiller unanimously approved the payment of claims and payroll totaling \$65,674.84 and to transfer \$35,000.00 to cover check numbers 22283 through 22318 and March EFT #229-232 for Federal, State, and PERA withholding.

4.3 Supervisor or Committee Reports: Kluge Jr.: Nothing Hass: Nothing Hiller: Nothing Kukowski: Nothing Spencer: Attended the spring short course in St Cloud had a lot of good information.

OTHER BUSINESS:

5.1 Brazier driveway 26939 128th St-Sherburne County is redoing Cty Rd 45 and 269th they would like to remove both of Brazier's driveways off 45 and would like to give them 2 other driveways off 269th Ave. Questions regarding the other property to the south and why they are allowed to keep driveway off Cty Rd 45. Kukowski/Hass unanimously approve the county to build two additional driveways off of 269th Ave.

5.2 Trees-Kukowski would like to come up with a procedure on road projects and the statue regarding trees. She would like to discuss this at the beginning during the open house to talk about and how to give notice and incorporate into next years project.

5.3 Schumacher-County Commissioner-The county attorney is retiring so the new appointed attorney is Dawn Nyhus until the end of the term. Sherburne county planning and zoning passed the ADU (Assessory Dwelling Unit) ordinance with relative homestead addition. The county is almost complete with cannabis ordinance with City of Princeton. The county attorney retirement recognition is on 4/30 for all to attend. He has had multiple meetings with the county attorney about the landfill history. Hiller encouraged Schumacher to meet with the people from the landfill to hear out their sides. Schumacher also mentioned a few problems with planning and zoning and the shortfall with the budget the county will have implementing state programs. There was a very brief mention of the top taxpayers for the township and the solar tax revenue that he will send the town clerk to send out to the town board.



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The board then introduced Ralph Collins who is the district manager of Waste Management at the Elk River Landfill. Waste Management is looking to partner with the county and townships on projects in the communities to help with.

5.4 Signature Cards-They were signed by current board chair and vice chair and will be brought to the bank.

5.5 Resolution 25-04-25-08 Interested Officer Clean Up Day-Resolutions authorizing contract with interested officer under M.S. 471.88 Subd 5 were approved for each Supervisor present in the event they perform work for the Township during cleanup day. When filing their claim for work performed, they also sign an official interest in claim. Resolutions, as approved for each supervisor, are on file. Each Resolution was passed unanimously by roll call vote, with the Officer it referred to abstaining from the vote.

5.6 257th Ave-Hiller would like to put a mill and overlay down and not do a full reconstruction for 257th Ave. Would like to just get a quote for it when they are working on the other part of the road.

Hass would like to have a special meeting to talk about the letter from the attorney regarding the JPA, and cannabis. The meeting is set for Monday May 5th at 4pm.

Hass/Kluge Jr. unanimous to adjourn at 8:42 p.m.

Approved this 19th day of May 2025.



Chairman or Vice Chairman



Clerk/Treasurer or Deputy Clerk/Treasurer